REGIONAL PARKS & OPEN SPACE DISTRICT
BUDGET FY 2018-19

RETURN TO PROGRAM SUMMARY

PROGRAM: Administration

AREA BUDGET ~ Executive Administration

Fund	DeptID	Class	Account	Account Name	ACTUAL FY16-17	TOTAL FY17-18 CURRENT BUDGET	YTD ACTUAL @ 12/31/17	PROJECTED ADDITIONAL	GRAND TOTAL	BUDGET FY18-19	DESCRIPTION
25400	931220		510000	Salaries & Benefits	345,204	349,673	148,862	200,810.94	349,673	360,181	USE PAYROLL WORKSHEETS TO COMPLETE
			510200	Payoff Permanent-Seasonal	61,998	-	-	-	-	-	
			510440	Annual Leave Buydown	12,968	13,000	10,572	2,500	13,072	13,600	17-18- Executive Assistant II 80 hours - 18-19 80 hours (General Manager and Executive Assistant II)
			520230	Cellular Phone	-	-	64	-	64	-	
			520320	Telephone Service	19	-	83	100	183	150	
			520330	Communication Services	836	450	218	225	443	450	IPAD
			520705	Food	109	500	8	2,000	2,008	500	
			521640	Maint-Software	1,576	-	-	-	-	500	
			523100	Memberships	6,780	8,445	365	8,000	8,365	11,750	NRPA, NACPRO, CPRS, PRAC, (Entire Dept). $2750 CAPRA Accreditation Review Fee
			523250	Refunds	(8)	-	-	-	-	-	
			523680	Office Equip Non Fixed Assets	1,069	-	-	5,000	5,000	-	Laptop, Projector, Speakers, Screen
			523700	Office Supplies	275	300	83	200	283	300	
			523760	Postage-Mailing	14	-	-	20	20	100	
			523800	Printing/Binding	810	-	129	-	129	-	
			524660	Consultants	-	30,000	-	10,000	10,000	10,000	Paving Engineering Consult
			525440	Professional Services	-	15,000	-	10,000	10,000	10,000	17/18- Signage Plan 18/19- TBD
			527280	Awards/Recognition	344	150	-	1,000	1,000	700	Employee Service @80.00 x(5) and Volunteer and GM plaques
			527660	Operational Marketing	137	-	-	-	-	-	
			527700	Recreation Supplies	9	-	-	-	-	-	
			527840	Training-Education/Tuition	100	-	-	-	-	300	Continuing Education
			528120	Board/Commission Expense	-	500	269	1,500	1,769	1,000	
			528140	Conference/Registration Fees	415	2,600	-	500	500	1,500	NACPRO AND NRPA (July 13-16 and September 25-27) Nashville and Indianpolis
			528900	Air Transportation	640	-	-	500	500	4,500	$1500 - flights/travel for CAPRA reviewers
			528960	Lodging	3,081	-	-	2,500	2,500	7,200	$1200 - lodging for CAPRA reviewers
			528980	Meals	462	-	162	300	462	1,750	$1000 - food for CAPRA reviewers
			529000	Miscellaneous Travel Expense	167	-	-	300	300	400	
			529010	Parking Validation	-	200	-	200	200	200	
			529040	Private Mileage Reimbursement	9,869	8,500	3,704	6,000	9,704	9,500	
			529120	Transportation	208	-	-	200	200	300	
			529520	Sewer System	124	-	(124)	-	(124)	-	
			536760	Interfnd Exp-Audit & Acctg Fee	228	228	114		114		
			536780	Interfnd Exp-Capital Projects	100	-	-		-		
			537080	Interfnd Exp-Miscellaneous	2,295	-	-		-		
			537280	Interfnd Exp-Misc Project Exp	3,240	-	-		-		
									-		
									-		
				Grand Total EXPENDITURES	**453,071**	**429,546**	164,511	251,856	**416,367**	**434,881**	

REVENUES

25400	931220								-		
									-		
									-		
				Grand Total REVENUES	-	-	-	-	-	-	