



**BUSINESS SERVICES PROGRAM SUMMARY**

*FY17-18 BUDGET*

	Business Operations	Fish & Game Commission	Fiduciary	Finance	Grants & Contracts	Guest Services	Human Resources	Information Technology	Marketing	Volunteer Management	Grand Total
Budgeted REVENUE	5,564,894	2,050	1,300	-	-	222,000	-	-	-	500	5,790,744
USE OF FUND BALANCE		-									-
<i>Budgeted Expenditures:</i>											
Salaries & Benefits	256,782	-	-	744,650	154,280	226,184	934,105	-	141,099	153,137	2,610,237
Supplies & Services	503,714	2,050	-	69,471	2,672	18,834	1,370	564,466	59,912	18,612	1,241,101
Other/Interfund Charges	244,321	-	-	40,600	176,428	650	134,928	-	300	573	597,801
Capital Assets	-	-	-	-	-	-	-	-	-	-	-
Contributions & Transfers	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL Budgeted EXPENDITURES</b>	<b>1,004,817</b>	<b>2,050</b>	<b>-</b>	<b>854,721</b>	<b>333,380</b>	<b>245,668</b>	<b>1,070,403</b>	<b>564,466</b>	<b>201,311</b>	<b>172,322</b>	<b>4,449,139</b>
NET GAIN/(LOSS)	4,560,077	-	1,300	(854,721)	(333,380)	(23,668)	(1,070,403)	(564,466)	(201,311)	(171,822)	1,341,605

*FY17-18 ACTUAL as of 12/31/2017*

	Business Operations	Fish & Game Commission	Fiduciary	Finance	Grants & Contracts	Guest Services	Human Resources	Information Technology	Marketing	Volunteer Management	Grand Total
ACTUAL REVENUE	1,946,691	688	10,333	-	7,419	104,436	7,900	-	-	(5,479)	2,071,988
USE OF FUND BALANCE		-									-
	35%	34%	795%							-1096%	36%
<i>Actual Expenditures:</i>											
Salaries & Benefits	52,242	-	-	321,632	68,063	98,436	455,966	-	65,146	35,695	1,097,179
Supplies & Services	320,676	-	2,232	16,253	11,298	11,409	981	181,992	7,247	8,872	560,960
Other/Interfund Charges	117,543	-	-	9,748	162,840	211	17,115	-	105	75	307,637
Capital Assets	-	-	-	-	-	-	-	-	-	-	-
Contributions & Transfers	-	-	-	-	-	-	-	-	34	-	34
<b>ACTUAL EXPENDITURES</b>	<b>490,460</b>	<b>-</b>	<b>2,232</b>	<b>347,634</b>	<b>242,200</b>	<b>110,056</b>	<b>474,062</b>	<b>181,992</b>	<b>72,532</b>	<b>44,641</b>	<b>1,965,810</b>
	49%	0%		41%	73%	45%	44%	32%	36%	26%	44%
NET GAIN/(LOSS)	1,456,231	688	8,101	(347,634)	(234,781)	(5,620)	(466,162)	(181,992)	(72,532)	(50,120)	106,178

Prior Year Rev	1,515,458	526	581	-	4,837	91,919	15	-	-	2,361	1,615,697
Rev Difference	431,233	162	9,752	-	2,582	12,517	7,885	-	-	(7,840)	456,291
Prior Year Exp	938,756	-	-	337,185	180,351	76,270	611,226	276,150	78,996	83,820	2,582,754
Exp Difference	(448,296)	-	2,232	10,449	61,849	33,786	(137,164)	(94,158)	(6,464)	(39,179)	(616,944)
<b>NET CHANGE FROM PRIOR YEAR</b>	<b>879,529</b>	<b>162</b>	<b>7,520</b>	<b>(10,449)</b>	<b>(59,267)</b>	<b>(21,269)</b>	<b>145,049</b>	<b>94,158</b>	<b>6,464</b>	<b>31,339</b>	<b>1,073,235</b>



## ACCOUNTING STRINGS

Program: **Business Services**

Program Area	Fund	DeptID	Class
BUSINESS OPERATIONS	25400	931235	
GUEST SERVICES	25400	931183	
FISH & GAME COMMISSION	25500	931103	
FUDICIARY INVESTMENTS	51560	931118	
FINANCE	25400	931240	
GRANTS AND CONTRACTS	25400	931245	
HUMAN RESOURCES	25400	931250	
INFORMATION TECHNOLOGY	25400	931255	
MARKETING	25400	931260	
VOLUNTEER MANAGEMENT	25400	931265	



