



**PROGRAM SUMMARY ~ INTERPRETIVE**

AREA	FY16-17 ACTUAL			FY17-18 PROJECTED			FY18-19 RECOMMENDED			Change in Budget		
	EXPENDITURES	REVENUE	NET INCOME/ (LOSS)	EXPENDITURES	REVENUE	NET INCOME/ (LOSS)	EXPENDITURES	REVENUE	NET INCOME/ (LOSS)	EXPENDITURES	REVENUE	NET INCOME/ (LOSS)
<a href="#">INTERPRETIVE GENERAL ADMIN</a>	166,172	-	(166,172)	112,014	-	(112,014)	162,359	-	(162,359)	50,345	-	(50,345)
<a href="#">HISTORICAL COMMISSION</a>	564	456	(109)	218	74	(144)	-	-	-	(218)	(74)	144
<a href="#">HISTORICAL PRESERVATION</a>	42,341	-	(42,341)	198	-	(198)	-	-	-	(198)	-	198
<a href="#">GILMAN RANCH</a>	118,088	8,511	(109,577)	159,919	7,500	(152,420)	143,764	7,500	(136,264)	(16,155)	0	16,155
<a href="#">IDYLLWILD NATURE CENTER</a>	172,598	81,734	(90,863)	185,337	95,991	(89,345)	158,897	100,000	(58,897)	(26,440)	4,009	30,448
<a href="#">JENSEN-ALVARADO RANCH</a>	181,824	51,320	(130,503)	231,217	50,000	(181,217)	239,681	50,000	(189,681)	8,464	-	(8,464)
<a href="#">LOUIS ROBIDOUX NATURE CENTER</a>	55,812	12,012	(43,800)	492	-	(492)	-	-	-	(492)	-	492
<a href="#">SAN TIMOTEO SCHOOLHOUSE</a>	8,508	178	(8,330)	11,792	100	(11,692)	11,220	100	(11,120)	(573)	-	573
<a href="#">SANTA ROSA PLATEAU NATURE CENTER</a>	203,029	214,039	11,009	203,147	220,000	16,853	206,343	220,000	13,657	3,196	-	(3,196)
<a href="#">HIDDEN VALLEY NATURE CENTER</a>	116,601	53,949	(62,652)	173,827	50,709	(123,117)	142,778	60,000	(82,778)	(31,048)	9,291	40,339
<b>GRAND TOTAL</b>	<b>\$ 1,065,537</b>	<b>\$ 422,199</b>	<b>\$ (643,338)</b>	<b>\$ 1,078,161</b>	<b>\$ 424,375</b>	<b>\$ (653,786)</b>	<b>\$ 1,065,042</b>	<b>\$ 437,600</b>	<b>\$ (627,442)</b>	<b>\$ (13,120)</b>	<b>\$ 13,225</b>	<b>\$ 26,345</b>



**REGIONAL PARKS & OPEN SPACE DISTRICT**  
**BUDGET FY 2018-19**

[RETURN TO PROGRAM SUMMARY](#)

PROGRAM: Interpretive

**AREA BUDGET ~ Historical Commission**

Fund	DeptID	Class	Account	Account Name	ACTUAL FY16-17	TOTAL FY17-18			BUDGET FY18-19	DESCRIPTION
						CURRENT BUDGET	YTD ACTUAL @ 12/31/17	PROJECTED ADDITIONAL		
25401	931111		527280	Printing/Binding	147	-	-	-	-	
			528120	Board/Commission Expense	-	500	-	-	-	
			529040	Private Mileage Reimbursement	417	500	218	-	218	
									-	
									-	
									-	
<b>Grand Total EXPENDITURES</b>					<b>564</b>	<b>1,000</b>	<b>218</b>	<b>-</b>	<b>218</b>	<b>-</b>

**REVENUES**

25401	931111		740020	Interest-Invested Funds	284	150	74	-	74	
			780180	Sale Of Books	172	300	-	-	-	
									-	
<b>Grand Total REVENUES</b>					<b>456</b>	<b>450</b>	<b>74</b>	<b>-</b>	<b>74</b>	<b>-</b>



**REGIONAL PARKS & OPEN SPACE DISTRICT**  
**BUDGET FY 2018-19**

[RETURN TO PROGRAM SUMMARY](#)

