PROGRAM SUMMARY ~ BUSINESS SERVICES

	FY16-17 ACTUAL			FY17-18 PROJECTED			FY18-19 RECOMMENDED			*Change in Budget*		
AREA	EXPENDITURES	REVENUE	*NET INCOME/ (LOSS)*	EXPENDITURES	REVENUE	*NET INCOME/ (LOSS)*	EXPENDITURES	REVENUE	*NET INCOME/ (LOSS)*	*EXPENDITURES*	*REVENUE*	*NET INCOME/ (LOSS)*
BUSINESS OPERATIONS	1,196,724	7,146,743	*5,950,019*	1,775,041	6,193,012	*4,417,971*	1,272,259	6,467,919	*5,195,660*	*(502,782)*	*274,907*	*777,689*
FISH & GAME COMMISSION	1,000	1,226	*226*	2,050	1,420	*(630)*	2,050	1,550	*(500)*	*-*	*130*	*130*
FIDUCIARY INVESTMENTS	6,526	1,975	*(4,552)*	3,000	12,427	*9,427*	3,000	4,000	*1,000*	*-*	*(8,427)*	*(8,427)*
FINANCE	738,470	-	*(738,470)*	778,902	-	*(778,902)*	849,535	-	*(849,535)*	*70,633*	*-*	*(70,633)*
FLEET MANAGEMENT	-	-	*-*	74,895	-	*(74,895)*	336,114	-	*(336,114)*	*261,219*	*-*	*(261,219)*
GRANTS AND CONTRACTS	363,163	4,837	*(358,326)*	380,086	10,500	*(369,586)*	417,103	10,500	*(406,603)*	*37,017*	*-*	*(37,017)*
GUEST SERVICES	179,174	238,491	*59,317*	262,229	255,167	*(7,062)*	268,098	265,000	*(3,098)*	*5,868*	*9,833*	*3,965*
HUMAN RESOURCES	896,378	15	*(896,363)*	1,044,707	7,900	*(1,036,807)*	1,172,129	-	*(1,172,129)*	*127,422*	*(7,900)*	*(135,322)*
INFORMATION TECHNOLOGY	615,539	-	*(615,539)*	503,255	-	*(503,255)*	480,733	-	*(480,733)*	*(22,522)*	*-*	*22,522*
MARKETING	178,444	-	*(178,444)*	216,224	-	*(216,224)*	244,774	-	*(244,774)*	*28,550*	*-*	*(28,550)*
VOLUNTEER MANAGEMENT	229,196	150,498	*(78,697)*	79,003	(5,479)	*(84,481)*	182,213	-	*(182,213)*	*103,211*	*5,479*	*(97,732)*
GRAND TOTAL	**$ 4,404,614**	**$ 7,543,786**	***$ 3,139,172***	**$ 5,119,391**	**$ 6,474,947**	***$ 1,355,556***	**$ 5,228,008**	**$ 6,748,969**	***$ 1,520,961***	***$ 108,617***	***$ 274,022***	***$ 165,404***

