



**BUSINESS SERVICES PROGRAM SUMMARY**

*FY19-20 CURRENT BUDGET*

	Business Operations	Fish & Game Commission	Fiduciary	Finance	Fleet Management	Grants & Contracts	Guest Services	Human Resources	Information Technology	Marketing	Volunteer Management	Grand Total
Budgeted REVENUE	6,598,097	1,500	-	-	-	-	285,000	-	-	-	-	6,884,597
USE OF FUND BALANCE		1,550										1,550
<b>Budgeted Expenditures:</b>												
Salaries & Benefits	303,452	-	-	651,985	-	190,050	241,567	1,323,899	-	181,855	148,594	3,041,402
Supplies & Services	620,628	3,050	-	29,475	260,000	3,130	10,750	2,650	497,302	60,520	14,255	1,501,760
Other/Interfund Charges	133,899	-	-	61,568	-	202,049	4,286	117	-	2,500	2,609	407,027
Capital Assets	7,000	-	-	-	-	-	-	-	-	-	-	7,000
Contributions & Transfers	350,000	-	-	-	-	-	-	-	-	-	-	350,000
<b>TOTAL Budgeted EXPENDITURES</b>	<b>1,414,979</b>	<b>3,050</b>	<b>-</b>	<b>743,028</b>	<b>260,000</b>	<b>395,229</b>	<b>256,603</b>	<b>1,326,666</b>	<b>497,302</b>	<b>244,875</b>	<b>165,458</b>	<b>5,307,189</b>
<b>NET GAIN/(LOSS)</b>	<b>5,183,118</b>	<b>-</b>	<b>-</b>	<b>(743,028)</b>	<b>(260,000)</b>	<b>(395,229)</b>	<b>28,397</b>	<b>(1,326,666)</b>	<b>(497,302)</b>	<b>(244,875)</b>	<b>(165,458)</b>	<b>1,578,958</b>

*FY19-20 ACTUAL as of 11/30/2019*

	Business Operations	Fish & Game Commission	Fiduciary	Finance	Fleet Management	Grants & Contracts	Guest Services	Human Resources	Information Technology	Marketing	Volunteer Management	Grand Total
Current Actual REVENUE	128,821	492	(3)	-	9,797	7,000	114,195	-	-	-	-	260,301
USE OF FUND BALANCE		-										-
<i>% of Budget</i>	<i>2%</i>	<i>33%</i>					<i>40%</i>					<i>4%</i>
<b>Current Actual Expenditures:</b>												
Salaries & Benefits	68,246	-	-	218,143	-	61,948	93,265	1,092,949	-	56,575	51,902	1,643,027
Supplies & Services	531,729	-	-	18,886	51,139	5,799	152	128	6,051	9,654	4,870	628,408
Other/Interfund Charges	99,927	-	-	3,999	-	97,903	1,905	1,635	-	3,264	764	209,396
Capital Assets	-	-	-	-	-	-	-	-	-	-	-	-
Contributions & Transfers	350,000	-	-	-	-	-	-	-	-	-	-	350,000
<b>Current Actual EXPENDITURES</b>	<b>1,049,902</b>	<b>-</b>	<b>-</b>	<b>241,027</b>	<b>51,139</b>	<b>165,650</b>	<b>95,322</b>	<b>1,094,711</b>	<b>6,051</b>	<b>69,493</b>	<b>57,535</b>	<b>2,830,832</b>
<i>% of Budget</i>	<i>74%</i>	<i>0%</i>		<i>32%</i>	<i>20%</i>	<i>42%</i>	<i>37%</i>	<i>83%</i>	<i>1%</i>	<i>28%</i>	<i>35%</i>	<i>53%</i>
<b>NET GAIN/(LOSS)</b>	<b>(921,081)</b>	<b>492</b>	<b>(3)</b>	<b>(241,027)</b>	<b>(41,342)</b>	<b>(158,650)</b>	<b>18,872</b>	<b>(1,094,711)</b>	<b>(6,051)</b>	<b>(69,493)</b>	<b>(57,535)</b>	<b>(2,570,531)</b>



## ACCOUNTING STRINGS

Program: **Business Services**

Program Area	Fund	DeptID	Class
BUSINESS OPERATIONS	25400	931235	
GUEST SERVICES	25400	931183	
FISH & GAME COMMISSION	25500	931103	
FUDICIARY INVESTMENTS	51560	931118	
FINANCE	25400	931240	
GRANTS AND CONTRACTS	25400	931245	
HUMAN RESOURCES	25400	931250	
INFORMATION TECHNOLOGY	25400	931255	
MARKETING	25400	931260	
VOLUNTEER MANAGEMENT	25400	931265	
FLEET MANAGEMENT	25400	931270	



**YEAR-TO-DATE REVENUE BY PROGRAM AREA as of 11/30/2019**

PROGRAM	Business Services
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ACCOUNT	DESCRIPTION	Business Operations	Fiduciary	Fish & Game Commission	Fleet Management	Grants & Contracts	Guest Services	Grand Total
701020	Prop Tax Current Unsecured	209,636						209,636
740020	Interest-Invested Funds	(16,983)	(3)	(38)				(17,024)
741080	Exhibits						900	900
741260	Land Lease	553						553
776760	Reservation-Fees						112,824	112,824
777480	Reimbursement of Cost - Admin O	40,847						40,847
777520	Reimbursement For Services		-			7,000		7,000
777730	Fish & Game-Cc Portion			530				530
778150	Interfnd -Leases						200	200
780220	Sale Of Surplus Property				615			615
781120	Rebates & Refunds	456					215	671
781360	Other Misc Revenue	-					55	55
790040	Loss or Gain Sale Fixed Assets	-			9,182			9,182
790500	Operating Transfer-In	36,000						36,000
<b>Grand Total</b>		<b>270,509</b>	<b>(3)</b>	<b>492</b>	<b>9,797</b>	<b>7,000</b>	<b>114,195</b>	<b>401,989</b>