PROGRAM: Interpretive

**AREA BUDGET ~ Gilman Ranch**

Fund	DeptID	Class	Account	Account Name	ACTUAL FY16-17	TOTAL FY17-18				BUDGET FY18-19	DESCRIPTION
						CURRENT BUDGET	YTD ACTUAL @ 12/31/17	PROJECTED ADDITIONAL	GRAND TOTAL		
25400	931119	0519-	510000	Salaries & Benefits	36,660	109,134	16,407	60,092	76,499	63,354	18-19: 1040 hrs Victoria W. ; 624 hrs Leslie Cattern; Curator split time 1/2 GLM 1/2 JNS 1040hrs A Pierucci (Victoira additional 208 hrs at STSCH, see that budget) Leslie Cattern if hired as 3/4 Part Time Reg burden rate @ 26.66 will work JNS and GLM
			510420	Overtime	758	-	-	-	-	-	
			520020	Pest and Insect Control	2,771	2,892	1,396	1,526	2,922	2,922	Monthly fee \$191 + 2 termite services one at \$300 the other at \$330
			520115	Uniforms-Replacement Clothing	335	400	-	400	400	500	3 employees -2 park aides (1 park aid it split 50/50 with JNS) and a curator @ \$200 each (positions are not covered in the MOU)
			520230	Cellular Phone	272	350	43	375.88	419	476	\$36.67 per month
			520240	Communications Equipment	-	-	43	-	43	-	New cell phone tax
			520320	Telephone Service	3,091	6,745	1,400	999.71	2,400	2,400	Average bill is \$200 per month
			520330	Communication Services	3,699	-	1,967	1,009.10	2,976	2,976	FY17/18 Original budget coded to Telephone Services, Average bill is \$248 per month
			520800	Household Expense	25	800	-	500	500	500	Items coded to Office supplies
			520815	Cleaning and Custodial Supp	503	100	45	55	100	100	
			520845	Trash	179	180	91	92	183	183	Bill is \$15.26 per month
			521420	Maint-Field Equipment	29	-	-	-	-	-	
			521600	Maint-Service Contracts	-	35,844	14,937	20,912	35,848	35,848	Bill is \$2,987.36 per month
			521700	Maint-Alarms	1,424	1,350	757	622.79	1,380	1,380	2 alarms @ \$115 total for the month
			521720	Maint-Fire Equipment	-	150	-	150	150	150	FY16/17 BGT was charged for GLM's fire extinguishers
			521740	Maint-Parts	-	-	643	-	643	-	Recode to Maint of BLDG
			521760	Maint-Tires	19	-	-	-	-	100	Gator tires
			522310	Maint-Building and Improvement	103	2,000	1,012	988	2,000	2,000	
			522320	Maint-Grounds	33,112	-	-	-	-	-	
			523100	Memberships	200	100	-	100	100	200	New curator's professional memberships
			523270	Special Events	113	-	-	-	-	-	
			523290	Bank Charges	-	-	3	-	3	-	
			523340	Late Charge	13	-	(16)	-	(16)	-	
			523620	Books/Publications	37	-	145	-	145	100	Reference program and collection
			523680	Office Equip Non Fixed Assets	59	250	-	250	250	250	printer and copier are several yrs old may need replacement
			523700	Office Supplies	549	700	77	523	600	600	ink, paper, etc
			523760	Postage-Mailing	2	-	-	-	-	-	
			523800	Printing/Binding	167	-	-	-	-	-	
			523940	Recruiting Expense	-	-	75	-	75	-	FY17/18 Recruitment advertising for the curator
			524840	Fingerprinting Services	63	-	63	60	123	120	TAP & Curator 17/18
			525060	Medical Examinations-Physicals	189	-	220	150	370	150	TAP & Curator 17/18
			525080	Temp Assist Pool Svcs	2,600	-	1,300	-	1,300	-	Leslie Cattern 17/18
			525440	Professional Services	-	800	125	675	800	800	Re-enactors for Wildwest;
			526930	Flashlights/Batteries/Bulbs	-	-	19	-	19	-	
			526940	Locks/Keys	16	-	2	77	79	25	FY17/18 Rekey mailbox
			526950	Maintenance Tools	42	200	-	-	-	-	Move budget to Small Tools and Instruments
			526960	Small Tools And Instruments	-	-	184	100	284	200	
			527160	Shop Supplies	-	100	-	-	-	-	Move budget to Small Tools and Instruments
			523220	Electronic And Radio Supplies	-	-	35	-	35	-	Recode to Maint of BLDG
			527660	Operational Marketing	-	1,000	-	1,000	1,000	1,000	Banners for events
			527680	Public Signs	2,476	-	-	-	-	-	
			527720	Safety-Security Supplies	159	-	39	61	100	100	Masks for working in collections
			527780	Special Program Expense	1,535	2,650	-	2,650	2,650	5,000	FY18/19 added \$2,500 for Curator request such as flat bed photo scanner
			527840	Training-Education/Tuition	156	480	27	453	480	750	CIG training for 3 staff (175 per employee) & workshops
			527940	Weed Abatement	4,071	4,000	2,101	2,101	4,202	4,200	2 services per year at \$2,101 per service