**YEAR-TO-DATE REVENUE BY PROGRAM AREA as of 12/31/2017**

PROGRAM	<b>Business Services</b>
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Account	Description	Business Operations	Fiduciary	Fish & Game Commission	Grants & Contracts	Guest Services	Human Resources	Volunteer Management	Grand Total
700020	Prop Tax Current Secured	1,458,148							1,458,148
701020	Prop Tax Current Unsecured	201,383							201,383
715070	RDV Prty Tax, LMIH Resdul Asts	9,329							9,329
740020	Interest-Invested Funds	19,415	1,706	60					21,181
741080	Exhibits					5,500			5,500
741260	Land Lease	521							521
751680	CA-Grant Revenue							(5,479)	(5,479)
752800	CA-Homeowners Tax Relief	8,383							8,383
774010	Copies of Official Records	8							8
776760	Reservation-Fees					98,769			98,769
777480	Reimbursement of Cost - Admin OH	37,470							37,470
777490	Reimb Of Cost-Benefits						7,900		7,900
777520	Reimbursement For Services		8,627		7,419				16,046
777730	Fish & Game-Cc Portion			628					628
781000	Contractual Revenue	375,783							375,783
781120	Rebates & Refunds	761							761
781360	Other Misc Revenue	-				167			167
<b>Grand Total</b>		<b>2,111,202</b>	<b>10,333</b>	<b>688</b>	<b>7,419</b>	<b>104,436</b>	<b>7,900</b>	<b>(5,479)</b>	<b>2,236,498</b>



**YEAR-TO- DATE EXPENDITURES BY PROGRAM as of 12/31/2017**

Program		Business Services									
Account	Description	Business Operations	Fiduciary	Finance	Grants & Contracts	Guest Services	Human Resources	Information Technology	Marketing	Volunteer Management	Grand Total
510040	Regular Salaries	41,380		230,892	51,523	66,521	50,564		43,899	19,236	504,015
510200	Payoff Permanent-Seasonal	0		-		-			3,102	8,189	11,291
510320	Temporary Salaries			1,261		-			-		1,261
510420	Overtime			1,219	568	216	447		216	238	2,904
510520	Bilingual Pay					562			357		919
510620	Shift Differential			4					-		4
513000	Retirement-Misc.	5,605		26,299	4,844	6,829	6,849		5,451	1,483	57,361
513120	Social Security	2,461		13,806	3,117	4,476	3,114		3,081	1,461	31,516
513140	Medicare Tax	621		3,229	729	1,047	729		720	342	7,416
513150	Supplemental Contribution						232,853				232,853
515040	Flex Benefit Plan	1,344		41,244	6,735	17,753	8,605		7,764	4,362	87,806
515100	Life Insurance	24		216	37	69	47		39	24	456
515120	Long Term Disability	252		456	83	34			34	19	877
515160	Optical Insurance	42		69						2	113
515200	Retiree Health Ins						4,819				4,819
515220	Short Term Disability	3		1,437	245	666	417		344	206	3,318
515260	Unemployment Insurance	146		811	177	228	174		154	70	1,759
517000	Workers Comp Insurance						136,701				136,701
518010	Def Comp Ben Mgmt & Conf	365		565						65	995
518020	Flexible Spending Account Fees	-		62			-				62
518120	SEIU Pension Plan						10,629				10,629
518140	SEIU Training	(0)		63	5	36	18		17	-	140
520115	Uniforms-Replacement Clothing					4,760	-			35	4,795
520230	Cellular Phone			-		154			353	161	667
520320	Telephone Service	7,862		5	407	1,036	5	-	2	0	9,317
520330	Communication Services	2,075		-	76					114	2,265
520800	Household Expense	505									505
520815	Cleaning and Custodial Supp					117	-			-	117
520845	Trash				283						283
520930	Insurance-Liability	129,183									129,183
520945	Insurance-Property	150,154									150,154
521360	Maint-Computer Equip	53								-	53
521380	Maint-Copier Machines	3,702									3,702
521420	Maint-Field Equipment								-	7,799	7,799
521500	Maint-Motor Vehicles	250									250
521640	Maint-Software							22			22
521700	Maint-Alarms				168	168					336
522320	Maint-Grounds	-			390						390
523100	Memberships	1,100		160					275	-	1,535
523230	Miscellaneous Expense	73									73
523250	Refunds	375									375
523290	Bank Charges			261		2,645					2,905
523340	Late Charge			2							2
523620	Books/Publications	-		456					3,884	-	4,340
523640	Computer Equip-Non Fixed Asset							-	30		30
523660	Computer Supplies								214		214
523700	Office Supplies	2,126		697	-	-	976	-	-	-	3,800
523760	Postage-Mailing	1,035		16	65		-		-		1,117
523800	Printing/Binding	206		27	22	172			-	-	427
523820	Subscriptions							7,656			7,656
523840	Computer Equipment-Software					2,244		745	100	99	3,188
524560	Auditing And Accounting			14,530							14,530
524840	Fingerprinting Services	4			63	63				77	208
525060	Medical Examinations-Physicals	53									53
525320	Security Guard Services				7,462						7,462
525330	RMAP Services	154									154
525440	Professional Services	-	2,232								2,232
525840	RCIT Device Access	19,651						98,253			117,904