REGIONAL PARKS & OPEN SPACE DISTRICT
BUDGET FY 2018-19

RETURN TO PROGRAM SUMMARY

PROGRAM: Business Services

AREA BUDGET ~ Business Operations

Fund	DeptID	Class	Account	Account Name	ACTUAL FY16-17	TOTAL FY17-18 CURRENT BUDGET	YTD ACTUAL @ 12/31/17	PROJECTED ADDITIONAL	GRAND TOTAL	BUDGET FY18-19	DESCRIPTION
25400	931235		510000	Salaries & Benefits	183,590	136,057	52,242	83,815	136,057	-	USE PAYROLL WORKSHEETS TO COMPLETE
			510440	Annual Leave Buydown	5,419	10,000	-		-		
			520240	Communications Equipment	1,455	-	-		-		
			520320	Telephone Service	23,398	20,520	7,862		7,862		
			520330	Communication Services	1,660	3,120	2,075		2,075		
			520800	Household Expense	-	-	505		505		
			520930	Insurance-Liability	372,073	258,367	129,183	129,183	258,366	747,905	
			520945	Insurance-Property	314,196	150,154	150,154	-	150,154	148,932	
			521360	Maint-Computer Equip	-	-	53		53		
			521380	Maint-Copier Machines	8,694	8,253	3,702		3,702		
			521500	Maint-Motor Vehicles	-	-	250		250		
			521640	Maint-Software	-	-	210		210		
			521740	Maint-Parts	631	-	-		-		
			522310	Maint-Building and Improvement	99	-	-		-		
			522320	Maint-Grounds	122	-	1,100		1,100		
			523100	Memberships	60	-	73		73		
			523230	Miscellaneous Expense	-	-	-		-		
			523620	Books/Publications	92	200	-		-		
			523680	Office Equip Non Fixed Assets	760	-	-		-		
			523700	Office Supplies	4,513	9,000	2,126		2,126		
			523760	Postage-Mailing	4,361	6,000	1,035	11,039	12,074	4,783	CENTRAL MAIL CHARGES
			523800	Printing/Binding	-	-	206		206		
			524840	Fingerprinting Services	-	-	4		4		
			525060	Medical Examinations-Physicals	-	-	53		53		
			525330	RMAP Services	2,037	3,000	154	7,346	7,500	7,500	
			525440	Professional Services	210	20,000	-		-		
			525840	County device access allocation	-	-	19,651	(19,651)	(0)		
			526940	Locks/Keys	84	-	-		-		
			527660	Operational Marketing	218	-	-		-		
			527720	Safety-Security Supplies	212	-	-		-		
			528140	Conference/Registration Fees	-	600	-		-		
			528920	Car Pool Expense	3,981	22,000	1,599		1,599		
			528961	Lodging-Out of State	-	1,000	-		-		
			528981	Meals-Out of State	-	200	-		-		
			529000	Miscellaneous Travel Expense	23	-	-		-		
			529040	Private Mileage Reimbursement	1,403	800	304		304		
			529120	Transportation	-	500	-		-		
			536760	Interfnd Exp-Audit & Acctg Fee	215	114	40		40		
			536780	Interfnd Exp-Capital Projects	50	-	-		-		
			536840	Interfnd Exp-Co Support Svc	261,130	224,107	112,054	72,849	184,903	38,139	COWCAP
			537020	Interfnd Exp-Legal Services	4,008	18,000	4,374		4,374		
			537080	Interfnd Exp-Miscellaneous	2,030	2,100	1,075		1,075		
		6469-	*520320*	*Telephone Service*	*1*	-	*1*		*1*		*DO NOT USE: FOR RECORD KEEPING PURPOSES ONLY*
		5742-	*523250*	*Refunds*	-	-	*375*		*375*		*DO NOT USE: FOR RECORD KEEPING PURPOSES ONLY*
			551000	Operating Transfers-OUT				1,000,000	1,000,000	325,000	Excess FY17-18 ending fund balance transfer to District CIP 33100, Support 25420 FY18-19
									-		
									-		
				Grand Total EXPENDITURES	**1,196,724**	**894,092**	490,460	1,284,580	**1,775,041**	**1,272,259**	

AREA BUDGET ~ Business Operations

REVENUES

Fund	DeptID	Class	Account	Account Name	ACTUAL FY16-17	TOTAL FY17-18 CURRENT BUDGET	YTD ACTUAL @ 12/31/17	PROJECTED ADDITIONAL	GRAND TOTAL	BUDGET FY18-19	DESCRIPTION
25400	931235		700020	Prop Tax Current Secured	4,625,958	4,696,925	1,458,148	3,399,108	4,857,256	5,100,119	
			701020	Prop Tax Current Unsecured	210,529	198,423	201,383	-	201,383	210,000	
			703000	Prop Tax Prior Unsecured	13,053	19,380	-	19,380	19,380	20,000	
			704000	Prop Tax Current Supplemental	80,839	76,500	-	76,500	76,500	80,000	
			705000	Prop Tax Prior Supplemental	29,064	28,560	-	29,442	29,442	30,000	Property Tax Revenue Analysis prepared by Fiscal Manager
			715070	RDV Prty Tax, LMIH Resdul Asts	6,551	10,200	9,329	-	9,329	10,000	
			752800	CA-Homeowners Tax Relief	56,171	56,100	8,383	47,717	56,100	56,000	
			752820	CA-Suppl Homeowners Tax Relief	854	510	-	510	510	800	
			781000	Contractual Revenue	819,550	744,600	375,783	368,817	744,600	800,000	
			740020	Interest-Invested Funds	7,030	6,500	19,415	20,585	40,000	40,000	Treasurer's investment earnings
		4279-	741260	Land Lease	1,021	-	521	479	1,000	1,000	Farmer leases
			741260	Land Lease	136,997	-	-		-		
			777480	Reimbursement of Cost - Admin OH	323,492	156,743	37,470	119,273	156,743	120,000	Admin OH from MSHCP, MSR. FY16-17: includes final OH from CSA, ComCtrs, JUSD
			781120	Rebates & Refunds	-	-	769		769		
			781360	Other Misc Revenue	13,496	-	-		-		
			790020	Sale Of Real Estate	21,207	-	-		-		
			790040	Loss or Gain Sale Fixed Assets	930	-	-		-		
			790500	Operating Transfer-In	800,000	-	-		-		One-time transfer from District CIP Fund 33100
									-		
									-		
				Grand Total REVENUES	**7,146,743**	**5,994,440**	2,111,201	4,081,810	**6,193,012**	**6,467,919**	