**REGIONAL PARKS & OPEN SPACE DISTRICT**

BUDGET FY 2018-19

RETURN TO PROGRAM  
SUMMARY

PROGRAM: Interpretive

**AREA BUDGET ~ Hidden Valley Nature Center**

Fund	DeptID	Class	Account	Account Name	ACTUAL FY16-17	TOTAL FY17-18				BUDGET FY18-19	DESCRIPTION
						CURRENT BUDGET	YTD ACTUAL @ 12/31/17	PROJECTED ADDITIONAL	GRAND TOTAL		
25520	931710	6213-	510000	Salaries & Benefits	91,133	141,631	38,233	103,398	141,631	111,853	Samantha Dempster FT plus 3 PT Reg Park Aides Sue H. and Sami W. and ?
			510420	Overtime	171	-	191	-	191	191	
			520020	Pest and Insect Control	388	332	96	248.31	344	344	Bill is \$86 quarterly
			520115	Uniforms-Replacement Clothing	319	800	106	694	800	800	4 park aides @ \$200 each not covered on mou no allowance.
			520320	Telephone Service	1,447	1,500	651	909.43	1,560	1,560	Average bill is \$130 per month
			520330	Communication Services	621	612	365	365	730	730	Bill is \$60.86 per month
			520705	Food	-	50	-	50	50	50	snacks and water for volunteers at events
			520710	Feed-Animal	734	2,000	383	1,117	1,500	2,000	A volunteer currently donates animal care products, we don't know how long she is going to continue to do this
			520800	Household Expense	447	1,000	-	500	500	1,000	FY17/18 took a lot of supplies from LRNC
			521560	Maint-Other	26	-	-	-	-	-	
			521600	Maint-Service Contracts	4,227	-	-	-	-	-	
			521700	Maint-Alarms	396	400	198	198	396	396	Bill is \$33 per month
			521720	Maint-Fire Equipment	88	-	-	100	100	100	
			521740	Maint-Parts	-	250	-	-	-	-	
			522310	Maint-Building and Improvement	980	1,500	8	1,492	1,500	1,500	
			522320	Maint-Grounds	300	1,000	-	1,000	1,000	1,000	
			523220	Licenses And Permits	75	75	-	75	75	75	Golden Eagle Permit
			523270	Special Events	114	1,000	-	-	-	-	
			523290	Bank Charges	-	-	12	-	12	-	
			523340	Late Charge	18	-	9	-	9	-	
			523620	Books/Publications	-	100	-	100	100	100	New books for summer camp
			523660	Computer Supplies	99	-	-	-	-	-	
			523680	Office Equip Non Fixed Assets	-	500	-	500	500	500	Need a new copier
			523700	Office Supplies	179	2,000	66	1,434	1,500	1,500	FY16/17 & FY17/18 Used supplies from LRNC
			523760	Postage-Mailing	21	100	10	40	50	50	
			523800	Printing/Binding	-	1,000	27	973	1,000	1,000	New flyers
			524840	Fingerprinting Services	133	150	186	177	363	177	
			525060	Medical Examinations-Physicals	176	-	195	195	390	195	
			525080	Temp Assist Pool Svcs	5,200	400	2,600	-	2,600	-	TAP lasted less than 1 mo; in process again at no cost per Deborah N.
			525520	Veterinary Services	50	500	-	500	500	500	
			526940	Locks/Keys	23	-	9	-	9	-	
			526960	Small Tools And Instruments	161	100	-	100	100	100	
			527660	Operational Marketing	1,919	2,000	-	2,000	2,000	2,000	Summer camp T-Shirts plus advertizing
			527680	Public Signs	-	150	-	150	150	150	NO on Educational Trail Horse signs
			527720	Safety-Security Supplies	-	500	55	45	100	100	
			527780	Special Program Expense	856	7,000	66	6,934	7,000	7,000	\$2000 towards Born Learning Trail; other materials are planned to be order for programs and camp.
			527840	Training-Education/Tuition	-	-	81	225	306	470	Local Regional 8 Workshop for 3 staff plus \$170 CIG for new staff
			529040	Private Mileage Reimbursement	141	300	64	236	300	300	offsite meetings, bank, HQ, school outreaches, etc.
			529500	Electricity	2,492	3,000	1,324	1,676.20	3,000	3,000	Average bill is \$250
			529510	Heating Fuel	1,363	1,200	-	1,200	1,200	1,200	Propane recently filled not invoiced yet.
			529520	Sewer System	994	1,040	280	736	1,016	1,592	FY17/18 portables were 4 months @ \$70 & 8 months @ \$92 per month FY18/19 12 months @ \$92 per month _would like to add an ADA one
			529550	Water	564	600	327	273	600	600	
			536760	Interfnd Exp-Audit & Acctg Fee	536	500	224	276	500	500	
			537080	Interfnd Exp-Miscellaneous	90	45	-	45	45	45	
			537090	Interfnd Exp-Personnel Svcs	120	300	10	90	100	100	
									-	-	
									-	-	
<b>Grand Total EXPENDITURES</b>					<b>116,601</b>	<b>173,635</b>	<b>45,775</b>	<b>128,052</b>	<b>173,827</b>	<b>142,778</b>	