**YEAR-TO- DATE EXPENDITURES BY PROGRAM as of 12/31/2017**

Program		Business Services									
Account	Description	Business Operations	Fiduciary	Finance	Grants & Contracts	Guest Services	Human Resources	Information Technology	Marketing	Volunteer Management	Grand Total
525860	County device support allocation							56,667			56,667
525870	Physical server support allocation							14,008			14,008
525880	Virtual server support allocation							4,641			4,641
527280	Awards/Recognition						-		25	-	25
527660	Operational Marketing	-							2,338	489	2,827
527840	Training-Education/Tuition			27		-			27	75	129
528920	Car Pool Expense	1,599									1,599
529040	Private Mileage Reimbursement	304		72	70	50	-		-	23	518
529500	Electricity				1,673						1,673
529510	Heating Fuel				72						72
529550	Water				547						547
536760	Interfnd Exp-Audit & Acctg Fee	40		8,513	114	211	114		105	75	9,172
536780	Interfnd Exp-Capital Projects	-			100						100
536840	Interfnd Exp-Co Support Svc	112,054									112,054
537020	Interfnd Exp-Legal Services	4,374		720	3,060			-			8,154
537080	Interfnd Exp-Miscellaneous	1,075		515	25	-	-		-	-	1,615
537090	Interfnd Exp-Personnel Svcs						17,001				17,001
537120	Interfnd Exp-Prof & Spec Svcs				159,541			-			159,541
521640	Maint-Software	210									210
<b>Grand Total</b>		<b>490,460</b>	<b>2,232</b>	<b>347,634</b>	<b>242,200</b>	<b>110,056</b>	<b>474,062</b>	<b>181,992</b>	<b>72,532</b>	<b>44,641</b>	<b>1,965,810</b>



### EXPENDITURE BUDGET BY PROGRAM AREA

Program	<b>Business Services</b>
AREA	<i>Business Operations</i>

Account	Description	FY16-17 ACTUAL	FY17-18 CURRENT BUDGET	Q1	OCT	NOV	DEC	YTD ACTUAL	BUDGET REMAINING
510000	Salaries & Benefits	-	136,057	-	-	-	-	-	136,057
510040	Regular Salaries	145,199	-	30,290	10,216	1,214	-	41,721	(41,721)
510200	Payoff Permanent-Seasonal	130	-	547	792	(1,303)	(36)	0	(0)
510340	Seasonal Salaries	752	-	-	-	-	-	-	-
510440	Annual Leave Buydown	5,419	10,000	-	-	-	-	-	10,000
513000	Retirement-Misc.	19,609	-	4,103	1,384	165	-	5,651	(5,651)
513020	Retirement-Misc Temp	23	-	-	-	-	-	-	-
513120	Social Security	7,911	-	1,944	520	41	-	2,505	(2,505)
513140	Medicare Tax	2,136	-	455	155	18	-	628	(628)
515040	Flex Benefit Plan	5,250	-	971	534	190	(351)	1,344	(1,344)
515100	Life Insurance	194	-	18	8	1	(2)	24	(24)
515120	Long Term Disability	877	-	183	69	-	-	252	(252)
515160	Optical Insurance	168	-	29	13	-	-	42	(42)
515220	Short Term Disability	(34)	-	10	-	8	(16)	3	(3)
515260	Unemployment Insurance	493	-	109	39	4	(5)	146	(146)
518010	Def Comp Ben Mgmt & Conf	1,361	-	265	100	-	-	365	(365)
518020	Flexible Spending Account Fees	21	-	-	-	-	-	-	-
518140	SEIU Training	(1)	-	0	-	0	(0)	(0)	0
520240	Communications Equipment	1,455	-	-	-	-	-	-	-
520320	Telephone Service	23,399	20,520	3,927	1,965	1,969	2	7,862	12,658
520330	Communication Services	1,660	3,120	38	76	-	1,961	2,075	1,045
520800	Household Expense	-	-	-	505	-	-	505	(505)
520930	Insurance-Liability	372,073	258,367	64,592	21,531	21,531	21,531	129,183	129,184
520945	Insurance-Property	314,196	150,154	150,154	-	-	-	150,154	-
521360	Maint-Computer Equip	-	-	53	-	-	-	53	(53)
521380	Maint-Copier Machines	8,694	8,253	1,407	1,375	719	202	3,702	4,551
521500	Maint-Motor Vehicles	-	-	-	-	250	-	250	(250)
521740	Maint-Parts	631	-	-	-	-	-	-	-
522310	Maint-Building and Improvement	1,084	-	-	-	-	-	-	-
522320	Maint-Grounds	122	-	-	-	-	-	-	-
523100	Memberships	60	-	1,100	-	-	-	1,100	(1,100)
523230	Miscellaneous Expense	-	-	-	-	24	48	73	(73)
523250	Refunds	-	-	375	-	-	-	375	(375)
523620	Books/Publications	92	200	-	-	-	-	-	200
523680	Office Equip Non Fixed Assets	760	-	-	-	-	-	-	-
523700	Office Supplies	4,513	9,000	335	73	1,000	718	2,126	6,874
523760	Postage-Mailing	4,361	6,000	497	13	177	347	1,035	4,965
523800	Printing/Binding	-	-	-	-	206	-	206	(206)
524840	Fingerprinting Services	-	-	307	(248)	85	(140)	4	(4)
525060	Medical Examinations-Physicals	-	-	287	381	1,850	(2,465)	53	(53)
525330	RMAP Services	2,037	3,000	31	62	31	31	154	2,846
525440	Professional Services	210	20,000	-	-	-	-	-	20,000
525840	RCIT Device Access	-	-	19,651	-	-	-	19,651	(19,651)
526940	Locks/Keys	84	-	-	-	-	-	-	-
527660	Operational Marketing	218	-	-	-	-	-	-	-
527720	Safety-Security Supplies	212	-	-	-	-	-	-	-
528140	Conference/Registration Fees	-	600	-	-	-	-	-	600
528920	Car Pool Expense	3,981	22,000	453	197	351	598	1,599	20,401
528961	Lodging-Out of State	-	1,000	-	-	-	-	-	1,000
528981	Meals-Out of State	-	200	-	-	-	-	-	200
529000	Miscellaneous Travel Expense	23	-	-	-	-	-	-	-
529040	Private Mileage Reimbursement	1,403	800	25	-	279	-	304	496
529120	Transportation	-	500	-	-	-	-	-	500