**YEAR-TO- DATE EXPENDITURES BY PROGRAM as of 11/30/2019**

Program		Business Services									
Account	Description	Business Operations	Finance	Fleet Mgmt	Grants & Contracts	Guest Services	Human Resources	I.T.	Marketing	Volunteer Mgmt	Grand Total
510040	Regular Salaries	50,864	158,874		47,515	63,104	19,029		42,847	36,917	419,149
510420	Overtime	-	426		-	113			-	336	875
510440	Annual Leave Buydown	6,358	-								6,358
510520	Bilingual Pay	-				507			-		507
510620	Shift Differential					121			16		137
513000	Retirement-Misc.	7,734	19,934		3,360	6,520	2,894		3,037	4,309	47,788
513120	Social Security	1,492	9,311		2,985	4,189	1,223		2,616	2,443	24,258
513140	Medicare Tax	830	2,177		698	980	286		612	571	6,154
513150	Supplemental Contribution						873,398				873,398
515040	Flex Benefit Plan	-	24,983		6,856	16,757	3,292		6,918	6,831	65,637
515100	Life Insurance	31	136		38	66	18		38	36	363
515120	Long Term Disability	300	404		-	0			0		705
515160	Optical Insurance	66	68								134
515200	Retiree Health Ins						4,886				4,886
515220	Short Term Disability	-	779		329	661	141		331	328	2,568
515260	Unemployment Insurance	170	533		160	212	64		144	124	1,407
517000	Workers Comp Insurance						178,855				178,855
518010	Def Comp Ben Mgmt & Conf	400	465								865
518020	Flexible Spending Account Fees	-	16						-		16
518120	SEIU Pension Plan						8,857				8,857
518140	SEIU Training	-	37		7	35	6		15	7	109
520015	Irrigation Supplies						(28)				(28)
520115	Uniforms-Replacement Clothing					(2,765)	-		8	-	(2,758)
520230	Cellular Phone	297			152	-			219	307	976
520320	Telephone Service	2	4		99	644	2		0	2	752
520800	Household Expense		-			12	-			6	19
520845	Trash				806						806
520930	Insurance-Liability	162,121									162,121
520945	Insurance-Property	170,318									170,318
521380	Maint-Copier Machines	2,303					125		-		2,428
521500	Maint-Motor Vehicles			6,230							6,230
521660	Maint-Telephone	179							179		357
521700	Maint-Alarms				150	-					150
523100	Memberships	1,225	20						295		1,540
523270	Special Events	-							134	-	134
523290	Bank Charges		137			1,672					1,809
523340	Late Interest Charge		397								397
523620	Books/Publications	-	-				10		2,274	-	2,284
523640	Computer Equip-Non Fixed Asset	752	-			238			-		990
523680	Office Equip Non Fixed Assets	269	-			-	12		-		281
523700	Office Supplies	2,060	403			253	51	21	369	1,485	4,643
523760	Postage-Mailing	859			26			221			1,106
523800	Printing/Binding	-	-						342	-	342
523820	Subscriptions	-						4,002	-	-	4,002
523840	Computer Equipment-Software		755		-			1,808	1,422	-	3,985
524560	Auditing And Accounting		15,790								15,790
524840	Fingerprinting Services	142	-			-	-		-	-	142
525060	Medical Examinations-Physicals	426	-			-	53		-	-	479
525320	Security Guard Services				4,388						4,388
525330	RMAP Services	29									29
525440	Professional Services	10	40				-		-	-	50
525840	RCIT Device Access	167,917									167,917
526910	Field Equipment-Non Assets	-		17,230							17,230
526960	Small Tools And Instruments	98									98
527280	Awards/Recognition	-								31	31
527660	Operational Marketing	497							4,238	3,038	7,773
527680	Public Signs								90		90
528120	Board/Commission Expense	82									82
528140	Conference/Registration Fees	900	-								900
528920	Car Pool Expense	19,221		27,679							46,900
528960	Lodging	759	689								1,447
528980	Meals	217	115								331
529000	Miscellaneous Travel Expense	218	244								461
529010	Parking Validation	14									14
529040	Private Mileage Reimbursement	815	292		58				85		1,250
529500	Electricity				120						120
534300	Liability Judgment	91,000									91,000
536760	Interfnd Exp-Audit & Acctg Fee	98	341		99	242	36		99	99	1,013
537020	Interfnd Exp-Legal Services	-	-		7,096						7,096
537080	Interfnd Exp-Miscellaneous	910	-		50	-	1,266		-	-	2,226
537090	Interfnd Exp-Personnel Svcs	7,919	3,658		665	1,663	333		665	665	15,568
537120	Interfnd Exp-Prof & Spec Svcs				89,994				2,500		92,494
551000	Operating Transfers-Out	350,000									350,000
<b>Grand Total</b>		<b>1,049,902</b>	<b>241,027</b>	<b>51,139</b>	<b>165,650</b>	<b>95,322</b>	<b>1,094,711</b>	<b>6,051</b>	<b>69,493</b>	<b>57,535</b>	<b>2,830,832</b>