**AREA BUDGET ~ Hidden Valley Nature Center**

Fund	DeptID	Class	Account	Account Name	ACTUAL FY16-17	CURRENT BUDGET	TOTAL FY17-18		GRAND TOTAL	BUDGET FY18-19	DESCRIPTION
							YTD ACTUAL @ 12/31/17	PROJECTED ADDITIONAL			

**REVENUES**

25520	931710	6213-	776740	Recreation Fees	50,709	60,000	12,150	38,559	50,709	60,000	Sept-Dec scheduled less school tours due to being down 1 PT staff, other staff N/A and downsize enrollemnt at summer camp.	
			781220	Contributions & Donations	3,240	-	-	-	-	-		
<b>Grand Total REVENUES</b>					<b>53,949</b>	<b>60,000</b>	<b>12,150</b>	<b>38,559</b>	<b>50,709</b>	<b>60,000</b>		



**REGIONAL PARKS & OPEN SPACE DISTRICT**  
**BUDGET FY 2018-19**

[RETURN TO PROGRAM SUMMARY](#)

PROGRAM: Interpretive

**AREA BUDGET ~ Idyllwild Nature Center**

Fund	DeptID	Class	Account	Account Name	ACTUAL FY16-17	TOTAL FY17-18				BUDGET FY18-19	DESCRIPTION
						CURRENT BUDGET	YTD ACTUAL @ 12/31/17	PROJECTED ADDITIONAL	GRAND TOTAL		
25400	931119	2604-	510000	Salaries & Benefits	118,545	116,654	65,654	57,003	122,657	110,278	17/18 AA on PD Admin 8-2017 thru 12/28/17 - additional staff time was needed to cover As of 9-4-17 FT Kevin W. and FT Al Matta - Budget YR 18/19 staffing will be 1FT Ranger 1FT PA
			510420	Overtime	4,057	-	3,802	-	3,802	3,802	MV and other staff coverage for AA
			510620	Shift Differential	9	-	0	-	0	-	
			520020	Pest and Insect Control	294	504	174	354	528	528	Monthly bill is \$44 per month
			520115	Uniforms-Replacement Clothing	46	550	314	236	550	550	2 employees, 1 park attendant @ \$350 and 1 Park Aide @ \$200
			520230	Cellular Phone	387	411	57	-	57	-	Disconnected the phone
			520320	Telephone Service	1,618	1,824	746	765.57	1,512	1,512	Average bill is \$126 per month
			520330	Communication Services	1,516	1,584	804	804	1,608	1,608	Bill is \$133.97 per month
			520705	Food	256	250	60	190	250	250	Snacks and drinks for Volunteers at events
			520710	Feed-Animal	527	900	148	452	600	600	Tortoise snakes, etc
			520800	Household Expense	902	500	82	418	500	600	2- 3 stall outside restrooms open 5d/wk; inside center and kitchen
			520805	Appliances	-	-	430	-	430	-	Fy17/18 Refridgerator went out
			520815	Cleaning and Custodial Supp	229	360	57	303	360	360	See above
			520845	Trash	2,859	3,092	1,337	1,336.62	2,673	2,673	Bill is \$222.77 per month
			521560	Maint-Other	89	-	-	-	-	-	
			521700	Maint-Alarms	456	456	228	228	456	456	Bill is \$38 per month
			521720	Maint-Fire Equipment	-	7,000	620	6,380	7,000	620	Fire hydrant -extinguisher inspection
			521740	Maint-Parts	195	-	294	-	294	-	Recode to Maint- Building
			522310	Maint-Building and Improvement	738	1,000	-	1,000	1,000	1,000	
			523100	Memberships	45	75	-	-	-	-	
			523250	Refunds	-	-	(8)	-	(8)	-	
			523270	Special Events	1,513	3,500	63	2,437	2,500	2,500	5 special events per year- banners, promotion, materials,
			523290	Bank Charges	1,761	2,400	1,105	1,295	2,400	2,400	
			523340	Late Charge	-	-	18	-	18	-	
			523380	Revenue Distribution Expense	3,408	-	-	-	-	-	
			523620	Books/Publications	46	50	148	-	148	100	Reference for programs
			523680	Office Equip Non Fixed Assets	-	-	350	-	350	300	Copier/printer very old may need to replace
			523700	Office Supplies	2,510	2,000	158	1,842	2,000	2,000	Ink, paper, etc.
			523760	Postage-Mailing	34	50	35	35	70	70	Monthly to HQ
			523780	Printed Forms	-	70	-	-	-	-	Move budget to Printing and binding
			523800	Printing/Binding	1,011	-	605	600	1,205	1,000	Trail Guides
			524840	Fingerprinting Services	15	-	15	-	15	15	
			525060	Medical Examinations-Physicals	-	-	2,146	-	2,146	-	FY17/18 A. Allen HR issue
			525520	Veterinary Services	-	500	-	500	500	500	Live animals on site
			526420	Advertising	182	-	-	-	-	-	
			526930	Flashlights/Batteries/Bulbs	14	-	-	-	-	-	
			526940	Locks/Keys	-	25	9	-	9	25	
			526960	Small Tools And Instruments	74	250	54	196	250	250	
			527160	Shop Supplies	59	-	-	-	-	-	
			527280	Awards/Recognition	33	-	-	-	-	-	
			527660	Operational Marketing	1,555	2,500	1,704	796	2,500	2,000	Advertising in local publications
			527680	Public Signs	1,812	-	-	-	-	-	
			527720	Safety-Security Supplies	-	-	124	-	124	-	
			527780	Special Program Expense	2,970	2,500	1,380	1,120	2,500	2,500	School programs and special event craft activity materials
			527840	Training-Education/Tuition	-	400	54	346	400	500	CIG Training

