



## ACCOUNTING STRINGS

Program: **Business Operations**

Program Area	Fund	DeptID	Class
BUSINESS OPERATIONS	25400	931235	
HEADQUARTERS MAINTENANCE	25400	931200	
FISH & GAME COMMISSION	25500	931103	
FUDICIARY INVESTMENTS	51560	931118	
FINANCE	25400	931240	
GRANTS AND CONTRACTS	25400	931245	
HUMAN RESOURCES	25400	931250	
INFORMATION TECHNOLOGY	25400	931255	
MARKETING	25400	931260	
VOLUNTEER MANAGEMENT	25400	931265	



### BUSINESS OPERATIONS PROGRAM SUMMARY

#### FY12-13 PROJECTED TOTAL

	Business Operations	Headquarters Maintenance	Fish & Game Commission	Fiduciary	Finance	Grants & Contracts	Human Resources	Volunteer Management	Information Technology	Marketing	Grand Total
PROJECTED REVENUE	4,159,910	-	1,834	1,002	-	6,500	-	-	18	-	4,169,264
USE OF FUND BALANCE											-
<i>PROJECTED Expenditures:</i>											
Salaries & Benefits	437,941	35,541	-	-	487,961	91,724	91,582	27,500	32,419	91,766	1,296,434
Supplies & Services	662,638	173,451	48	13,115	131,027	6,540	3,912	18,090	125,649	85,439	1,219,911
Other/Interfund Charges	886,425	48,238	-	-	62,870	110,480	65,250	-	63	2,184	1,175,510
Capital Assets	-	26,500	-	-	-	-	-	-	-	-	26,500
Contributions & Transfers	500,000	-	-	-	-	-	-	-	-	-	500,000
PROJECTED EXPENDITURES	2,487,004	283,730	48	13,115	681,859	208,745	160,744	45,590	158,132	179,389	4,218,356
NET GAIN/(LOSS)	1,672,906	(283,730)	1,786	(12,113)	(681,859)	(202,245)	(160,744)	(45,590)	(158,113)	(179,389)	(49,092)

#### FY13-14 PROPOSED BUDGET

	Business Operations	Headquarters Maintenance	Fish & Game Commission	Fiduciary	Finance	Grants & Contracts	Human Resources	Volunteer Management	Information Technology	Marketing	Grand Total
PROPOSED REVENUE	4,213,514	-	1,826	1,002	-	-	-	-	-	-	4,216,343
			2,174								2,174
<i>PROPOSED Expenditures:</i>											
Salaries & Benefits	214,922	35,574	-	-	524,472	144,217	91,585	54,770	-	91,397	1,156,937
Supplies & Services	278,911	145,473	2,000	-	131,600	6,000	3,700	28,850	236,341	70,040	902,915
Other/Interfund Charges	239,550	20,150	2,000	-	60,000	115,000	64,250	-	-	1,200	502,150
Capital Assets	-	5,000	-	-	-	-	-	-	-	-	5,000
Contributions & Transfers	278,232	-	-	-	-	-	-	-	-	-	278,232
PROPOSED EXPENDITURES	1,011,615	206,197	4,000	-	716,072	265,217	159,535	83,620	236,341	162,637	2,845,234
% of Projected	41%	73%	8307%	0%	105%	127%	99%	183%	149%	91%	67%
% of FY12-13 Budget	42%	55%	100%	0%	94%	89%	99%	0%	107%	83%	64%
NET GAIN/(LOSS)	3,201,899	(206,197)	-	1,002	(716,072)	(265,217)	(159,535)	(83,620)	(236,341)	(162,637)	1,373,283



## BUDGETED REVENUE BY PROGRAM AREA

PROGRAM	<b>Business Operations</b>
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Account	Description	Business Operations	Fish & Game Commission	Fiduciary	Grand Total
700020	Prop Tax Current Secured	3,750,000			3,750,000
701020	Prop Tax Current Unsecured	200,000			200,000
715070	RDV Prty Tax, LMIH Resdul Asts	100,000			100,000
740020	Interest-Invested Funds	3,514	26	1,002	4,543
741260	Land Lease	145,000			145,000
752800	CA-Homeowners Tax Relief	15,000			15,000
777730	Fish & Game-Cc Portion		1,800		1,800
<b>Grand Total</b>		<b>4,213,514</b>	<b>1,826</b>	<b>1,002</b>	<b>4,216,343</b>