REGIONAL PARKS & OPEN SPACE DISTRICT
BUDGET FY 2018-19

RETURN TO PROGRAM SUMMARY

PROGRAM: Business Services

AREA BUDGET ~ Fiduciary Investments - NOT FORMALLY BUDGETED

Fund	DeptID	Class	Account	Account Name	ACTUAL FY16-17	TOTAL FY17-18 CURRENT BUDGET	YTD ACTUAL @ 12/31/17	PROJECTED ADDITIONAL	GRAND TOTAL	BUDGET FY18-19	DESCRIPTION
51560	931115		525440	Professional Services	6,526	-	2,232	768	3,000	3,000	County Counsel services
									-		
									-		
									-		
									-		
				Grand Total EXPENDITURES	**6,526**	**-**	2,232	768	**3,000**	**3,000**	

REVENUES

51560	931116		740020	Interest-Invested Funds	2,687	-	-		-		
	931118		740020	Interest-Invested Funds	(713)	1,300	1,706	2,094.24	3,800	4,000	
			777520	Reimbursement for Services			8,627		8,627		
									-		
									-		
				Grand Total REVENUES	**1,975**	**1,300**	10,333	2,094	**12,427**	**4,000**	

REGIONAL PARKS & OPEN SPACE DISTRICT
BUDGET FY 2018-19

RETURN TO PROGRAM SUMMARY

PROGRAM: Business Services

AREA BUDGET ~ Finance

Fund	DeptID	Class	Account	Account Name	ACTUAL FY16-17	TOTAL FY17-18 CURRENT BUDGET	YTD ACTUAL @ 12/31/17	PROJECTED ADDITIONAL	GRAND TOTAL	BUDGET FY18-19	DESCRIPTION
25400	931240		510000	Salaries & Benefits	650,836	738,150	319,152	399,000	718,152	782,220	USE PAYROLL WORKSHEETS TO COMPLETE
			510320	Temporary Salaries	23,941	-	1,261	-	1,261	-	FY16-17: Maggie, FY17-18: replaced with Liz as permanent
			510420	Overtime	2,129	3,000	1,219	1,281	2,500	2,500	Yearend A/P processing, Budgets
			510440	Annual Leave Buydown	-	3,500	-		-		
			520230	Cellular Phone	546	636	-		-		
			520320	Telephone Service	27	25	5	20	25	25	
			520330	Communication Services	108	-	-		-		
			523100	Memberships	560	570	160	400	560	560	Gomez: $160 GFOA, $140 AGA. Purchasing: $130x2 CAPPO
			523290	Bank Charges	620	540	261	389	650	650	Monthly Bank Service Charges
			523340	Late Charge	44	-	2		2		
			523620	Books/Publications	-	-	456		456	500	Professional reference books
			523680	Office Equip Non Fixed Assets	-	500	-		-		
			523700	Office Supplies	812	1,250	697	803	1,500	1,500	
			523760	Postage-Mailing	68	-	16		16		
			523800	Printing/Binding	-	-	27		27	100	Business Cards
			523820	Subscriptions	161	-	-		-		
			524560	Auditing And Accounting	16,020	14,500	14,530	3,155	17,685	18,000	Annual External Audit - RAMS
			524660	Consultants	59	-	-		-		
			524840	Fingerprinting Services	125	150	-	150	150	150	In case of turnover
			525060	Medical Examinations-Physicals	114	500	-	500	500	500	In case of turnover
			525440	Professional Services	-	50,000	-		-		???
			527840	Training-Education/Tuition	539	500	27		27	3,000	$950 - CGFM: Registration Fee x 2, Exam Fees x 2
			528140	Conference/Registration Fees	425	-	-		-		FY16-17: Gomez GFOA Conference
			528900	Air Transportation	196	-	-		-		FY16-17: Gomez GFOA Conference
			528960	Lodging	713	-	-		-		FY16-17: Gomez GFOA Conference
			528980	Meals	140	-	-		-		FY16-17: Gomez GFOA Conference
			529040	Private Mileage Reimbursement	355	300	72	228	300	300	Travel to park sites for budget analyst sessions
			529120	Transportation	122	-	-		-		
			536760	Interfnd Exp-Audit & Acctg Fee	38,462	40,000	8,513	24,577	33,090	33,030	ACO Charges for A/P and Journal processing, $39.51 per pay period for payroll
			537020	Interfnd Exp-Legal Services	427	500	720	280	1,000	1,000	County Counsel review of misc items
			537080	Interfnd Exp-Miscellaneous	920	100	515	485	1,000	5,500	$4500 - RivPRO licensing ISF through Central Purchasing
									-		
									-		
									-		
									-		
									-		
									-		
				Grand Total EXPENDITURES	**738,470**	**854,721**	347,634	431,268	**778,902**	**849,535**	

REVENUES

25400	931240		781360	Other Misc Revenue	-	-	-		-		
									-		
									-		
									-		
									-		
				Grand Total REVENUES	**-**	**-**	-	-	**-**	**-**	