**AREA BUDGET ~ Idyllwild Nature Center**

Fund	DeptID	Class	Account	Account Name	ACTUAL FY16-17	TOTAL FY17-18			BUDGET FY18-19	DESCRIPTION	
						CURRENT BUDGET	YTD ACTUAL @ 12/31/17	PROJECTED ADDITIONAL			GRAND TOTAL
			528020	Inventory-Stores	10,592	7,000	4,392	2,608	7,000	8,000	Merchandise is moving; shelves are sparse with current budget
			528140	Conference/Registration Fees	48	-	-	-	-	-	
			528260	Field Supplies	29	-	-	-	-	-	
			529040	Private Mileage Reimbursement	2,036	2,000	1,549	201	1,750	1,000	HQ, errands, classes, meetings off hill
			529500	Electricity	4,510	4,500	2,034	2,766.21	4,800	4,800	Average \$400 per month
			529510	Heating Fuel	1,323	4,000	-	2,000	2,000	2,000	Propane, warm winter only 1 fill to date; not paid yet.
			529520	Sewer System	-	790	-	-	-	-	Historically the septic is pumped every 4 years
			529550	Water	3,791	4,100	4,181	4,181	8,362	4,100	Water co came out (meter box is locked by H2O Co.) we have leak trying locate. May have to call out American Leak Detection if that is the case additional \$\$ to be spent.
			537080	Interfnd Exp-Miscellaneous	425	-	-	-	-	-	
			537090	Interfnd Exp-Personnel Svcs	80	-	20	-	20	-	
									-	-	
									-	-	
									-	-	
									-	-	
				<b>Grand Total EXPENDITURES</b>	<b>172,598</b>	<b>171,795</b>	<b>94,943</b>	<b>90,393</b>	<b>185,337</b>	<b>158,897</b>	

**REVENUES**

25400	931119	2604-	776740	Recreation Fees	81,734	60,000	47,279	48,721	96,000	100,000	
			777660	Non-Taxable Sales	-	36,000	-	-	-	-	
			781080	Cash Over-Short	-	-	(9)	-	(9)	-	
									-	-	
									-	-	
				<b>Grand Total REVENUES</b>	<b>81,734</b>	<b>96,000</b>	<b>47,271</b>	<b>48,721</b>	<b>95,991</b>	<b>100,000</b>	

**REGIONAL PARKS & OPEN SPACE DISTRICT**  
**BUDGET FY 2018-19**

[RETURN TO PROGRAM SUMMARY](#)