## EXPENDITURE BUDGET BY PROGRAM AREA

Program	<b>Business Services</b>
AREA	<b>Business Operations</b>

Account	Description	FY16-17 ACTUAL	FY17-18 CURRENT BUDGET	Q1	OCT	NOV	DEC	YTD ACTUAL	BUDGET REMAINING
529520	Sewer System		-	-	-	280	(280)	-	-
536760	Interfnd Exp-Audit & Acctg Fee	215	114	31	9	-	-	40	75
536780	Interfnd Exp-Capital Projects	50	-	-	-	-	-	-	-
536840	Interfnd Exp-Co Support Svc	261,130	224,107	-	-	-	112,054	112,054	112,053
537020	Interfnd Exp-Legal Services	4,008	18,000	2,196	-	1,440	738	4,374	13,626
537080	Interfnd Exp-Miscellaneous	2,030	2,100	765	(65)	600	(225)	1,075	1,025
521640	Maint-Software		-	-			210	210	(210)
<b>Grand Total</b>		<b>1,198,208</b>	<b>894,092</b>	<b>285,146</b>	<b>39,703</b>	<b>31,130</b>	<b>134,919</b>	<b>490,898</b>	<b>403,194</b>



## EXPENDITURE BUDGET BY PROGRAM AREA

Program	<b>Business Services</b>
AREA	<b><i>Fish&amp;Game Commission</i></b>

Account	Description	FY16-17 ACTUAL	FY17-18 CURRENT BUDGET	Q1	OCT	NOV	DEC	YTD ACTUAL	BUDGET REMAINING
527780	Special Program Expense	1,000	2,000	-	-	-	-	-	2,000
528120	Board/Commission Expense	-	50	-	-	-	-	-	50
<b>Grand Total</b>		<b>1,000</b>	<b>2,050</b>	-	-	-	-	-	<b>2,050</b>





## EXPENDITURE BUDGET BY PROGRAM AREA

Program	<b>Business Services</b>
AREA	<i>Finance</i>

Account	Description	FY16-17 ACTUAL	FY17-18 CURRENT BUDGET	Q1	OCT	NOV	DEC	YTD ACTUAL	BUDGET REMAINING
510000	Salaries & Benefits	-	738,150	-	-	-	-	-	738,150
510040	Regular Salaries	471,569	-	107,754	40,901	41,119	41,119	230,892	(230,892)
510200	Payoff Permanent-Seasonal	43	-	-	-	-	-	-	-
510320	Temporary Salaries	23,941	-	1,261	-	-	-	1,261	(1,261)
510420	Overtime	2,129	3,000	-	-	-	1,219	1,219	1,781
510440	Annual Leave Buydown	-	3,500	-	-	-	-	-	3,500
510620	Shift Differential	3	-	4	-	-	-	4	(4)
513000	Retirement-Misc.	56,906	-	12,418	4,615	4,633	4,633	26,299	(26,299)
513020	Retirement-Misc Temp	398	-	-	-	-	-	-	-
513120	Social Security	29,656	-	6,459	2,424	2,437	2,487	13,806	(13,806)
513140	Medicare Tax	7,124	-	1,511	567	570	582	3,229	(3,229)
515040	Flex Benefit Plan	77,545	-	18,023	7,732	7,732	7,757	41,244	(41,244)
515100	Life Insurance	440	-	90	42	42	42	216	(216)
515120	Long Term Disability	649	-	214	81	81	81	456	(456)
515160	Optical Insurance	161	-	29	13	13	13	69	(69)
515220	Short Term Disability	2,814	-	675	254	254	254	1,437	(1,437)
515260	Unemployment Insurance	2,001	-	389	140	141	141	811	(811)
518010	Def Comp Ben Mgmt & Conf	1,305	-	265	100	100	100	565	(565)
518020	Flexible Spending Account Fees	79	-	26	12	12	12	62	(62)
518140	SEIU Training	142	-	30	11	11	11	63	(63)
520230	Cellular Phone	546	636	-	-	-	-	-	636
520320	Telephone Service	27	25	3	1	0	1	5	20
520330	Communication Services	108	-	26	(26)	-	-	-	-
523100	Memberships	560	570	-	160	-	-	160	410
523290	Bank Charges	620	540	214	22	-	25	261	279
523340	Late Charge	44	-	-	-	-	2	2	(2)
523620	Books/Publications	-	-	230	226	-	-	456	(456)
523680	Office Equip Non Fixed Assets	-	500	-	-	-	-	-	500
523700	Office Supplies	812	1,250	84	308	119	186	697	553
523760	Postage-Mailing	68	-	-	16	-	-	16	(16)
523800	Printing/Binding	-	-	27	-	-	-	27	(27)
523820	Subscriptions	161	-	-	-	-	-	-	-
524560	Auditing And Accounting	16,020	14,500	-	14,530	-	-	14,530	(30)
524660	Consultants	59	-	-	-	-	-	-	-
524840	Fingerprinting Services	125	150	-	-	-	-	-	150
525060	Medical Examinations-Physicals	114	500	-	-	-	-	-	500
525440	Professional Services	-	50,000	-	-	-	-	-	50,000
527840	Training-Education/Tuition	539	500	-	27	-	-	27	473
528140	Conference/Registration Fees	425	-	-	-	-	-	-	-
528900	Air Transportation	196	-	-	-	-	-	-	-
528960	Lodging	713	-	-	-	-	-	-	-
528980	Meals	140	-	-	-	-	-	-	-
529040	Private Mileage Reimbursement	355	300	64	7	-	-	72	228
529120	Transportation	122	-	-	-	-	-	-	-
537020	Interfnd Exp-Legal Services	427	500	612	-	-	108	720	(220)
537080	Interfnd Exp-Miscellaneous	920	100	-	140	-	375	515	(415)
<b>Grand Total</b>		<b>700,007</b>	<b>814,721</b>	<b>150,405</b>	<b>72,303</b>	<b>57,265</b>	<b>59,147</b>	<b>339,120</b>	<b>475,601</b>