REGIONAL PARKS & OPEN SPACE DISTRICT
BUDGET FY 2018-19

RETURN TO PROGRAM SUMMARY

PROGRAM: Business Services

AREA BUDGET ~ Fish & Game Commission

Fund	DeptID	Class	Account	Account Name	ACTUAL FY16-17	TOTAL FY17-18 CURRENT BUDGET	YTD ACTUAL @ 12/31/17	PROJECTED ADDITIONAL	GRAND TOTAL	BUDGET FY18-19	DESCRIPTION
25500	931103		527780	Special Program Expense	1,000	2,000	-	2,000	2,000	2,000	
			528120	Board/Commission Expense	-	50	-	50	50	50	
									-		
									-		
									-		
									-		
									-		
				Grand Total EXPENDITURES	**1,000**	**2,050**	**-**	**2,050**	**2,050**	**2,050**	

REVENUES

25500	931103		740020	Interest-Invested Funds	70	50	60	60	120	150	
			777730	Fish & Game-Cc Portion	1,157	2,000	628	673	1,300	1,400	
									-		
									-		
									-		
				Grand Total REVENUES	**1,226**	**2,050**	688	733	**1,420**	**1,550**	

REGIONAL PARKS & OPEN SPACE DISTRICT
BUDGET FY 2018-19

RETURN TO PROGRAM SUMMARY

PROGRAM: Business Services

AREA BUDGET ~ Fleet Management

Fund	DeptID	Class	Account	Account Name	ACTUAL FY16-17	TOTAL FY17-18 CURRENT BUDGET	YTD ACTUAL @ 12/31/17	PROJECTED ADDITIONAL	GRAND TOTAL	BUDGET FY18-19	DESCRIPTION
25400	931270		510000	Salaries & Benefits	-	-	-		-		USE PAYROLL WORKSHEETS TO COMPLETE
			520240	Communications Equipment	-	-	-		-		
			520340	Equip. - Vehicle Communication	-	-	-		-		
			521500	Maint-Motor Vehicles	-	-	-		-		
			523220	Licenses And Permits	-	-	-		-		
			526960	Small Tools And Instruments	-	-	-		-		
			528920	Car Pool Expense	-	-	-	23,895	23,895	83,640	FY17-18 monthly: $177 x 12 ~ existing vehicles FLEETMAINT -$177 x 3 x 3 ~ remove 3 @ March2018 FY18-19 monthly: $520 x 6 ~ new vehicles PURCHASE $177 x 7 new + 7 ~ existing vehicles FLEETMAINT
			529040	Private Mileage Reimbursement	-	-	-		-		
			529080	Rental Vehicles	-	-	-		-		
			536910	Interfnd Exp-Fuel	-	-	-		-		
			546300	Vehicles-Buses/Heavy Trucks	-	-	-		-		
			546320	Vehicles-Cars/Light Trucks	-	-	-	51,000	51,000	9,000	FY17-18: Purchase 3 used PSEC 3500 trucks from Fleet at estimated $17K each FY18-19: APPROVED WISHLIST: 1 Gator for SKN
			546340	Vehicles-Fire Trucks	-	-	-		-		
			546360	Vehicles-Heavy Equipment	-	-	-		-	243,474	APPROVED WISHLIST: Tracator for CAH and SKN @ $96,167 each, 1-ton Dump Truck for MFL at $51,140
			546380	Vehicles Other	-	-	-		-		
									-		
									-		
									-		
									-		
				Grand Total EXPENDITURES	**-**	**-**	-	74,895	**74,895**	**336,114**	

REVENUES

25400	931270								-		
									-		
									-		
									-		
									-		
									-		
				Grand Total REVENUES	**-**	**-**	-	-	**-**	**-**	