**YTD EXPENDITURES BY PROGRAM AREA**

Program	<b>Business Services</b>								
AREA	<b>Business Operations</b>								
	Description	Account	FY18-19 ACTUAL	FY19-20 CURRENT BUDGET	Q1	OCT	NOV	YTD ACTUAL	Budget Remaining
Payroll	Regular Salaries	510040	(277)	303,452	25,514	12,635	12,716	50,864	252,588
	Payoff Permanent-Seasonal	510200	-	-	-	-	-	-	-
	Overtime	510420	58	-	2	(2)	-	-	-
	Annual Leave Buydown	510440	-	-	6,358	-	-	6,358	(6,358)
	Bilingual Pay	510520	-	-	-	-	-	-	-
	Retirement-Misc.	513000	(40)	-	3,873	1,928	1,934	7,734	(7,734)
	Social Security	513120	(16)	-	1,498	(6)	-	1,492	(1,492)
	Medicare Tax	513140	(4)	-	462	183	184	830	(830)
	Flex Benefit Plan	515040	(617)	-	21	(21)	-	-	-
	Life Insurance	515100	1	-	15	8	8	31	(31)
	Long Term Disability	515120	-	-	152	74	74	300	(300)
	Optical Insurance	515160	-	-	33	16	16	66	(66)
	Short Term Disability	515220	(7,516)	-	1	(1)	-	-	-
	Unemployment Insurance	515260	(3)	-	87	42	42	170	(170)
	Def Comp Ben Mgmt & Conf	518010	-	-	200	100	100	400	(400)
Flexible Spending Account Fees	518020	-	-	0	(0)	-	-	-	
SEIU Training	518140	(0)	-	0	(0)	-	-	-	
<b>Payroll Total</b>			<b>(8,413)</b>	<b>303,452</b>	<b>38,216</b>	<b>14,956</b>	<b>15,074</b>	<b>68,246</b>	<b>235,206</b>
Supplies & Svcs	Awards/Acknowledgment	527280	360	-	-	-	-	-	-
	Board/Commission Expense	528120	-	-	82	-	-	82	(82)
	Books/Publications	523620	252	-	-	-	-	-	-
	Car Pool Expense	528920	2,868	3,000	218	16,841	2,162	19,221	(16,221)
	Cellular Phone	520230	0	-	232	(164)	228	297	(297)
	Communication Services	520330	21,638	24,000	-	-	-	-	24,000
	Computer Equip-Non Fixed Asset	523640	2,051	2,000	-	752	-	752	1,248
	Conference/Registration Fees	528140	250	5,000	-	-	900	900	4,100
	Field Equipment-Non Assets	526910	12,236	-	-	-	-	-	-
	Fingerprinting Services	524840	-	-	121	17	4	142	(142)
	Food	520705	42	-	-	-	-	-	-
	Insurance-Liability	520930	471,613	389,090	97,273	32,424	32,424	162,121	226,969
	Insurance-Property	520945	141,568	170,318	170,318	-	-	170,318	-
	Lodging	528960	374	-	-	-	759	759	(759)
	Maint-Building and Improvement	522310	30	-	-	-	-	-	-
	Maint-Computer Equip	521360	503	-	-	-	-	-	-
	Maint-Copier Machines	521380	9,416	11,400	1,041	1,059	202	2,303	9,097
	Maint-Telephone	521660	-	-	179	(179)	179	179	(179)
	Meals	528980	186	200	43	-	173	217	(17)
	Medical Examinations-Physicals	525060	-	-	532	418	(524)	426	(426)
	Memberships	523100	4,102	-	1,225	-	-	1,225	(1,225)
	Miscellaneous Travel Expense	529000	-	-	177	-	41	218	(218)
	Office Equip Non Fixed Assets	523680	4,533	-	269	-	-	269	(269)
	Office Supplies	523700	2,553	5,000	311	40	1,709	2,060	2,940
	Operational Marketing	527660	-	-	-	497	-	497	(497)
	Postage-Mailing	523760	3,349	3,000	79	756	24	859	2,141
	Private Mileage Reimbursement	529040	2,497	2,000	511	70	234	815	1,185
	Professional Services	525440	6,032	500	-	10	-	10	490
	Safety-Security Supplies	527720	90	-	-	-	-	-	-
	Small Tools And Instruments	526960	-	-	-	98	-	98	(98)
Special Events	523270	96	-	-	-	-	-	-	
Subscriptions	523820	2,375	-	-	-	-	-	-	
Telephone Service	520320	9	-	1	0	-	2	(2)	
Training-Education/Tuition	527840	1,530	-	-	-	-	-	-	
RMAP Services	525330	1,037	5,120	19	-	10	29	5,091	
RCIT Device Access	525840	-	-	100,750	33,583	33,583	167,917	(167,917)	
Legal Services	525020	2,275	-	-	-	-	-	-	
Parking Validation	529010	-	-	14	-	-	14	(14)	
<b>Supplies &amp; Svcs Total</b>			<b>693,865</b>	<b>620,628</b>	<b>373,397</b>	<b>86,224</b>	<b>72,109</b>	<b>531,729</b>	<b>88,899</b>
InterDept	Interfnd Exp-Audit & Acctg Fee	536760	-	-	80	9	9	98	(98)
	Interfnd Exp-Co Support Svc	536840	36,697	40,799	-	-	-	-	40,799
	Interfnd Exp-Fuel	536910	62	-	-	-	-	-	-



**YTD EXPENDITURES BY PROGRAM AREA**

Program	<b>Business Services</b>
AREA	<b>Business Operations</b>

	Description	Account	FY18-19 ACTUAL	FY19-20 CURRENT BUDGET	Q1	OCT	NOV	YTD ACTUAL	Budget Remaining
InterDept	Interfnd Exp-Legal Services	537020	5,211	-	-	-	-	-	-
	Interfnd Exp-Miscellaneous	537080	9,760	2,100	560	175	175	910	1,190
	Interfnd Exp-Personnel Svcs	537090	0	-	22,699	(22,336)	7,556	7,919	(7,919)
	Liability Judgment	534300		91,000	-	91,000	-	91,000	-
<b>InterDept Total</b>			51,730	<b>133,899</b>	23,339	68,848	7,740	<b>99,927</b>	33,972
Assets	Equipment-Office	546140	6,761	7,000	-	-	-	-	7,000
<b>Assets Total</b>			6,761	<b>7,000</b>	-	-	-	-	7,000
Transfer s	Operating Transfers-Out	551000	625,000	350,000	-	-	350,000	350,000	-
<b>Transfers Total</b>			625,000	<b>350,000</b>	-	-	350,000	<b>350,000</b>	-
<b>Grand Total</b>			1,368,944	<b>1,414,979</b>	434,952	170,028	444,923	<b>1,049,902</b>	365,077