## EXPENDITURE BUDGET BY PROGRAM AREA

Program	<b>Business Services</b>
AREA	<b>Grants &amp; Contracts</b>

Account	Description	FY16-17 ACTUAL	FY17-18 CURRENT BUDGET	Q1	OCT	NOV	DEC	YTD ACTUAL	BUDGET REMAINING
510000	Salaries & Benefits	-	206,185	-	-	-	-	-	206,185
510040	Regular Salaries	148,301	-	24,180	9,075	9,095	9,173	51,523	(51,523)
510420	Overtime	-	-	-	-	-	568	568	(568)
513000	Retirement-Misc.	15,314	-	2,271	852	855	866	4,844	(4,844)
513120	Social Security	8,873	-	1,441	533	534	608	3,117	(3,117)
513140	Medicare Tax	2,254	-	337	125	125	142	729	(729)
515040	Flex Benefit Plan	19,693	-	2,851	1,298	1,301	1,286	6,735	(6,735)
515100	Life Insurance	107	-	16	7	7	7	37	(37)
515120	Long Term Disability	-	-	21	21	21	21	83	(83)
515220	Short Term Disability	971	-	134	37	37	37	245	(245)
515260	Unemployment Insurance	509	-	83	31	31	31	177	(177)
518140	SEIU Training	21	-	2	1	1	1	5	(5)
520320	Telephone Service	10	72	183	61	85	78	407	(335)
520330	Communication Services	38	-	38	38	-	-	76	(76)
520845	Trash	-	-	229	53	-	-	283	(283)
521700	Maint-Alarms	-	-	84	28	28	28	168	(168)
522320	Maint-Grounds	146	-	390	-	-	-	390	(390)
523700	Office Supplies	(6)	-	-	-	-	-	-	-
523760	Postage-Mailing	51	200	-	29	36	-	65	135
523800	Printing/Binding	-	-	-	-	22	-	22	(22)
523840	Computer Equipment-Software	-	2,100	-	-	-	-	-	2,100
524840	Fingerprinting Services	-	-	-	63	-	-	63	(63)
525320	Security Guard Services	-	-	4,342	-	3,120	-	7,462	(7,462)
525440	Professional Services	-	200	-	-	-	-	-	200
529040	Private Mileage Reimbursemen	222	100	-	70	-	-	70	30
529500	Electricity	-	-	1,059	331	284	-	1,673	(1,673)
529510	Heating Fuel	-	-	24	15	17	16	72	(72)
529550	Water	-	-	547	-	-	-	547	(547)
536760	Interfnd Exp-Audit & Acctg Fee	154	228	61	18	18	18	114	114
536780	Interfnd Exp-Capital Projects	-	-	-	-	100	-	100	(100)
537020	Interfnd Exp-Legal Services	24,150	15,000	2,124	-	198	738	3,060	11,940
537080	Interfnd Exp-Miscellaneous	6,906	-	-	25	-	-	25	(25)
537120	Interfnd Exp-Prof & Spec Svcs	135,448	160,000	-	159,541	-	-	159,541	459
537260	Interfnd Exp-GIS	-	1,200	-	-	-	-	-	1,200
<b>Grand Total</b>		<b>363,163</b>	<b>385,285</b>	<b>40,418</b>	<b>172,252</b>	<b>15,913</b>	<b>13,617</b>	<b>242,200</b>	<b>143,085</b>