REGIONAL PARKS & OPEN SPACE DISTRICT
BUDGET FY 2018-19

RETURN TO PROGRAM SUMMARY

PROGRAM: Business Services

AREA BUDGET ~ Grants & Contracts

Fund	DeptID	Class	Account	Account Name	ACTUAL FY16-17	TOTAL FY17-18 CURRENT BUDGET	YTD ACTUAL @ 12/31/17	PROJECTED ADDITIONAL	GRAND TOTAL	BUDGET FY18-19	DESCRIPTION
GENERAL GRANTS AND CONTRACTS											
25400	931245		510000	Salaries & Benefits	196,043	206,185	67,495	88,505.16	156,000	175,594	Grant Analyst + Admin Analyst II
			510420	Overtime	-	-	568		568	568	Paid Holidays (2)
			520320	Telephone Service	10	72	7	(7)	-		LRNC
			521700	Maint-Alarms	-	-	28	(28)	-		LRNC
			522320	Maint-Grounds	146	-	-		-		
			523700	Office Supplies	(6)	-	-		-		
			523760	Postage-Mailing	51	200	65	113	178	200	
			523800	Printing/Binding	-	-	22		22		
			523840	Computer Equipment-Software	-	2,100	-	2,100	2,100	1,800	FY 18/19 On going license fee for grant management software
			524840	Fingerprinting Services	-	-	63		63		
			525440	Professional Services	-	200	-		-		
			529040	Private Mileage Reimbursement	222	100	70	80	150	150	
			536760	Interfnd Exp-Audit & Acctg Fee	154	228	114	114	228	228	$8.78 per pay period for payroll
			536780	Interfnd Exp-Capital Projects	-	-	100		100		
			537020	Interfnd Exp-Legal Services	22,173	15,000	3,060	11,940	15,000	15,000	
			537080	Interfnd Exp-Miscellaneous	6,906	-	25		25		
			537120	Interfnd Exp-Prof & Spec Svcs	135,448	160,000	159,541	-	159,541	175,000	FY17/18 50 actions @ $3,500
			537260	Interfnd Exp-GIS	-	1,200	-		-		
			527840	Training/Education & Tuition					-	700	CGMS exam
			528140	Conference/Seminar Registration					-	660	FY18/19 NGMA seminar
			528900	Air Transportation					-	550	FY18/19 NGMA seminar
			528960	Lodging					-	780	FY18/19 NGMA seminar
			529120	Transportation					-	120	FY18/19 NGMA seminar
			528980	Meals					-	285	FY18/19 NGMA seminar
				Subtotal, General Grants & Contracts	*361,148*	*385,285*	*231,158*	*102,817*	*333,975*	*371,635*	
LOUIS RUBIDOUX NATURE CENTER											
25400	931245	6464-	520320	Telephone Service	-	-	400	560	960	960	2 lines, $20+$60 per month
			520330	Communication Services	38	-	76	380	456	456	Data Line $38/month
			520845	Trash	-	-	283	-	283	-	Trash service stopped October 2017
			521700	Maint-Alarms	-	-	140	196	336	336	$28/month
			522320	Maint-Grounds	-	-	390	-	390	-	Tree Trimming
			525320	Security Guard Services	-	-	7,462	32,138	39,600	40,000	$3300/month
			529500	Electricity	-	-	1,673	1,650	3,323	3,500	Avg $330/month
			529510	Heating Fuel	-	-	72	144	216	216	$18/month
			529550	Water	-	-	547	-	547	-	Last water bill paid Aug 2017
			537020	Interfnd Exp-Legal Services	1,977	-	-		-		
									-		
									-		
									-		
									-		
									-		
				Subtotal, Louis Robidoux Nature Center	*2,015*	*-*	*11,043*	*35,068*	*46,111*	*45,468*	
				Grand Total EXPENDITURES	**363,163**	**385,285**	**242,200**	**137,886**	**380,086**	**417,103**	

AREA BUDGET ~ Grants & Contracts

Fund	DeptID	Class	Account	Account Name	ACTUAL FY16-17	TOTAL FY17-18 CURRENT BUDGET	YTD ACTUAL @ 12/31/17	PROJECTED ADDITIONAL	GRAND TOTAL	BUDGET FY18-19	DESCRIPTION

REVENUES

25400	931245		777520	Reimbursement For Services	4,837	-	7,419	3,081	10,500	10,500	Reimbursement of Cost for 3 Board Items (estimated)
									-		
									-		
				Grand Total REVENUES	**4,837**	**-**	7,419	3,081	**10,500**	**10,500**	

REGIONAL PARKS & OPEN SPACE DISTRICT
BUDGET FY 2018-19

RETURN TO PROGRAM SUMMARY

PROGRAM: Business Services

AREA BUDGET ~ Guest Services

Fund	DeptID	Class	Account	Account Name	ACTUAL FY16-17	TOTAL FY17-18 CURRENT BUDGET	YTD ACTUAL @ 12/31/17	PROJECTED ADDITIONAL	GRAND TOTAL	BUDGET FY18-19	DESCRIPTION
25400	931183		510000	Salaries & Benefits	153,318	226,184	97,659	142,840.92	240,500	252,571	Ryan Mark, Luisa Aguilera, Rebeca Pena, and Erica Mendoza + 25% Don Craw
			510420	Overtime	725	-	216		216	-	
			510520	Bilingual Pay	1,895	-	562	608	1,170	2,340	17/18 Rebeca; 18/19 Rebeca and Luisa , $45 per pay period
			520115	Uniforms-Replacement Clothing	-	500	4,760	(4,760)	(0)	2,000	Ordered stock for our uniform stock for employees to purchase, Finance to transfer expenditure balance to inventory asset account at yearend
			520230	Cellular Phone	569	-	154	103	257	-	FY17/18 cancelled Guest Services cell phone in December
			520320	Telephone Service	4,796	5,400	1,036	1,964.18	3,000	3,000	FY17/18 Average bill is $248 per month
			520815	Cleaning and Custodial Supp	-	-	117	-	117	-	FY17/18 Purchased materials to wash the pool vehicles
			521700	Maint-Alarms	336	384	168	(168)	-	-	Carriage House's alarm was coded here instead of Facility Maint (recoding)
			523250	Refunds	45	-	-	-	-	-	
			523270	Special Events	553	-	-	-	-	-	
			523290	Bank Charges	5,883	6,000	2,645	3,355	6,000	6,300	
			523700	Office Supplies	32	550	-	550	550	200	FY17/18 Purchasing stand-up desk for 3 staff at $150 per desk
			523780	Printed Forms	-	400	-	-	-	-	Moving budget to Printing/Binding
			523800	Printing/Binding	-	-	172	228	400	400	Business cards and day passes
			523840	Computer Equipment-Software	9,724	4,700	2,244	6,756	9,000		FY17/18 Camava software is $748 per month FY18/19 move to budget and expense to the IT budget
			524840	Fingerprinting Services	-	-	63	-	63	100	
			527840	Training-Education/Tuition	-	400	-	-	-	200	
			529040	Private Mileage Reimbursement	738	500	50	450	500	500	
			536760	Interfnd Exp-Audit & Acctg Fee	329	300	211	246	457	457	FY17/18 $4.39 per employee per payperiod for the ACO payroll fee X 3 employees = $342 FY18/19 $4.39 per employee per payperiod for the ACO payroll fee X 4 employees = $342
			537080	Interfnd Exp-Miscellaneous	230	350	-		-	30	FY18/19 $30 Pcard fee for R. Mark
									-		
									-		
									-		
				Grand Total EXPENDITURES	**179,174**	**245,668**	110,056	152,173	**262,229**	**268,098**	