## YTD EXPENDITURES BY PROGRAM AREA

Program	<b>Business Services</b>
AREA	<i>Fish&amp;Game Commission</i>

	Description	Account	FY18-19 ACTUAL	FY19-20 CURRENT BUDGET	Q1	OCT	NOV	YTD ACTUAL	Budget Remaining
Supplies & Svcs	Board/Commission Expense	528120	-	50	-	-	-	-	50
	Special Program Expense	527780	1,500	3,000	-	-	-	-	3,000
<b>Supplies &amp; Svcs Total</b>			1,500	<b>3,050</b>	-	-	-	-	3,050
<b>Grand Total</b>			1,500	<b>3,050</b>	-	-	-	-	3,050



### YTD EXPENDITURES BY PROGRAM AREA

Program	<b>Business Services</b>
AREA	<i>Finance</i>

	Description	Account	FY18-19 ACTUAL	FY19-20 CURRENT BUDGET	Q1	OCT	NOV	YTD ACTUAL	Budget Remaining
Payroll	Regular Salaries	510040	428,064	-	90,322	34,231	34,321	158,874	(158,874)
	Payoff Permanent-Seasonal	510200	140	-	-	-	-	-	-
	Overtime	510420	1,190	1,500	426	-	-	426	1,074
	Annual Leave Buydown	510440	3,987	4,000	-	-	-	-	4,000
	Retirement-Misc.	513000	52,263	-	11,337	4,295	4,302	19,934	(19,934)
	Social Security	513120	25,067	-	5,337	1,984	1,989	9,311	(9,311)
	Medicare Tax	513140	5,862	-	1,248	464	465	2,177	(2,177)
	Flex Benefit Plan	515040	68,431	-	12,861	6,061	6,061	24,983	(24,983)
	Life Insurance	515100	384	-	70	33	33	136	(136)
	Long Term Disability	515120	1,112	-	233	85	85	404	(404)
	Optical Insurance	515160	196	-	35	16	16	68	(68)
	Short Term Disability	515220	2,149	-	447	166	166	779	(779)
	Unemployment Insurance	515260	(2,177)	-	307	113	113	533	(533)
	Def Comp Ben Mgmt & Conf	518010	1,300	-	265	100	100	465	(465)
	Flexible Spending Account Fees	518020	116	-	8	4	4	16	(16)
SEIU Training	518140	96	-	21	8	8	37	(37)	
Salaries and Employee Benefits	510000	-	-	646,485	-	-	-	-	646,485
<b>Payroll Total</b>			<b>588,180</b>	<b>651,985</b>	<b>122,918</b>	<b>47,561</b>	<b>47,664</b>	<b>218,143</b>	<b>433,842</b>
Supplies & Svcs	Air Transportation	528900	1,009	-	-	-	-	-	-
	Auditing And Accounting	524560	16,575	22,000	6,890	2,500	6,400	15,790	6,210
	Books/Publications	523620	360	360	-	-	-	-	360
	Computer Equipment-Software	523840	-	-	755	-	-	755	(755)
	Computer Equip-Non Fixed Asset	523640	73	-	-	-	-	-	-
	Conference/Registration Fees	528140	1,590	4,000	-	-	-	-	4,000
	Fingerprinting Services	524840	65	150	-	-	-	-	150
	Household Expense	520800	6	-	-	-	-	-	-
	Lodging	528960	1,758	-	-	183	506	689	(689)
	Meals	528980	97	-	-	-	115	115	(115)
	Medical Examinations-Physicals	525060	53	300	-	-	-	-	300
	Memberships	523100	430	430	-	20	-	20	410
	Miscellaneous Travel Expense	529000	93	-	-	-	244	244	(244)
	Office Equip Non Fixed Assets	523680	952	-	-	-	-	-	-
	Office Supplies	523700	942	1,500	404	-	(0)	403	1,097
	Printing/Binding	523800	-	100	-	-	-	-	100
	Private Mileage Reimbursement	529040	326	300	207	25	60	292	8
	Professional Services	525440	-	-	-	-	40	40	(40)
	Telephone Service	520320	17	25	4	(1)	1	4	21
Training-Education/Tuition	527840	459	-	-	-	-	-	-	
Bank Charges	523290	307	300	82	29	26	137	163	
Late Interest Charge	523340	120	10	-	397	-	397	(387)	
<b>Supplies &amp; Svcs Total</b>			<b>25,231</b>	<b>29,475</b>	<b>8,342</b>	<b>3,152</b>	<b>7,391</b>	<b>18,886</b>	<b>10,589</b>
InterDept	Interfnd Exp-Audit & Acctg Fee	536760	30,759	35,000	215	63	63	341	34,659
	Interfnd Exp-Legal Services	537020	306	1,000	-	-	-	-	1,000
	Interfnd Exp-Miscellaneous	537080	4,043	16,445	-	-	-	-	16,445
	Interfnd Exp-Personnel Svcs	537090	8,447	9,123	-	3,658	-	3,658	5,465
<b>InterDept Total</b>			<b>43,556</b>	<b>61,568</b>	<b>215</b>	<b>3,721</b>	<b>63</b>	<b>3,999</b>	<b>57,569</b>
<b>Grand Total</b>			<b>656,966</b>	<b>743,028</b>	<b>131,475</b>	<b>54,434</b>	<b>55,118</b>	<b>241,027</b>	<b>502,001</b>