PROGRAM: Interpretive

**AREA BUDGET ~ Jensen-Alvarado Ranch**

Fund	DeptID	Class	Account	Account Name	ACTUAL FY16-17	CURRENT BUDGET	TOTAL FY17-18			BUDGET FY18-19	DESCRIPTION
							YTD ACTUAL @ 12/31/17	PROJECTED ADDITIONAL	GRAND TOTAL		
25400	931119	6458-	510000	Salaries & Benefits	113,847	150,560	48,406	102,154	150,560	166,066	Lisa B.FT; Charlene G. 1248hr; Leslie C. 936hrs; Currrator A. Pierrucci 1040; Grounds Maintenance Mark Ross 1040hrs- Curator will split time evenly between JNS and GLM 18/19 ***Please note if Leslie Cattern applies and is hired for 3/4 Reg Park Aide at JNS&GLM her burden rate will be \$26.66/hr. A role she is currently filling as a TAP.
			510420	Overtime	1,438	-	357		357		
			520020	Pest and Insect Control	1,294	4,575	2,403	2,313.32	4,716	4,716	APM is \$300 each and Terminex \$93 per monthly
			520115	Uniforms-Replacement Clothing	-	500	-	500	500	500	2.5 Park Aides @ 500
			520230	Cellular Phone	642	650	128	610	738	738	FY17/18 Bertola's \$53.49 per month + \$75 tax for Lisa's phone, Toni's is \$8 per month
			520320	Telephone Service	871	900	326	574.08	900	900	Average bill is \$75 per month
			520330	Communication Services	972	960	489	471	960	960	Average bill is \$80 per month
			520710	Feed-Animal	1,982	2,500	338	1,662	2,000	2,000	2 donkeys, 2 pigs, chickens, (on vet recommendation, grazing more feeding less)
			520800	Household Expense	176	600	170	430	600	600	2 outside restroom buildings, museum, house and annex
			520845	Trash	2,694	2,700	1,146	1,605	2,751	2,751	Bill is \$229.24 per month
			521420	Maint-Field Equipment	48	-	-	-	-	-	
			521440	Maint-Kitchen Equipment	252	-	-	-	-	-	
			521500	Maint-Motor Vehicles	150	150	-	100	100	100	Gator Maintenance
			521560	Maint-Other	13	-	-	-	-	-	
			521600	Maint-Service Contracts	14,885	15,024	6,575	9,380.10	15,955	17,760	Bill is \$1,254.40 from Jul-Feb Mar-Jun \$1,480
			521700	Maint-Alarms	960	960	480	504	984	984	Bills are \$82 per month
			521720	Maint-Fire Equipment	-	300	-	300	300	300	
			521740	Maint-Parts	946	876	237	(237)	0	-	Recode to Maint-Bldg and improvement
			521760	Maint-Tires	75	100	107	-	107	100	
			522310	Maint-Building and Improvement	2,018	2,000	824	1,061	1,885	2,000	
			522320	Maint-Grounds	1,025	2,100	7,345	500	7,845	2,000	Matt hired CCC crews for grounds clean-up prior to requesting a budget adjustment
			522350	Maint-Vandalism	49	-	-	-	-	-	
			523270	Special Events	-	-	11	-	11	500	Planning on hosting a special event FY18/19, needing banners and supplies
			523340	Late Charge	-	-	1	-	1	-	
			523620	Books/Publications	208	-	-	-	-	-	
			523700	Office Supplies	379	600	523	77	600	600	ink, paper, etc.
			524840	Fingerprinting Services	-	-	134	-	134	65	TAP
			525060	Medical Examinations-Physicals	-	-	201	-	201	150	TAP
			525080	Temp Assist Pool Svcs	-	-	3,900	-	3,900	-	Leslie Cattern and Dianne Padget (no longer with District)
			525520	Veterinary Services	312	1,000	-	1,000	1,000	1,000	Live animals on site
			526530	Rent-Lease Equipment	-	-	1,755	-	1,755	-	Matt rented a wood chipper (see Maint-Ground for notes) No budget adjustment submitted
			526940	Locks/Keys	-	-	6	-	6	10	
			526960	Small Tools And Instruments	43	100	-	100	100	100	
			527680	Public Signs	327	-	-	-	-	-	
			527720	Safety-Security Supplies	172	-	-	-	-	-	
			527780	Special Program Expense	4,236	5,000	1,582	3,418	5,000	7,500	FY17/18 requesting \$2,500 for the curator for a flat bed scanner, exhibits, & collections
			527840	Training-Education/Tuition	-	500	27	473	500	500	CIG Traing 3 employees @ \$170
			528920	Car Pool Expense	-	-	90	90	180	200	Fuel for the truck
			529040	Private Mileage Reimbursement	329	200	297	103	400	400	Offsite meetings, bank, store, etc.
			529500	Electricity	3,788	3,500	1,795	1,705.45	3,500	3,500	Average bills are \$250 per month
			529520	Sewer System	2,584	2,500	1,088	1,582.80	2,671	2,671	Bill is \$222.58 per month





**REGIONAL PARKS & OPEN SPACE DISTRICT**  
**BUDGET FY 2018-19**

[RETURN TO PROGRAM SUMMARY](#)