REVENUES

25400	931183		776740	Recreation Fees	1,620	-	-		-		
			776760	Reservation-Fees	236,716	222,000	98,769	146,231	245,000	255,000	
			781360	Other Misc Revenue	156	-	167		167		
			741080	Exhibits	-	-	5,500	4,500	10,000	10,000	
									-		
									-		
				Grand Total REVENUES	**238,491**	**222,000**	104,436	150,731	**255,167**	**265,000**	

REGIONAL PARKS & OPEN SPACE DISTRICT
BUDGET FY 2018-19

RETURN TO PROGRAM SUMMARY

PROGRAM: Business Services

AREA BUDGET ~ Human Resources

Fund	DeptID	Class	Account	Account Name	ACTUAL FY16-17	TOTAL FY17-18 CURRENT BUDGET	YTD ACTUAL @ 12/31/17	PROJECTED ADDITIONAL	GRAND TOTAL	BUDGET FY18-19	DESCRIPTION
25400	931250		510000	Salaries & Benefits	171,423	163,007	75,336	98,123	173,459	81,610	One Admin Svcs Asst for FY18-19
			513150	Supplemental Contribution	386,547	476,446	232,853	243,593	476,446	591,258	Estimated Unfunded Liability due to CalPERS Pension for all 3 Tiers
			517000	Workers Comp Insurance	233,270	273,402	136,701	136,701	273,402	403,232	Per HR ISF Rate Schedule
			518120	SEIU Pension Plan	21,257	21,250	10,629	10,621	21,250	21,250	Ongoing payments towards old lawsuit settlement
			510420	Overtime	447	-	447	447	894	447	Paid Holidays
			520115	Uniforms-Replacement Clothing	603	-	-		-		
			520320	Telephone Service	14	20	5	7	12	12	$1 per month, fax line?
			520815	Cleaning and Custodial Supp	63	-	-		-		
			523700	Office Supplies	2,307	1,000	976	524	1,500	1,000	
			518120	Postage-Mailing	54	100	-		-		
			526420	Advertising	424	-	-		-		
			527280	Awards/Recognition	-	200	-		-		
			520270	Private Mileage Reimbursement	16	50	-		-		
			536760	Interfnd Exp-Audit & Acctg Fee	228	228	114	114	228	114	FY17-18 2 staff, FY18-19 one staff
			537080	Interfnd Exp-Miscellaneous	3,402	100	-		-		
			537090	Interfnd Exp-Personnel Svcs	76,322	129,600	17,001	80,514	97,515	73,206	HR Rate
			537120	Interfnd Exp-Prof & Spec Svcs	-	5,000	-		-		
									-		
									-		
									-		
									-		
									-		
									-		
				Grand Total EXPENDITURES	**896,378**	**1,070,403**	474,062	570,645	**1,044,707**	**1,172,129**	

REVENUES

25400	931250		777780	Subpoena Fees	15	-	-		-		
			777490	Reimb of Costs - Benefits			7,900		7,900		
									-		
									-		
									-		
				Grand Total REVENUES	**15**	**-**	7,900	-	**7,900**	**-**	