## YTD EXPENDITURES BY PROGRAM AREA

Program	<b>Business Services</b>
AREA	<b>Fleet Management</b>

	Description	Account	FY18-19 ACTUAL	FY19-20 CURRENT BUDGET	Q1	OCT	NOV	YTD ACTUAL	Budget Remaining
Supplies & Svcs	Car Pool Expense	528920	84,130	132,000	7,174	8,904	11,600	27,679	104,321
	Field Equipment-Non Assets	526910	20,788	15,000	17,230	-	-	17,230	(2,230)
	Maint-Motor Vehicles	521500	10,046	113,000	5,869	-	361	6,230	106,770
<b>Supplies &amp; Svcs Total</b>			114,963	260,000	30,274	8,904	11,961	<b>51,139</b>	208,861
Assets	Vehicles Other	546380	190,065	-	-	-	-	-	-
Assets Total			190,065	-	-	-	-	-	-
<b>Grand Total</b>			305,029	260,000	30,274	8,904	11,961	<b>51,139</b>	208,861



### YTD EXPENDITURES BY PROGRAM AREA

Program	<b>Business Services</b>
AREA	<b>Grants &amp; Contracts</b>

	Description	Account	FY18-19 ACTUAL	FY19-20 CURRENT BUDGET	Q1	OCT	NOV	YTD ACTUAL	Budget Remaining
Payroll	Regular Salaries	510040	124,611	-	27,103	10,206	10,206	47,515	(47,515)
	Overtime	510420	1,452	600	-	-	-	-	600
	Retirement-Misc.	513000	9,139	-	1,917	722	722	3,360	(3,360)
	Social Security	513120	7,977	-	1,702	641	641	2,985	(2,985)
	Medicare Tax	513140	1,866	-	398	150	150	698	(698)
	Flex Benefit Plan	515040	19,752	-	3,564	1,646	1,646	6,856	(6,856)
	Life Insurance	515100	109	-	20	9	9	38	(38)
	Long Term Disability	515120	6	-	-	-	-	-	-
	Short Term Disability	515220	936	-	191	69	69	329	(329)
	Unemployment Insurance	515260	(665)	-	92	34	34	160	(160)
	SEIU Training	518140	19	-	4	2	2	7	(7)
	Holiday Pay	510700	299	-	-	-	-	-	-
	Salaries and Employee Benefits	510000	-	-	189,450	-	-	-	-
<b>Payroll Total</b>			165,501	<b>190,050</b>	34,990	13,479	13,479	<b>61,948</b>	128,102
Supplies & Svcs	Air Transportation	528900	480	-	-	-	-	-	-
	Cellular Phone	520230	586	480	76	38	38	152	328
	Communication Services	520330	16	-	-	-	-	-	-
	Computer Equipment-Software	523840	-	2,500	-	-	-	-	2,500
	Conference/Registration Fees	528140	789	-	-	-	-	-	-
	Electricity	529500	480	-	33	87	-	120	(120)
	Heating Fuel	529510	20	-	-	-	-	-	-
	Lodging	528960	2,551	-	-	-	-	-	-
	Office Supplies	523700	9	-	-	-	-	-	-
	Postage-Mailing	523760	60	150	26	-	-	26	124
	Private Mileage Reimbursement	529040	52	-	58	-	-	58	(58)
	Telephone Service	520320	317	-	50	25	25	99	(99)
	Trash	520845	-	-	-	368	438	806	(806)
	Maint-Alarms	521700	352	-	120	30	-	150	(150)
Security Guard Services	525320	3,960	-	4,388	-	-	4,388	(4,388)	
Late Charge	523340	0	-	-	-	-	-	-	
<b>Supplies &amp; Svcs Total</b>			9,670	<b>3,130</b>	4,750	548	500	<b>5,799</b>	(2,669)
InterDept	Interfnd Exp-Audit & Acctg Fee	536760	228	233	63	18	18	99	135
	Interfnd Exp-Legal Services	537020	3,492	79,288	5,113	1,982	-	7,096	72,192
	Interfnd Exp-Miscellaneous	537080	50	-	50	-	-	50	(50)
	Interfnd Exp-Personnel Svcs	537090	1,877	2,027	-	665	-	665	1,362
	Interfnd Exp-Prof & Spec Svcs (blank)	537120 537260	116,047 -	120,000 500	89,994 -	- -	- -	89,994 -	30,006 500
<b>InterDept Total</b>			121,694	<b>202,049</b>	95,220	2,665	18	<b>97,903</b>	104,145
<b>Grand Total</b>			296,866	<b>395,229</b>	134,961	16,692	13,997	<b>165,650</b>	229,579