## YEAR-TO- DATE EXPENDITURES BY PROGRAM

As of December 31, 2012

Program	<b>Business Operations</b>
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Account	Description	Business Operations	Fiduciary	Finance	Fish&Game Commission	Grants & Contracts	Headquarters Maintenance	Human Resources	Information Technology	Marketing	Volunteer Management	Grand Total
510000	Salaries & Benefits	214,922		524,472		144,217	35,574	91,585	-	91,397	54,770	1,156,937
520020	Pest and Insect Control						4,500					4,500
520115	Uniforms-Replacement Clothing	-					360			-	5,000	5,360
520230	Cellular Phone	-		1,000			1,000		-	1,600		3,600
520260	Computer Lines	7,000		-			-		5,300			12,300
520320	Telephone Service	13,000		2,500			-	-	3,000	540		19,040
520330	Communication Services	370				-			200			570
520800	Household Expense						5,500					5,500
520805	Appliances						500					500
520815	Cleaning and Custodial Supp	-					1,500					1,500
520820	Janitorial Services						6,263					6,263
520845	Trash						8,000					8,000
520930	Insurance-Liability	92,176										92,176
520945	Insurance-Property	101,025										101,025
521340	Maint-Communications Equipment								1,221			1,221
521360	Maint-Computer Equip	4,000							8,000			12,000
521380	Maint-Copier Machines	10,000										10,000
521500	Maint-Motor Vehicles	-					5,000					5,000
521540	Maint-Office Equipment							150				150
521600	Maint-Service Contracts						26,000					26,000
521640	Maint-Software								2,761			2,761
521740	Maint-Parts						1,000					1,000
521760	Maint-Tires	-					500					500
522310	Maint-Building and Improvement	-					20,000					20,000
522320	Maint-Grounds						4,000					4,000
523100	Memberships	500		300						400	100	1,300
523230	Miscellaneous Expense	-								300	750	1,050
523620	Books/Publications	140		200						4,000	200	4,540
523640	Computer Equip-Non Fixed Asset	-		-					12,000	400		12,400
523660	Computer Supplies	-		-					-	400		400
523680	Office Equip Non Fixed Assets	-		-						200		200
523700	Office Supplies	11,000		1,500		-		100	-			12,600
523760	Postage-Mailing	5,000		1,300		-		-	-	2,500		8,800
523780	Printed Forms			500								500
523800	Printing/Binding	600						300		300	5,000	6,200
523820	Subscriptions	-							-	2,000		2,000
523840	Computer Equipment-Software	400		-					30,000	1,000	6,200	37,600
523900	Graphics									8,000		8,000
524560	Auditing And Accounting			14,000								14,000
524760	Data Processing Services								3,000			3,000
524840	Fingerprinting Services	50		-		-						50



### YEAR-TO- DATE EXPENDITURES BY PROGRAM

As of December 31, 2012

Program	<b>Business Operations</b>
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Account	Description	Business Operations	Fiduciary	Finance	Fish&Game Commission	Grants & Contracts	Headquarters Maintenance	Human Resources	Information Technology	Marketing	Volunteer Management	Grand Total
525060	Medical Examinations-Physicals	250						2,650			2,000	4,900
525080	Temp Assist Pool Svcs	400		-								400
525300	OASIS Processing- Financials			70,000								70,000
525310	OASIS Processing- HRMS	-		40,000								40,000
525330	RMAP Services	5,000										5,000
525440	Professional Services	1,000	-			6,000	-		170,859			177,859
526420	Advertising					-		500			100	600
526520	Rent-Lease Copiers	4,000										4,000
526930	Flashlights/Batteries/Bulbs						50					50
526940	Locks/Keys			-			1,000					1,000
526960	Small Tools And Instruments	-					300					300
527280	Awards/Recognition	50								1,000	8,000	9,050
527660	Operational Marketing	-								44,000	750	44,750
527720	Safety-Security Supplies	200					4,000					4,200
527780	Special Program Expense				2,000					700	750	3,450
527840	Training-Education/Tuition	1,500		300		-	-	-		500	-	2,300
528140	Conference/Registration Fees	1,000				-				-	-	1,000
528220	Photography Expense									1,500		1,500
528920	Car Pool Expense	18,000					-					18,000
528960	Lodging	1,000										1,000
528980	Meals	250										250
529000	Miscellaneous Travel Expense	500										500
529010	Parking Validation									300		300
529040	Private Mileage Reimbursement	500		-		-				400		900
529500	Electricity						50,000					50,000
529520	Sewer System						4,000					4,000
529550	Water						2,000					2,000
536200	Contrib To Other Non-Co Agcy				2,000							2,000
536760	Interfnd Exp-Audit & Acctg Fee	1,000		60,000		-	150	-		200		61,350
536840	Interfnd Exp-Co Support Svc	156,000										156,000
537020	Interfnd Exp-Legal Services	60,000		-		-						60,000
537060	Interfnd Exp-Micrographic	50										50
537080	Interfnd Exp-Miscellaneous	2,500		-				250		1,000	-	3,750
537090	Interfnd Exp-Personnel Svcs	-						64,000				64,000
537120	Interfnd Exp-Prof & Spec Svcs					115,000						115,000
537280	Interfnd Exp-Misc Project Exp	20,000										20,000
537320	Interfnd Exp-Improvements Bldg						20,000					20,000
542120	Improvements-Infrastructure						5,000					5,000
551000	Operating Transfers-Out	278,232										278,232
<b>Grand Total</b>		<b>1,011,615</b>	<b>-</b>	<b>716,072</b>	<b>4,000</b>	<b>265,217</b>	<b>206,197</b>	<b>159,535</b>	<b>236,341</b>	<b>162,637</b>	<b>83,620</b>	<b>2,845,234</b>