### EXPENDITURE BUDGET BY PROGRAM AREA

Program	<b>Business Services</b>
AREA	<i>Guest Services</i>

Account	Description	FY16-17 ACTUAL	FY17-18 CURRENT BUDGET	Q1	OCT	NOV	DEC	YTD ACTUAL	BUDGET REMAINING
510000	Salaries & Benefits	-	226,184	-	-	-	-	-	226,184
510040	Regular Salaries	97,090	-	29,560	12,340	12,330	12,291	66,521	(66,521)
510200	Payoff Permanent-Seasonal	861	-	-	-	-	-	-	-
510320	Temporary Salaries	2,889	-	-	-	-	-	-	-
510340	Seasonal Salaries	3,448	-	-	-	-	-	-	-
510420	Overtime	725	-	-	-	-	216	216	(216)
510520	Bilingual Pay	1,895	-	267	110	98	87	562	(562)
510700	Holiday Pay	89	-	-	-	-	-	-	-
513000	Retirement-Misc.	10,269	-	2,992	1,283	1,280	1,274	6,829	(6,829)
513020	Retirement-Misc Temp	89	-	-	-	-	-	-	-
513120	Social Security	7,029	-	1,978	830	829	839	4,476	(4,476)
513140	Medicare Tax	1,686	-	463	194	194	196	1,047	(1,047)
515040	Flex Benefit Plan	28,165	-	7,350	3,478	3,477	3,447	17,753	(17,753)
515100	Life Insurance	107	-	27	14	14	14	69	(69)
515120	Long Term Disability	-	-	9	9	8	8	34	(34)
515220	Short Term Disability	1,145	-	304	121	121	120	666	(666)
515260	Unemployment Insurance	391	-	101	42	42	42	228	(228)
518140	SEIU Training	60	-	16	7	7	7	36	(36)
520115	Uniforms-Replacement Clothing	-	500	5,053	(370)	76	-	4,760	(4,260)
520230	Cellular Phone	569	-	51	103	-	-	154	(154)
520320	Telephone Service	4,796	5,400	600	240	168	27	1,036	4,364
520815	Cleaning and Custodial Supp	-	-	-	117	-	-	117	(117)
521700	Maint-Alarms	336	384	84	28	28	28	168	216
523250	Refunds	45	-	-	-	-	-	-	-
523270	Special Events	553	-	-	-	-	-	-	-
523290	Bank Charges	5,883	6,000	1,471	412	385	377	2,645	3,355
523700	Office Supplies	32	550	-	-	-	-	-	550
523780	Printed Forms	-	400	-	-	-	-	-	400
523800	Printing/Binding	-	-	172	-	-	-	172	(172)
523840	Computer Equipment-Software	9,724	4,700	748	748	748	-	2,244	2,456
524840	Fingerprinting Services	-	-	4	59	-	-	63	(63)
527840	Training-Education/Tuition	-	400	-	-	-	-	-	400
529040	Private Mileage Reimbursement	738	500	-	-	-	50	50	450
536760	Interfnd Exp-Audit & Acctg Fee	329	300	105	35	35	35	211	89
537080	Interfnd Exp-Miscellaneous	230	350	-	-	-	-	-	350
<b>Grand Total</b>		<b>179,174</b>	<b>245,668</b>	<b>51,356</b>	<b>19,801</b>	<b>19,840</b>	<b>19,058</b>	<b>110,056</b>	<b>135,612</b>



## EXPENDITURE BUDGET BY PROGRAM AREA

Program	<b>Business Services</b>
AREA	<b>Human Resources</b>

Account	Description	FY16-17 ACTUAL	FY17-18 CURRENT BUDGET	Q1	OCT	NOV	DEC	YTD ACTUAL	BUDGET REMAINING
510000	Salaries & Benefits	-	163,007	-	-	-	-	-	163,007
510040	Regular Salaries	116,789	-	23,716	8,949	8,949	8,949	50,564	(50,564)
510420	Overtime	447	-	-	-	-	447	447	(447)
513000	Retirement-Misc.	15,772	-	3,212	1,212	1,212	1,212	6,849	(6,849)
513120	Social Security	7,159	-	1,455	545	545	569	3,114	(3,114)
513140	Medicare Tax	1,674	-	340	128	128	133	729	(729)
513150	Supplemental Contribution	386,547	476,446	113,741	39,704	39,704	39,704	232,853	243,593
515040	Flex Benefit Plan	19,693	-	3,592	1,671	1,671	1,671	8,605	(8,605)
515100	Life Insurance	107	-	20	9	9	9	47	(47)
515200	Retiree Health Ins	8,794	-	2,387	809	812	811	4,819	(4,819)
515220	Short Term Disability	971	-	196	74	74	74	417	(417)
515260	Unemployment Insurance	401	-	81	31	31	31	174	(174)
517000	Workers Comp Insurance	233,270	273,402	68,351	22,784	22,784	22,784	136,701	136,701
518020	Flexible Spending Account Fees	21	-	-	-	-	-	-	-
518120	SEIU Pension Plan	21,257	21,250	5,314	1,771	1,771	1,771	10,629	10,621
518140	SEIU Training	42	-	8	3	3	3	18	(18)
520115	Uniforms-Replacement Clothing	603	-	-	-	-	-	-	-
520320	Telephone Service	14	20	2	2	1	1	5	15
520815	Cleaning and Custodial Supp	63	-	-	-	-	-	-	-
523700	Office Supplies	2,307	1,000	28	-	-	948	976	24
523760	Postage-Mailing	54	100	-	-	-	-	-	100
526420	Advertising	424	-	-	-	-	-	-	-
527280	Awards/Recognition	-	200	-	-	-	-	-	200
529040	Private Mileage Reimbursement	16	50	-	-	-	-	-	50
536760	Interfnd Exp-Audit & Acctg Fee	228	228	61	18	18	18	114	114
537080	Interfnd Exp-Miscellaneous	3,402	100	-	-	-	-	-	100
537090	Interfnd Exp-Personnel Svcs	76,322	129,600	24,869	8,320	8,260	(24,447)	17,001	112,599
537120	Interfnd Exp-Prof & Spec Svcs	-	5,000	-	-	-	-	-	5,000
<b>Grand Total</b>		<b>896,378</b>	<b>1,070,403</b>	<b>247,374</b>	<b>86,029</b>	<b>85,971</b>	<b>54,688</b>	<b>474,062</b>	<b>596,341</b>