### YTD EXPENDITURES BY PROGRAM AREA

Program	<b>Business Services</b>
AREA	<b>Guest Services</b>

	Description	Account	FY18-19 ACTUAL	FY19-20 CURRENT BUDGET	Q1	OCT	NOV	YTD ACTUAL	Budget Remaining
Payroll	Regular Salaries	510040	178,916	-	36,905	14,110	12,088	63,104	(63,104)
	Overtime	510420	-	-	113	-	-	113	(113)
	Bilingual Pay	510520	1,629	1,170	279	120	108	507	663
	Retirement-Misc.	513000	19,878	-	3,791	1,447	1,282	6,520	(6,520)
	Social Security	513120	11,840	-	2,444	940	805	4,189	(4,189)
	Medicare Tax	513140	2,769	-	571	220	188	980	(980)
	Flex Benefit Plan	515040	42,067	-	9,408	4,050	3,300	16,757	(16,757)
	Life Insurance	515100	181	-	35	16	14	66	(66)
	Long Term Disability	515120	172	-	0	-	-	0	(0)
	Short Term Disability	515220	1,603	-	394	146	121	661	(661)
	Unemployment Insurance	515260	(908)	-	126	47	39	212	(212)
	SEIU Training	518140	89	-	21	8	7	35	(35)
	Shift Differential	510620	10	-	46	50	26	121	(121)
	Retiree Health Ins	515200	1	-	-	-	-	-	-
	Salaries and Employee Benefits	510000	-	240,397	-	-	-	-	240,397
<b>Payroll Total</b>			<b>258,246</b>	<b>241,567</b>	<b>54,134</b>	<b>21,154</b>	<b>17,977</b>	<b>93,265</b>	<b>148,302</b>
Supplies & Svcs	Cellular Phone	520230	106	-	-	-	-	-	-
	Communication Services	520330	21	50	-	-	-	-	50
	Computer Equip-Non Fixed Asset	523640	425	-	238	-	-	238	(238)
	Fingerprinting Services	524840	69	-	-	-	-	-	-
	Household Expense	520800	-	-	12	-	-	12	(12)
	Inventory-Stores	528020	-	12,000	-	-	-	-	12,000
	Maint-Copier Machines	521380	183	1,200	43	83	-	125	1,075
	Medical Examinations-Physicals	525060	216	-	-	-	-	-	-
	Office Equip Non Fixed Assets	523680	3,098	-	-	-	-	-	-
	Office Supplies	523700	637	1,000	29	18	206	253	747
	Operational Marketing	527660	4,716	-	-	-	-	-	-
	Telephone Service	520320	2,363	3,000	228	224	192	644	2,356
	Uniforms-Replacement Clothing	520115	(980)	(12,000)	(2,608)	-	(158)	(2,765)	(9,235)
	Irrigation Supplies	520015	(175)	-	(28)	-	-	(28)	28
	Maint-Alarms	521700	56	-	-	-	-	-	-
Bank Charges	523290	5,011	5,000	1,077	284	311	1,672	3,328	
Refunds	523250	77	500	-	-	-	-	500	
<b>Supplies &amp; Svcs Total</b>			<b>15,823</b>	<b>10,750</b>	<b>(1,008)</b>	<b>608</b>	<b>552</b>	<b>152</b>	<b>10,598</b>
InterDept	Interfnd Exp-Audit & Acctg Fee	536760	457	500	152	45	45	242	258
	Interfnd Exp-Miscellaneous	537080	95	-	-	-	-	-	-
	Interfnd Exp-Personnel Svcs	537090	3,961	3,786	-	1,663	-	1,663	2,123
<b>InterDept Total</b>			<b>4,512</b>	<b>4,286</b>	<b>152</b>	<b>1,708</b>	<b>45</b>	<b>1,905</b>	<b>2,381</b>
<b>Grand Total</b>			<b>278,582</b>	<b>256,603</b>	<b>53,279</b>	<b>23,470</b>	<b>18,574</b>	<b>95,322</b>	<b>161,280</b>



### YTD EXPENDITURES BY PROGRAM AREA

Program	<b>Business Services</b>
AREA	<b>Human Resources</b>

	Description	Account	FY18-19 ACTUAL	FY19-20 CURRENT BUDGET	Q1	OCT	NOV	YTD ACTUAL	Budget Remaining
Payroll	Regular Salaries	510040	52,063	-	9,514	4,757	4,757	19,029	(19,029)
	Payoff Permanent-Seasonal	510200	22,166	-	-	-	-	-	-
	Retirement-Misc.	513000	7,481	-	1,447	723	723	2,894	(2,894)
	Social Security	513120	4,347	-	612	306	306	1,223	(1,223)
	Medicare Tax	513140	1,017	-	143	72	72	286	(286)
	Flex Benefit Plan	515040	8,594	-	1,646	823	823	3,292	(3,292)
	Life Insurance	515100	49	-	9	5	5	18	(18)
	Short Term Disability	515220	419	-	71	35	35	141	(141)
	Unemployment Insurance	515260	(265)	-	32	16	16	64	(64)
	SEIU Pension Plan	518120	21,257	21,250	5,314	1,771	1,771	8,857	12,393
	SEIU Training	518140	19	-	3	2	2	6	(6)
	Retiree Health Ins	515200	10,458	-	2,586	1,231	1,070	4,886	(4,886)
	Workers Comp Insurance	517000	403,232	429,251	107,313	35,771	35,771	178,855	250,396
	Supplemental Contribution	513150	595,781	873,398	873,398	-	-	873,398	-
<b>Payroll Total</b>			<b>1,126,617</b>	<b>1,323,899</b>	<b>1,002,089</b>	<b>45,510</b>	<b>45,349</b>	<b>1,092,949</b>	<b>230,950</b>
Supplies & Svcs	Books/Publications	523620	-	-	10	-	-	10	(10)
	Fingerprinting Services	524840	59	-	-	-	-	-	-
	Household Expense	520800	31	-	-	-	-	-	-
	Medical Examinations-Physicals	525060	-	-	-	53	-	53	(53)
	Office Equip Non Fixed Assets	523680	-	-	12	-	-	12	(12)
	Office Supplies	523700	947	1,000	22	29	-	51	949
	Professional Services	525440	-	1,650	-	-	-	-	1,650
	Telephone Service	520320	9	-	1	(0)	1	2	(2)
	Uniforms-Replacement Clothing	520115	542	-	-	-	-	-	-
<b>Supplies &amp; Svcs Total</b>			<b>1,587</b>	<b>2,650</b>	<b>45</b>	<b>82</b>	<b>1</b>	<b>128</b>	<b>2,522</b>
InterDept	Interfnd Exp-Audit & Acctg Fee	536760	114	117	18	9	9	36	81
	Interfnd Exp-Miscellaneous	537080	6,775	-	216	1,050	-	1,266	(1,266)
	Interfnd Exp-Personnel Svcs	537090	939	-	-	333	-	333	(333)
<b>InterDept Total</b>			<b>7,828</b>	<b>117</b>	<b>234</b>	<b>1,392</b>	<b>9</b>	<b>1,635</b>	<b>(1,518)</b>
<b>Grand Total</b>			<b>1,136,032</b>	<b>1,326,666</b>	<b>1,002,368</b>	<b>46,984</b>	<b>45,359</b>	<b>1,094,711</b>	<b>231,954</b>