REGIONAL PARKS & OPEN SPACE DISTRICT
BUDGET FY 2018-19

RETURN TO PROGRAM SUMMARY

PROGRAM: Business Services

AREA BUDGET ~ Information Technology

Fund	DeptID	Class	Account	Account Name	ACTUAL FY16-17	TOTAL FY17-18 CURRENT BUDGET	YTD ACTUAL @ 12/31/17	PROJECTED ADDITIONAL	GRAND TOTAL	BUDGET FY18-19	DESCRIPTION
25400	931255		520320	Telephone Service	3	25	-		-		
			521640	Maint-Software	51,085	90,000	22	93,600	93,622	76,500	FY17-18: USeDIRECT final build invoices FY18-19: USeDIRECT ANNUAL COSTS $72K, $4500 3 BI Licenses
			523640	Computer Equip-Non Fixed Asset	11,299	20,000	-		-		
			523700	Office Supplies	(8)	-	-		-		
			523820	Subscriptions	12,267	18,000	7,656	8,344	16,000	16,000	$4000/qtr ZenDesk
			523840	Computer Equipment-Software	56,440	50,000	745	6,455	7,200	1,800	$150/mo BaseCamp, $4500 USeDIRECT EQUIPMENT
			525840	County device access allocation	237,342	235,808	98,253	137,547	235,800	235,800	RCIT Rates
			525860	County device support allocation	184,984	113,334	56,667	56,667	113,334	113,334	RCIT Rates
			525870	Physical server support allocation	48,868	28,016	14,008	14,008	28,016	28,016	RCIT Rates
			525880	Virtual server support allocation	13,046	9,283	4,641	4,642	9,283	9,283	RCIT Rates
			537020	Interfnd Exp-Legal Services	214	-	-		-		
									-		
									-		
									-		
									-		
									-		
				Grand Total EXPENDITURES	**615,539**	**564,466**	181,992	321,262	**503,255**	**480,733**	

REVENUES

25400	931255		776455	Rebates & Refunds	-	-	-		-		
									-		
									-		
									-		
									-		
				Grand Total REVENUES	**-**	**-**	-	-	**-**	**-**	

REGIONAL PARKS & OPEN SPACE DISTRICT
BUDGET FY 2018-19

RETURN TO PROGRAM SUMMARY

PROGRAM: Business Services

AREA BUDGET ~ Marketing

Fund	DeptID	Class	Account	Account Name	ACTUAL FY16-17	TOTAL FY17-18 CURRENT BUDGET	YTD ACTUAL @ 12/31/17	PROJECTED ADDITIONAL	GRAND TOTAL	BUDGET FY18-19	DESCRIPTION
25400	931260		510000	Salaries and Employee Benefits	134,911	150,617	64,606	97,504	162,110	189,516	Marquese and Diana +25% Don Craw
			510420	Overtime	87	-	216	1,500	1,716		
			510520	Bilingual Pay	966	-	357	540	897	1,560	New Graphic Illustrator for 9 pay periods at $0.75 per hour
			510620	Shift Differential	6	-	-		-		
			520230	Cellular Phone	1,566	1,500	353	535.49	888	378	$63/month
			520320	Telephone Service	12	12	2	10	12	12	Cisco phone long distant fees
			521420	Maint-Field Equipment	158	-	-	-	-	-	
			523100	Memberships	754	500	275	225	500	500	Chamber of Commerce memberships
			523270	Special Events	267	-	-	-	-	-	
			523620	Books/Publications	9,514	10,000	3,884	7,266	11,150	11,150	Monthly Subscriptions: Domain registrations, Hosting services, WuFoo forms, photo archives, surveys, Adobe Creative Services, Email services, Backup
			523622	Books/Subscriptions-Electronic	-	4,000	-	-	-	-	
			523640	Computer Equip-Non Fixed Asset	-	5,000	30	3,970	4,000	1,500	FY17/18 Purchasing new MACs & Iphones
			523660	Computer Supplies	-	-	214	-	214		
			523680	Office Equip Non Fixed Assets	1,619	2,000	-	2,000	2,000		Battery pack for Drone and larger storage
			523700	Office Supplies	96	500	-	200	200	200	
			523760	Postage-Mailing	-	500	-	-	-	-	
			523800	Printing/Binding	535	1,000	-	1,000	1,000	1,000	All District Flyers and Booth Supplies
			523820	Subscriptions	5,220	-	-	-	-	-	
			523840	Computer Equipment-Software	134	500	100	400	500	500	Office 365 subscription
			523900	Graphics	714	3,000	-	-	-	-	Rolled up to Books/ Publiscations
			527280	Awards/Recognition	-	100	25	(25)	-	-	Recode to conferences & Seminars
			527660	Operational Marketing	21,348	30,000	2,338	27,662	30,000	35,000	Distrcit Sponsored Event Marketing / Swag Items / Marketing Booth Operations
			527840	Training-Education/Tuition	102	300	27	-	27	-	
			529040	Private Mileage Reimbursement	128	1,000	-	200	200	200	
			536760	Interfnd Exp-Audit & Acctg Fee	263	300	105	122.92	228	228	$4.39 per employee for the ACO payroll service fee X 2 employees for 26 payperiods
			537080	Interfnd Exp-Miscellaneous	45	-	-	217	217	30	Physicals
			528140	Conferences & Seminars				300	300	3,000	Marketing and Social Media Conference / Training (Possibly DigiMarCon) Both Staff
			524840	Fingerprinting Serices				65	65		
									-		
									-		
									-		
									-		
				Grand Total	**178,444**	**210,829**	**72,532**	143,692	**216,224**	**244,774**	