## EXPENDITURE BUDGET BY PROGRAM AREA

Program	<b>Business Services</b>
AREA	<i>Information Technology</i>

Account	Description	FY16-17 ACTUAL	FY17-18 CURRENT BUDGET	Q1	OCT	NOV	DEC	YTD ACTUAL	BUDGET REMAINING
520320	Telephone Service	3	25	-	-	-	-	-	25
521640	Maint-Software	51,085	90,000	7	15	-	-	22	89,979
523640	Computer Equip-Non Fixed Asset	11,299	20,000	-	-	-	-	-	20,000
523700	Office Supplies	(8)	-	-	-	-	-	-	-
523820	Subscriptions	12,267	18,000	4,089	-	-	3,567	7,656	10,344
523840	Computer Equipment-Software	56,440	50,000	298	149	149	149	745	49,255
525840	RCIT Device Access	237,342	235,808	39,301	19,651	19,651	19,651	98,253	137,555
525860	County device support allocation	184,984	113,334	28,333	9,444	9,444	9,444	56,667	56,667
525870	Physical server support allocation	48,868	28,016	7,004	2,335	2,335	2,335	14,008	14,008
525880	Virtual server support allocation	13,046	9,283	2,321	774	774	774	4,641	4,642
537020	Interfnd Exp-Legal Services	214	-	-	-	-	-	-	-
<b>Grand Total</b>		<b>615,539</b>	<b>564,466</b>	<b>81,353</b>	<b>32,367</b>	<b>32,352</b>	<b>35,919</b>	<b>181,992</b>	<b>382,474</b>



## EXPENDITURE BUDGET BY PROGRAM AREA

Program	<b>Business Services</b>
AREA	<b>Marketing</b>

Account	Description	FY16-17 ACTUAL	FY17-18 CURRENT BUDGET	Q1	OCT	NOV	DEC	YTD ACTUAL	BUDGET REMAINING
510000	Salaries & Benefits	-	150,617	-	-	-	-	-	150,617
510040	Regular Salaries	89,560	-	22,611	8,673	6,450	6,165	43,899	(43,899)
510200	Payoff Permanent-Seasonal	-	-	-	-	3,102	-	3,102	(3,102)
510320	Temporary Salaries	5,656	-	-	-	-	-	-	-
510420	Overtime	87	-	-	-	135	81	216	(216)
510520	Bilingual Pay	966	-	243	99	12	3	357	(357)
510620	Shift Differential	6	-	-	-	-	-	-	-
513000	Retirement-Misc.	11,473	-	2,713	1,042	861	836	5,451	(5,451)
513120	Social Security	6,127	-	1,482	572	622	404	3,081	(3,081)
513140	Medicare Tax	1,433	-	346	134	145	95	720	(720)
515040	Flex Benefit Plan	19,300	-	3,896	1,832	1,008	1,028	7,764	(7,764)
515100	Life Insurance	85	-	18	9	7	6	39	(39)
515120	Long Term Disability	-	-	9	9	8	8	34	(34)
515220	Short Term Disability	842	-	188	66	52	38	344	(344)
515260	Unemployment Insurance	393	-	78	30	26	21	154	(154)
518140	SEIU Training	41	-	9	4	2	2	17	(17)
520230	Cellular Phone	1,566	1,500	118	234	-	-	353	1,147
520320	Telephone Service	12	12	1	-	1	0	2	10
521420	Maint-Field Equipment	158	-	-	-	-	-	-	-
523100	Memberships	754	500	275	-	-	-	275	225
523270	Special Events	267	-	-	-	-	-	-	-
523620	Books/Publications	9,514	10,000	1,733	206	1,235	709	3,884	6,116
523622	Books/Subscriptions-Electronic	-	4,000	-	-	-	-	-	4,000
523640	Computer Equip-Non Fixed Asset	-	5,000	30	-	-	-	30	4,970
523660	Computer Supplies	-	-	-	137	76	-	214	(214)
523680	Office Equip Non Fixed Assets	1,619	2,000	-	-	-	-	-	2,000
523700	Office Supplies	96	500	-	-	-	-	-	500
523760	Postage-Mailing	-	500	-	-	-	-	-	500
523800	Printing/Binding	535	1,000	-	-	-	-	-	1,000
523820	Subscriptions	5,220	-	-	-	-	-	-	-
523840	Computer Equipment-Software	134	500	-	-	-	100	100	400
523900	Graphics	714	3,000	-	-	-	-	-	3,000
527280	Awards/Recognition	-	100	-	25	-	-	25	75
527660	Operational Marketing	21,348	30,000	-	1,474	433	432	2,338	27,662
527840	Training-Education/Tuition	102	300	-	27	-	-	27	273
529040	Private Mileage Reimbursement	128	1,000	-	-	-	-	-	1,000
536760	Interfnd Exp-Audit & Acctg Fee	263	300	61	18	18	9	105	195
537080	Interfnd Exp-Miscellaneous	45	-	-	-	-	-	-	-
<b>Grand Total</b>		<b>178,444</b>	<b>210,829</b>	<b>33,811</b>	<b>14,591</b>	<b>14,192</b>	<b>9,937</b>	<b>72,532</b>	<b>138,297</b>