### YTD EXPENDITURES BY PROGRAM AREA

Program	<b>Business Services</b>
AREA	<i>Information Technology</i>

	Description	Account	FY18-19 ACTUAL	FY19-20 CURRENT BUDGET	Q1	OCT	NOV	YTD ACTUAL	Budget Remaining
Supplies & Svcs	Books/Publications	523620	558	-	-	-	-	-	-
	Cellular Phone	520230	261	-	-	-	-	-	-
	Communication Services	520330	1,021	-	-	-	-	-	-
	Computer Equipment-Software	523840	2,537	1,800	1,408	200	200	1,808	(8)
	Computer Equip-Non Fixed Asset	523640	221	-	-	-	-	-	-
	Maint-Software	521640	35,231	76,500	-	-	-	-	76,500
	Maint-Telephone	521660	1,544	-	-	-	-	-	-
	Office Supplies	523700	-	-	21	-	-	21	(21)
	Postage-Mailing	523760	403	-	221	-	-	221	(221)
	Subscriptions	523820	16,008	16,000	4,002	-	-	4,002	11,998
	Communications Equipment	520240	192	-	-	-	-	-	-
	RCIT Device Access	525840	235,808	403,002	-	-	-	-	403,002
	RCIT Device Support	525860	113,334	-	-	-	-	-	-
RCIT Physical Server Support	525870	28,016	-	-	-	-	-	-	
RCIT Virtual Server Support	525880	9,283	-	-	-	-	-	-	
<b>Supplies &amp; Svcs Total</b>			<b>444,415</b>	<b>497,302</b>	<b>5,652</b>	<b>200</b>	<b>200</b>	<b>6,051</b>	<b>491,251</b>
<b>Grand Total</b>			<b>444,415</b>	<b>497,302</b>	<b>5,652</b>	<b>200</b>	<b>200</b>	<b>6,051</b>	<b>491,251</b>



**YTD EXPENDITURES BY PROGRAM AREA**

Program	<b>Business Services</b>
AREA	<b>Marketing</b>

	Description	Account	FY18-19 ACTUAL	FY19-20 CURRENT BUDGET	Q1	OCT	NOV	YTD ACTUAL	Budget Remaining
Payroll	Regular Salaries	510040	112,840	-	24,579	9,134	9,134	42,847	(42,847)
	Payoff Permanent-Seasonal	510200	3,221	-	-	-	-	-	-
	Overtime	510420	244	2,500	-	-	-	-	2,500
	Bilingual Pay	510520	674	-	-	-	-	-	-
	Retirement-Misc.	513000	10,490	-	1,746	646	646	3,037	(3,037)
	Social Security	513120	7,211	-	1,505	556	556	2,616	(2,616)
	Medicare Tax	513140	1,686	-	352	130	130	612	(612)
	Flex Benefit Plan	515040	18,021	-	3,626	1,646	1,646	6,918	(6,918)
	Life Insurance	515100	97	-	20	9	9	38	(38)
	Long Term Disability	515120	165	-	0	-	-	0	(0)
	Short Term Disability	515220	686	-	192	69	69	331	(331)
	Unemployment Insurance	515260	(578)	-	84	30	30	144	(144)
	Flexible Spending Account Fees	518020	21	-	-	-	-	-	-
	SEIU Training	518140	37	-	9	3	3	15	(15)
	Shift Differential	510620	37	-	16	-	-	16	(16)
Salaries and Employee Benefits	510000	-	-	179,355	-	-	-	-	179,355
<b>Payroll Total</b>			<b>154,851</b>	<b>181,855</b>	<b>32,129</b>	<b>12,223</b>	<b>12,223</b>	<b>56,575</b>	<b>125,280</b>
Supplies & Svcs	Books/Publications	523620	6,265	10,000	1,113	841	320	2,274	7,726
	Cellular Phone	520230	1,044	1,200	98	84	37	219	981
	Communication Services	520330	21	-	-	-	-	-	-
	Computer Equipment-Software	523840	-	-	1,063	319	40	1,422	(1,422)
	Computer Equip-Non Fixed Asset	523640	441	1,000	-	-	-	-	1,000
	Computer Supplies	523660	402	-	-	-	-	-	-
	Conference/Registration Fees	528140	-	3,000	-	-	-	-	3,000
	Fingerprinting Services	524840	128	-	-	-	-	-	-
	Maint-Copier Machines	521380	908	-	-	-	-	-	-
	Maint-Telephone	521660	-	-	179	-	-	179	(179)
	Medical Examinations-Physicals	525060	484	-	-	-	-	-	-
	Memberships	523100	275	300	295	-	-	295	5
	Office Equip Non Fixed Assets	523680	888	-	-	-	-	-	-
	Office Supplies	523700	194	500	219	-	150	369	131
	Operational Marketing	527660	28,540	42,500	334	2,368	1,536	4,238	38,262
	Printing/Binding	523800	462	1,000	342	-	-	342	658
	Private Mileage Reimbursement	529040	229	1,000	70	-	15	85	915
	Professional Services	525440	3,700	-	-	-	-	-	-
	Public Signs	527680	-	-	-	90	-	90	(90)
	Recreation Supplies	527700	78	-	-	-	-	-	-
	Special Events	523270	62	-	-	-	134	134	(134)
	Subscriptions	523820	588	-	-	-	-	-	-
Telephone Service	520320	8	20	0	-	0	0	20	
Training-Education/Tuition	527840	161	-	-	-	-	-	-	
Uniforms-Replacement Clothing	520115	14	-	-	8	-	8	(8)	
Communications Equipment	520240	43	-	-	-	-	-	-	
<b>Supplies &amp; Svcs Total</b>			<b>44,935</b>	<b>60,520</b>	<b>3,719</b>	<b>3,703</b>	<b>2,232</b>	<b>9,654</b>	<b>50,866</b>
InterDept	Interfnd Exp-Audit & Acctg Fee	536760	162	500	63	18	18	99	401
	Interfnd Exp-Miscellaneous	537080	60	-	-	-	-	-	-
	Interfnd Exp-Personnel Svcs	537090	2,084	2,000	-	665	-	665	1,335
	Interfnd Exp-Prof & Spec Svcs	537120	-	-	2,500	-	-	2,500	(2,500)
<b>InterDept Total</b>			<b>2,306</b>	<b>2,500</b>	<b>2,563</b>	<b>683</b>	<b>18</b>	<b>3,264</b>	<b>(764)</b>
<b>Grand Total</b>			<b>202,092</b>	<b>244,875</b>	<b>38,411</b>	<b>16,609</b>	<b>14,473</b>	<b>69,493</b>	<b>175,382</b>