## EXPENDITURE BUDGET BY PROGRAM AREA

Program	<b>Business Operations</b>
AREA	<i>Business Operations</i>

Account	Description	FY13-14 BUDGET
510000	Salaries & Benefits	214,922
520260	Computer Lines	7,000
520320	Telephone Service	13,000
520330	Communication Services	370
520930	Insurance-Liability	92,176
520945	Insurance-Property	101,025
521360	Maint-Computer Equip	4,000
521380	Maint-Copier Machines	10,000
523100	Memberships	500
523620	Books/Publications	140
523700	Office Supplies	11,000
523760	Postage-Mailing	5,000
523800	Printing/Binding	600
523840	Computer Equipment-Software	400
524840	Fingerprinting Services	50
525060	Medical Examinations-Physicals	250
525080	Temp Assist Pool Svcs	400
525330	RMAP Services	5,000
525440	Professional Services	1,000
526520	Rent-Lease Copiers	4,000
527280	Awards/Recognition	50
527720	Safety-Security Supplies	200
527840	Training-Education/Tuition	1,500
528140	Conference/Registration Fees	1,000
528920	Car Pool Expense	18,000
528960	Lodging	1,000
528980	Meals	250
529000	Miscellaneous Travel Expense	500
529040	Private Mileage Reimbursement	500
536760	Interfnd Exp-Audit & Acctg Fee	1,000
536840	Interfnd Exp-Co Support Svc	156,000
537020	Interfnd Exp-Legal Services	60,000
537060	Interfnd Exp-Micrographic	50
537080	Interfnd Exp-Miscellaneous	2,500
537280	Interfnd Exp-Misc Project Exp	20,000
551000	Operating Transfers-Out	278,232
<b>Grand Total</b>		<b>1,011,615</b>

**EXPENDITURE BUDGET BY PROGRAM AREA**

Program	<b>Business Operations</b>
AREA	<b>Finance</b>

Account	Description	FY13-14 BUDGET
510000	Salaries & Benefits	524,472
520230	Cellular Phone	1,000
520320	Telephone Service	2,500
523100	Memberships	300
523620	Books/Publications	200
523700	Office Supplies	1,500
523760	Postage-Mailing	1,300
523780	Printed Forms	500
524560	Auditing And Accounting	14,000
525300	OASIS Processing- Financials	70,000
525310	OASIS Processing- HRMS	40,000
527840	Training-Education/Tuition	300
536760	Interfnd Exp-Audit & Acctg Fee	60,000
Grand Total		<b>716,072</b>

**EXPENDITURE BUDGET BY PROGRAM AREA**

Program	<b>Business Operations</b>
AREA	<b><i>Headquarters Maintenance</i></b>

Account	Description	<b>FY13-14 BUDGET</b>
510000	Salaries & Benefits	35,574
520020	Pest and Insect Control	4,500
520115	Uniforms-Replacement Clothing	360
520230	Cellular Phone	1,000
520800	Household Expense	5,500
520805	Appliances	500
520815	Cleaning and Custodial Supp	1,500
520820	Janitorial Services	6,263
520845	Trash	8,000
521500	Maint-Motor Vehicles	5,000
521600	Maint-Service Contracts	26,000
521740	Maint-Parts	1,000
521760	Maint-Tires	500
522310	Maint-Building and Improvement	20,000
522320	Maint-Grounds	4,000
526930	Flashlights/Batteries/Bulbs	50
526940	Locks/Keys	1,000
526960	Small Tools And Instruments	300
527720	Safety-Security Supplies	4,000
529500	Electricity	50,000
529520	Sewer System	4,000
529550	Water	2,000
536760	Interfnd Exp-Audit & Acctg Fee	150
537320	Interfnd Exp-Improvements Bldg	20,000
542120	Improvements-Infrastructure	5,000
<b>Grand Total</b>		<b>206,197</b>