PROGRAM: Interpretive

**AREA BUDGET ~ San Timoteo Schoolhouse**

Fund	DeptID	Class	Account	Account Name	ACTUAL FY16-17	TOTAL FY17-18				BUDGET FY18-19	DESCRIPTION		
						CURRENT BUDGET	YTD ACTUAL @ 12/31/17	PROJECTED ADDITIONAL	GRAND TOTAL				
25400	931119	0314-	510000	Salaries & Benefits	1,665	6,391	-	3,650	3,650	3,288	Victoria Walcott (GLM) 208 hours per year- primarily staffed by volunteer and caretaker 1 & 3rd Saturdays when open to the public.		
			510420	Overtime	95	-	-	-	-	-	-		
			520020	Pest and Insect Control	1,340	700	295	1,288.68	1,584	684	684	Fy17/18 Monthly bill is \$57 + \$900 for bat exclusion	
			520230	Cellular Phone	(6)	-	-	-	-	-	-	-	
			520320	Telephone Service	713	-	374	378.48	753	752	752	2 lines @ \$31.36 per month Fire Alarm and phone	
			520800	Household Expense	35	-	-	-	-	-	-	-	
			520815	Cleaning and Custodial Supp	-	100	-	100	100	100	100	100	Public restrooms plus schoolhouse
			520845	Trash	1,292	1,056	541	541	1,081	1,081	1,081	1,081	Bill is \$90.10 per month
			521420	Maint-Field Equipment	16	-	29	71	100	100	100	100	
			521500	Maint-Motor Vehicles	92	-	-	-	-	-	-	-	
			521740	Maint-Parts	16	500	-	-	-	-	-	-	Move budget to Maint-Building
			522310	Maint-Building and Improvement	243	500	32	500	532	500	500	500	FY17/18 HVAC unit inspection due to it being submerged in water \$155. all good 1-31-2018
			522320	Maint-Grounds	180	250	189	61	250	250	250	250	
			523100	Memberships	70	-	-	-	-	-	-	-	
			523340	Late Charge	6	-	18	-	18	18	18	18	
			526940	Locks/Keys	4	-	20	-	20	20	20	20	
			526960	Small Tools And Instruments	215	250	-	250	250	250	250	250	
			527660	Operational Marketing	-	500	-	-	-	-	500	500	Plans for special event 18/19
			527680	Public Signs	-	250	-	-	-	-	250	250	
			527780	Special Program Expense	20	250	-	-	-	-	250	250	Plans for special event 18/19
			528920	Car Pool Expense	896	500	1,031	1,333.21	2,364	2,364	2,364	2,364	Wanting to get rid of the truck due to the \$177 fleet admin fee... concerned on how the caretaker will be re reimbursed for the fuel for the mowers and his mileage for getting the fuel. The caretaker also runs small errands for the facility (hardware store & assists at GLM as needed)... If we keep the truck the Fleet Admin fee is \$177 per month + \$20 per month for fuel- Caretaker does all the grounds work and most basic maintance and improvements to property.
			529040	Private Mileage Reimbursement	29	-	-	-	-	-	-	-	
			529500	Electricity	1,586	2,000	572	507.85	1,080	1,080	1,080	1,080	Average bill is \$90 per month
537090	Interfnd Exp-Personnel Svcs	-	-	10	-	10	10	10	10				
<b>Grand Total EXPENDITURES</b>					<b>8,508</b>	<b>13,247</b>	<b>3,112</b>	<b>8,680</b>	<b>11,792</b>	<b>11,220</b>			

**REVENUES**

25400	931119	0314-	776740	Recreation Fees	112	100	47	53	100	100		
			781120	Rebates & Refunds	45	-	-	-	-	-	-	
			781220	Contributions & Donations	21	-	-	-	-	-	-	
<b>Grand Total REVENUES</b>					<b>178</b>	<b>100</b>	<b>47</b>	<b>53</b>	<b>100</b>	<b>100</b>		

**REGIONAL PARKS & OPEN SPACE DISTRICT**  
**BUDGET FY 2018-19**

[RETURN TO PROGRAM SUMMARY](#)