**YTD EXPENDITURES BY PROGRAM AREA**

Program	<b>Business Services</b>
AREA	<b>Volunteer Management</b>

	Description	Account	FY18-19 ACTUAL	FY19-20 CURRENT BUDGET	Q1	OCT	NOV	YTD ACTUAL	Budget Remaining
Payroll	Regular Salaries	510040	102,257	-	21,045	7,936	7,936	36,917	(36,917)
	Overtime	510420	224	500	-	336	-	336	164
	Retirement-Misc.	513000	11,572	-	2,458	925	925	4,309	(4,309)
	Social Security	513120	6,744	-	1,375	544	523	2,443	(2,443)
	Medicare Tax	513140	1,577	-	322	127	122	571	(571)
	Flex Benefit Plan	515040	19,752	-	3,539	1,646	1,646	6,831	(6,831)
	Life Insurance	515100	103	-	19	9	9	36	(36)
	Short Term Disability	515220	936	-	189	69	69	328	(328)
	Unemployment Insurance	515260	(520)	-	72	26	26	124	(124)
	SEIU Training	518140	21	-	4	2	2	7	(7)
	Salaries and Employee Benefits	510000	-	-	148,094	-	-	-	-
<b>Payroll Total</b>			<b>142,665</b>	<b>148,594</b>	<b>29,023</b>	<b>11,620</b>	<b>11,259</b>	<b>51,902</b>	<b>96,692</b>
Supplies & Svcs	Awards/Recognition	527280	3,739	5,000	31	-	-	31	4,969
	Books/Publications	523620	14	-	-	-	-	-	-
	Cellular Phone	520230	544	480	153	78	77	307	173
	Communication Services	520330	71	450	-	-	-	-	450
	Computer Equipment-Software	523840	985	1,775	-	-	-	-	1,775
	Food	520705	3,522	4,500	-	-	-	-	4,500
	Household Expense	520800	-	-	6	-	-	6	(6)
	Kitchen And Dining Supplies	520825	149	-	-	-	-	-	-
	Maint-Field Equipment	521420	46	500	-	-	-	-	500
	Meals	528980	200	-	-	-	-	-	-
	Office Supplies	523700	573	300	949	478	58	1,485	(1,185)
	Operational Marketing	527660	19	-	-	-	3,038	3,038	(3,038)
	Printing/Binding	523800	15	-	-	-	-	-	-
	Private Mileage Reimbursement	529040	194	200	-	-	-	-	200
	Safety-Security Supplies	527720	81	-	-	-	-	-	-
	Special Events	523270	8	-	-	-	-	-	-
	Special Program Expense	527780	594	-	-	-	-	-	-
	Subscriptions	523820	99	100	-	-	-	-	100
	Telephone Service	520320	0	-	1	1	0	2	(2)
	Training-Education/Tuition	527840	161	500	-	-	-	-	500
Uniforms-Replacement Clothing	520115	909	350	-	-	-	-	350	
Background-Reference Service	524580	50	100	-	-	-	-	100	
Volunteer Expense Reimb	529160	25	-	-	-	-	-	-	
<b>Supplies &amp; Svcs Total</b>			<b>11,997</b>	<b>14,255</b>	<b>1,139</b>	<b>557</b>	<b>3,173</b>	<b>4,870</b>	<b>9,385</b>
InterDept	Interfnd Exp-Audit & Acctg Fee	536760	228	258	63	18	18	99	159
	Interfnd Exp-Miscellaneous	537080	-	100	-	-	-	-	100
	Interfnd Exp-Personnel Svcs	537090	2,084	2,251	-	665	-	665	1,586
<b>InterDept Total</b>			<b>2,312</b>	<b>2,609</b>	<b>63</b>	<b>683</b>	<b>18</b>	<b>764</b>	<b>1,845</b>
<b>Grand Total</b>			<b>156,975</b>	<b>165,458</b>	<b>30,225</b>	<b>12,860</b>	<b>14,450</b>	<b>57,535</b>	<b>107,923</b>