REVENUES

25400	931260							-		
								-		
								-		
								-		
				Grand Total REVENUES	-	-	-	-	-	-

REGIONAL PARKS & OPEN SPACE DISTRICT
BUDGET FY 2018-19

RETURN TO PROGRAM SUMMARY

PROGRAM: Business Services

AREA BUDGET ~ Volunteer Management

Fund	DeptID	Class	Account	Account Name	ACTUAL FY16-17	TOTAL FY17-18 CURRENT BUDGET	YTD ACTUAL @ 12/31/17	PROJECTED ADDITIONAL	GRAND TOTAL	BUDGET FY18-19	DESCRIPTION
25400	931265		510000	Salaries & Benefits	183,053	65,287	35,457	23,043	58,500	167,741	17/18 Shannon and New VSC 18/19 Deborah and New VSC+25% Don Craw
			510420	Overtime	1,511	-	238		238		
			510440	Annual Leave Buydown	4,830	4,000	-	-	-	-	FY17/18 A. Richardson's payout
			520115	Uniforms-Replacement Clothing	208	-	35	500.00	535	350	
			520230	Cellular Phone	924	-	161	483	643	643	Cell phone is $53.59 per line
			520320	Telephone Service	16	-	0	5	5	5	Cisco long district charges
			520330	Communication Services	640	912	114	342.09	456	456	Ipad @ $38.01 per month
			520705	Food	3,596	3,000	-	3,000	3,000	4,000	Food for the appreciation luncheon & water and snacks for volunteer events
			520815	Cleaning and Custodial Supp	68	-	-	-	-	-	
			520825	Kitchen And Dining Supplies	-	300	-	-	-	300	
			520830	Laundry Services	10	100	-	-	-	-	
			521360	Maint-Computer Equip	-	100	-	-	-	-	
			521420	Maint-Field Equipment	8,108	-	7,799	-	7,799	-	Ordered dumpsters for the grant but the purchase wasn't made in time and cannot be reimbursed through the grant
			521740	Maint-Parts	-	250	-	-	-	-	
			523100	Memberships	-	200	-	-	-	-	
			523270	Special Events	763	-	-	-	-	-	
			523620	Books/Publications	487	-	-	-	-	-	
			523700	Office Supplies	555	900	-	-	-	-	
			523800	Printing/Binding	1,625	250	-	250	250	250	
			523840	Computer Equipment-Software	1,994	2,100	99	1,775	1,874	1,874	$1775 Better Impact, $99 VolunteerMatch.org
			524840	Fingerprinting Services	145	-	77	73	150	150	
			526910	Field Equipment-Non Assets	140	-	-		-		
			526960	Small Tools And Instruments	-	500	-	-	-	-	
			527280	Awards/Recognition	1,286	5,000	-	5,000	5,000	5,000	Employee Appreciation gift
			527660	Operational Marketing	623	-	489	(489)	(0)	-	Recode to Trails
			527680	Public Signs	6,562	-	-	-	-	-	
			527720	Safety-Security Supplies	434	-	-	-	-	-	
			527780	Special Program Expense	3,288	1,500	-	-	-	-	
			527840	Training-Education/Tuition	594	1,000	75		75	1,000	FY18/19 CPR Trainer Cert
			528260	Field Supplies	5,686	-	-	-	-	-	
			529040	Private Mileage Reimbursement	1,627	2,500	23	300	323	300	
			536760	Interfnd Exp-Audit & Acctg Fee	351	228	75	39.51	114	114	$4.39 per employee ACO payroll service fee X 1 employee for 26 pay periods
			536910	Interfnd Exp-Fuel	28	-	-	-	-	-	
			537080	Interfnd Exp-Miscellaneous	45	345	-	40	40	30	Pcard @ $30 + $10 rolling fee
									-		
									-		
									-		
				Grand Total EXPENDITURES	**229,196**	**88,472**	44,641	34,361	**79,003**	**182,213**	

AREA BUDGET ~ Volunteer Management

Fund	DeptID	Class	Account	Account Name	ACTUAL FY16-17	TOTAL FY17-18 CURRENT BUDGET	YTD ACTUAL @ 12/31/17	PROJECTED ADDITIONAL	GRAND TOTAL	BUDGET FY18-19	DESCRIPTION

REVENUES

25400	931265		751680	CA-Grant Revenue	151,795	-	(5,479)		(5,479)		CalRecycle revenue received at lower amount than accrued
			777040	Training	459	500	-		-		
			781480	Program Revenue	(1,756)	-	-		-		
									-		
									-		
									-		
				Grand Total REVENUES	**150,498**	**500**	(5,479)	-	**(5,479)**	-	