## EXPENDITURE BUDGET BY PROGRAM AREA

Program	<b>Business Services</b>
AREA	<b>Volunteer Management</b>

Account	Description	FY16-17 ACTUAL	FY17-18 CURRENT BUDGET	Q1	OCT	NOV	DEC	YTD ACTUAL	BUDGET REMAINING
510000	Salaries & Benefits	-	65,287	-	-	-	-	-	65,287
510040	Regular Salaries	132,928	-	10,130	3,035	3,035	3,035	19,236	(19,236)
510200	Payoff Permanent-Seasonal	-	-	8,189	-	-	-	8,189	(8,189)
510420	Overtime	1,511	-	86	152	-	-	238	(238)
510440	Annual Leave Buydown	4,830	4,000	-	-	-	-	-	4,000
510700	Holiday Pay	136	-	-	-	-	-	-	-
513000	Retirement-Misc.	13,322	-	854	210	210	210	1,483	(1,483)
513120	Social Security	9,050	-	829	218	208	206	1,461	(1,461)
513140	Medicare Tax	2,116	-	194	51	49	48	342	(342)
515040	Flex Benefit Plan	22,157	-	1,893	823	823	823	4,362	(4,362)
515100	Life Insurance	169	-	13	4	4	4	24	(24)
515120	Long Term Disability	377	-	19	-	-	-	19	(19)
515160	Optical Insurance	161	-	2	-	-	-	2	(2)
515220	Short Term Disability	857	-	96	36	36	36	206	(206)
515260	Unemployment Insurance	457	-	38	10	10	10	70	(70)
518010	Def Comp Ben Mgmt & Conf	1,305	-	65	-	-	-	65	(65)
518140	SEIU Training	19	-	-	-	-	-	-	-
536910	Interfnd Exp-Fuel	28	-	-	-	-	-	-	-
520115	Uniforms-Replacement Clothing	208	-	35	-	-	-	35	(35)
520230	Cellular Phone	924	-	53	107	-	-	161	(161)
520320	Telephone Service	16	-	0	0	0	0	0	(0)
520330	Communication Services	640	912	38	76	-	-	114	798
520705	Food	3,596	3,000	-	-	-	-	-	3,000
520815	Cleaning and Custodial Supp	68	-	-	-	-	-	-	-
520825	Kitchen And Dining Supplies	-	300	-	-	-	-	-	300
520830	Laundry Services	10	100	-	-	-	-	-	100
521360	Maint-Computer Equip	-	100	-	-	-	-	-	100
521420	Maint-Field Equipment	8,108	-	7,799	-	-	-	7,799	(7,799)
521740	Maint-Parts	-	250	-	-	-	-	-	250
523100	Memberships	-	200	-	-	-	-	-	200
523270	Special Events	763	-	-	-	-	-	-	-
523620	Books/Publications	487	-	-	-	-	-	-	-
523700	Office Supplies	555	900	-	-	-	-	-	900
523800	Printing/Binding	1,625	250	-	-	-	-	-	250
523840	Computer Equipment-Software	1,994	2,100	-	-	-	99	99	2,001
524840	Fingerprinting Services	145	-	-	-	-	77	77	(77)
526910	Field Equipment-Non Assets	140	-	-	-	-	-	-	-
526960	Small Tools And Instruments	-	500	-	-	-	-	-	500
527280	Awards/Recognition	1,286	5,000	-	-	-	-	-	5,000
527660	Operational Marketing	623	-	-	-	-	489	489	(489)
527680	Public Signs	6,562	-	-	-	-	-	-	-
527720	Safety-Security Supplies	434	-	-	-	-	-	-	-
527780	Special Program Expense	3,288	1,500	-	-	-	-	-	1,500
527840	Training-Education/Tuition	594	1,000	75	-	-	-	75	925
528260	Field Supplies	5,686	-	-	-	-	-	-	-
529040	Private Mileage Reimbursement	1,627	2,500	23	-	-	-	23	2,477
536760	Interfnd Exp-Audit & Acctg Fee	351	228	48	9	9	9	75	154
537080	Interfnd Exp-Miscellaneous	45	345	-	-	-	-	-	345
<b>Grand Total</b>		<b>229,196</b>	<b>88,472</b>	<b>30,480</b>	<b>4,731</b>	<b>4,384</b>	<b>5,046</b>	<b>44,641</b>	<b>43,831</b>