PROGRAM: Interpretive

**AREA BUDGET ~ Santa Rosa Plateau Nature Center**

Fund	DeptID	Class	Account	Account Name	ACTUAL FY16-17	TOTAL FY17-18				BUDGET FY18-19	DESCRIPTION
						CURRENT BUDGET	YTD ACTUAL @ 12/31/17	PROJECTED ADDITIONAL	GRAND TOTAL		
25400	931119	4867-	510000	Salaries & Benefits	136,402	132,205	57,099	82,837	139,936	140,380	Rob H. and Mary Ruth J FT plus 8 hours Charity Hagen- due to aging out, illnesses, etc 3rd grade docent is pool much smaller; Charity has been filling in on school programs. Still see the need in FY18/19 to budget a minimum of 288 hours of Charity's Time
			510420	Overtime	3,196	-	935	-	935	-	
			520115	Uniforms-Replacement Clothing	316	650	-	650	650	650	2 employees 1 @ \$350 and one @ \$200
			520320	Telephone Service	2,344	2,220	976	943.75	1,920	1,920	Average bill is \$160 per month
			520330	Communication Services	1,409	2,175	820	718.65	1,539	1,539	Average bill is \$120 per month + \$99 for Dropbox subscription
			520705	Food	405	700	143	357	500	500	snacks and beverages provied during docent trainings
			520710	Feed-Animal	27	100	6	44	50	50	food for captive snake
			520800	Household Expense	2,576	2,300	137	1,863	2,000	2,000	baisc items paper towels, TP, and cleaning product
			520815	Cleaning and Custodial Supp	408	-	8	-	8	-	
			520845	Trash	3,195	3,200	1,629	1,629	3,259	3,259	Bill is \$271.58 per month
			521340	Maint-Communications Equipment	151	-	-	-	-	-	
			521500	Maint-Motor Vehicles	69	500	-	500	500	500	vehcile dated 2003 will likely need some maintence or repair
			521740	Maint-Parts	225	-	23	(23)	(0)	-	
			521760	Maint-Tires	-	-	29	150	179	150	FY17/18 Tires for wagons used to shuttle program proops and school lunches
			522310	Maint-Building and Improvement	550	1,000	612	2,188	2,800	1,000	FY17-18: \$1800 for HVAC service and repairs 20 yr old building often needs maintenance, light bulbs, etc.
			522320	Maint-Grounds	229	-	-	-	-	2,500	APPROVED WISHLIST: Wiashal Trail Repairs \$2500
			522330	Maint-Indoor Lighting	9	-	30	(30)	0	-	Recode to Maint- BLDG
			523100	Memberships	50	50	50	-	50	50	Professional members SDNHM
			523270	Special Events	222	225	-	225	225	225	Cost for set-materials for annual art show
			523290	Bank Charges	752	500	130	370	500	500	Union bank
			523340	Late Charge	24	-	9	-	9	-	
			523620	Books/Publications	122	-	-	-	-	-	
			523700	Office Supplies	1,569	1,300	624	676	1,300	1,300	Typcila office supplies
			523760	Postage-Mailing	85	-	50	50	100	100	
			523800	Printing/Binding	1,824	2,380	809	1,571	2,380	2,380	\$250 day passes, \$300 maps, \$400 park brochures and 3rd grade guides, \$345x4 quarterly order for trail maps
			526910	Field Equipment-Non Assets	108	-	-	-	-	4,500	APPROVED WISHLIST: Trash cans \$4500
			526930	Flashlights/Batteries/Bulbs	10	-	-	-	-	-	
			526940	Locks/Keys	-	-	186	-	186	-	
			527280	Awards/Recognition	55	800	-	800	800	800	Annual Volunteer Thank you Gift
			527660	Operational Marketing	2,634	1,500	-	1,500	1,500	1,500	Park brochures and guides, misc marketing materials
			527680	Public Signs	14	-	135	-	135	-	
			527780	Special Program Expense	36,467	30,000	6,496	23,504	30,000	30,000	Bus bills from schools for 3rd grade programs reimbursed thru SRP Foundaion
			528020	Inventory-Stores	-	300	-	-	-	-	
			528920	Car Pool Expense	709	1,000	145	855	1,000	1,000	Rental County Vans for Family Wildlife Days shuttle and vol trainings
			528980	Meals	133	-	-	-	-	-	
			529040	Private Mileage Reimbursement	-	-	287	-	287	200	
			529500	Electricity	3,672	3,800	2,464	4,136.46	6,600	6,600	Average bill is \$550 per month
			529520	Sewer System	105	-	915	-	915	-	FY17/18 had a plugged drain and needed to rent a portable
			529550	Water	2,762	2,800	1,127	1,512.94	2,640	2,640	Average bill is \$220 per month
			536910	Interfnd Exp-Fuel	-	-	120	-	120	-	
			537080	Interfnd Exp-Miscellaneous	70	70	25	-	25	-	
			537090	Interfnd Exp-Personnel Svcs	130	100	20	80	100	100	
									-		
									-		

**AREA BUDGET ~ Santa Rosa Plateau Nature Center**

Fund	DeptID	Class	Account	Account Name	TOTAL FY17-18				BUDGET FY18-19	DESCRIPTION
					ACTUAL FY16-17	CURRENT BUDGET	YTD ACTUAL @ 12/31/17	PROJECTED ADDITIONAL		
								-		
								-		
				Grand Total	203,029	189,875	76,039	127,108	203,147	206,343

**REVENUES**

25400	931119	4867-	776740	Recreation Fees	169,039	175,000	33,329	141,671	175,000	175,000	
			781560	Contrib Fr Non-County Agencies	45,000	45,000	45,000		45,000	45,000	Annual contribution from Friends group
									-		
									-		
									-		
									-		
				Grand Total REVENUES	214,039	220,000	78,329	141,671	220,000	220,000	