## EXPENDITURE BUDGET BY PROGRAM AREA

Program	<b>Business Operations</b>
AREA	<b><i>Fish&amp;Game Commission</i></b>

Account	Description	FY13-14 BUDGET
527780	Special Program Expense	2,000
536200	Contrib To Other Non-Co Agcy	2,000
Grand Total		<b>4,000</b>



## EXPENDITURE BUDGET BY PROGRAM AREA

Program	<b>Business Operations</b>
AREA	<b>Grants &amp; Contracts</b>

Account	Description	FY13-14 BUDGET
510000	Salaries & Benefits	144,217
525440	Professional Services	6,000
537120	Interfnd Exp-Prof & Spec Svcs	115,000
<b>Grand Total</b>		<b>265,217</b>

**EXPENDITURE BUDGET BY PROGRAM AREA**

Program	<b>Business Operations</b>
AREA	<i>Human Resources</i>

Account	Description	FY13-14 BUDGET
510000	Salaries & Benefits	91,585
521540	Maint-Office Equipment	150
523700	Office Supplies	100
523800	Printing/Binding	300
525060	Medical Examinations-Physicals	2,650
526420	Advertising	500
537080	Interfnd Exp-Miscellaneous	250
537090	Interfnd Exp-Personnel Svcs	64,000
<b>Grand Total</b>		<b>159,535</b>

**EXPENDITURE BUDGET BY PROGRAM AREA**

Program	<b>Business Operations</b>
AREA	<b><i>Information Technology</i></b>

Account	Description	FY13-14 BUDGET
520260	Computer Lines	5,300
520320	Telephone Service	3,000
520330	Communication Services	200
521340	Maint-Communications Equipment	1,221
521360	Maint-Computer Equip	8,000
521640	Maint-Software	2,761
523640	Computer Equip-Non Fixed Asset	12,000
523840	Computer Equipment-Software	30,000
524760	Data Processing Services	3,000
525440	Professional Services	170,859
Grand Total		<b>236,341</b>

**EXPENDITURE BUDGET BY PROGRAM AREA**

Program	<b>Business Operations</b>
AREA	<b>Marketing</b>

Account	Description	FY13-14 BUDGET
510000	Salaries & Benefits	91,397
520230	Cellular Phone	1,600
520320	Telephone Service	540
523100	Memberships	400
523230	Miscellaneous Expense	300
523620	Books/Publications	4,000
523640	Computer Equip-Non Fixed Asset	400
523660	Computer Supplies	400
523680	Office Equip Non Fixed Assets	200
523760	Postage-Mailing	2,500
523800	Printing/Binding	300
523820	Subscriptions	2,000
523840	Computer Equipment-Software	1,000
523900	Graphics	8,000
527280	Awards/Recognition	1,000
527660	Operational Marketing	44,000
527780	Special Program Expense	700
527840	Training-Education/Tuition	500
528220	Photography Expense	1,500
529010	Parking Validation	300
529040	Private Mileage Reimbursement	400
536760	Interfnd Exp-Audit & Acctg Fee	200
537080	Interfnd Exp-Miscellaneous	1,000
<b>Grand Total</b>		<b>162,637</b>

**EXPENDITURE BUDGET BY PROGRAM AREA**

Program	<b>Business Operations</b>
AREA	<b><i>Volunteer Management</i></b>

Account	Description	FY13-14 BUDGET
510000	Salaries & Benefits	54,770
520115	Uniforms-Replacement Clothing	5,000
523100	Memberships	100
523230	Miscellaneous Expense	750
523620	Books/Publications	200
523800	Printing/Binding	5,000
523840	Computer Equipment-Software	6,200
525060	Medical Examinations-Physicals	2,000
526420	Advertising	100
527280	Awards/Recognition	8,000
527660	Operational Marketing	750
527780	Special Program Expense	750
Grand Total		<b>83,620</b>