

REGIONAL PARKS & OPEN SPACE DISTRICT
BUDGET FY 2020-21

[RETURN TO PROGRAM SUMMARY](#)

PROGRAM: Recreation

AREA BUDGET ~ Recreation General Administration

Fund	DeptID	Class	Account	Account Name	ACTUAL FY18-19	CURRENT BUDGET	TOTAL FY19-20			BUDGET FY20-21	DESCRIPTION
							YTD ACTUAL @ 12/31/19	PROJECTED ADDITIONAL	GRAND TOTAL		
25420	931180		510000	Salaries & Benefits	112,067	119,246	58,829	60,417	119,246		100% Admin Svcs Supv
			510440	Annual Leave Buydown	1,621	-	-	-	-		
			510520	Bilingual Pay	-	-	-	-	-		
			520230	Cellular Phone	216	420	(11)	-	(11)	-	\$35/month for phone?
			520320	Telephone Service	7	25	3	22	25		LD Charges - Cisco phones
			520330	Communication Services	45	180	-	-	-		
			523270	Special Events	24	-	88	-	88		FY2021 - reclass
			528140	Conference/Registration Fees	-	2,000	-	2,000	2,000	-	For Admin Svcs Supv to attend conference, includes all costs
			529040	Private Mileage Reimbursement	98	1,000	64	336	400	500	
			536760	Interfnd Exp-Payroll Srvc Fee	342	342	90	253	342	1,547	Payroll Services Fee
			537020	Interfnd Exp-Legal Services	-	-	-	-	-		
			537080	Interfnd Exp-Miscellaneous	203	45	-	45	45		P-card annual fee
			537090	Interfnd Exp-Personnel Svcs	789	1,612	1,164	448	1,612		HR services Fee
					-	-	-	-	-		
Grand Total EXPENDITURES					115,413	124,870	60,322	63,521	123,843	2,047	

REVENUES

25420	931180	740020	Interest-Invested Funds	4,058	1,200	41	1,159	1,200	1,200	Interest Earnings for fund 25420
		790600	Contrib fr Other County Funds	-	-	-	-	-	-	
		781120	Rebates & Refunds	-	-	51	-	51	-	
		790500	Operating Transfers-IN	625,000	350,000	350,000	-	350,000	-	Support from 25400
				-	-	-	-	-	-	
Grand Total REVENUES				629,058	351,200	350,092	1,159	351,251	1,200	

REGIONAL PARKS & OPEN SPACE DISTRICT

BUDGET FY 2020-21

[RETURN TO PROGRAM SUMMARY](#)

PROGRAM: Recreation

AREA BUDGET ~ Jurupa Valley Sports Park

Fund	DeptID	Class	Account	Account Name	ACTUAL FY18-19	TOTAL FY19-20				BUDGET FY20-21	DESCRIPTION
						CURRENT BUDGET	YTD ACTUAL @ 12/31/19	PROJECTED ADDITIONAL	GRAND TOTAL		
25420	931186		510000	Salaries & Benefits	159,476	174,017	77,554	96,463	174,017		50% Eric (\$37,750.75), 100% PSW (3/4 time)(\$42587.83) 100% PSW (3/4 time)(\$42587.83), 100% Manny (\$71023.50)
			510200	Payoff Permanent-Seasonal	-	-	912	-	912		
			510420	Overtime	1,542	200	334	500	834	500	Misc. OT
			510620	Shift Differential	1,907	1,500	1,073	1,073	2,146	2,200	Staff working evenings.
			520010	Herbicide	-	7,500	5,032	2,468	7,500	7,500	Parks staff will purchase herbicide and the landscape contract will include application of. 3 applications of \$2,500 each annually
			520015	Irrigation Supplies	-	3,500	2,778	13,722	16,500	6,500	FY19/20 - \$10k pump and motor rebuilds - budget request apprvd; Irrigation Supplies/Parts (\$6000) \$500 for Annual Well Pump Service
			520020	Pest and Insect Control	91	200	-	200	200	200	
			520105	Protective Gear	276	-	-	-	-	-	
			520115	Uniforms-Replacement Clothing	353	850	43	808	850	850	1 employee @ \$350 per year, plus shirts and hats for PSWs (200x4 staff)
			520230	Cellular Phone	1,172	1,140	461	679	1,140	960	FY19/20 - Eric iPhone/iPad (\$90/month - split w/ JVBC) and Manny iPhone (\$50)
			520320	Telephone Service	721	1,680	246	1,434	1,680	500	FY19/20 - ATT CALNET - \$140 FY2020-21 - Switch to MiFi and drop ATT phone and internet
			520330	Communication Services	956	-	510	(510)	-	-	
			520705	Food	-	100	-	-	-	-	Food for One User Group Meeting per year
			520800	Household Expense	-	-	2,934	-	2,934	-	move to 520815
			520805	Appliances	87	-	-	-	-	-	
			520815	Cleaning and Custodial Supp	1,774	4,000	1,794	4,206	6,000	5,000	
			520845	Trash	2,841	3,180	1,606	1,574	3,180	-	FY19/20 - Ave Monthly bill is \$240 + additional pick-ups for a total of \$300.
			521420	Maint-Field Equipment	3,425	2,500	130	2,370	2,500	2,500	FY19/20 - (2) Gators, Spreader, Sweeper, Groomer Maintenance
			521500	Maint-Motor Vehicles	369	-	-	-	-	-	FY19/20 - 06-630 Maintenance and parts
			521600	Maint-Service Contracts	106,526	100,000	39,206	60,794	100,000	103,000	FY2021 - landscape contract increase 3%; FY19/20 - Landscape Contract in the works with Jamie; New contract pricing with additional items included. Pricing from Jamie in Purchasing. Does not include fertilizer or top soil. Includes application of herbicides and complete pest management
			521720	Maint-Fire Equipment	177	40	-	40	40	40	Service of two fire entigusher
			522310	Maint-Building and Improvement	5,720	4,000	3,399	601	4,000	4,000	FY19/20 Building repairs and improvements
			522320	Maint-Grounds	51,601	22,000	7,400	14,600	22,000	22,000	FY19/20 - Top Soil - \$5,000 Playground Mulch - \$5,000 Sod - \$4,000 Fertilizer - \$7,000 Misc Grounds - \$1000
			523290	Bank Charges	2,845	4,200	854	1,500	2,354	2,500	Average is \$350 per month
			523680	Office Equip Non Fixed Assets	869	-	-	-	-	-	FY18/19 - Security DVR repl
			523700	Office Supplies	184	1,000	676	324	1,000	1,000	
			523800	Printing/Binding	-	1,250	-	1,250	1,250	1,250	FY19/20 - SportsPark brochure and flyers
			524840	Fingerprinting Services	127	75	-	200	200	200	Volunteers
			525060	Medical Examinations-Physicals	852	-	60	400	460	400	FY19/20 - New staff hire potential
			525320	Security Guard Services	41,020	40,000	18,250	21,750	40,000	-	FY19/20 - Hourly Wage increases; FY17/18 Average bill is \$2,900 per month FY18/19 Average \$3,000 per month NOTE: 3/4 time PSW mid-range = \$36,500 ~ REDUCE BY \$5,000
			526530	Rent-Lease Equipment	7,698	10,000	3,035	6,965	10,000	10,000	Rent Equipment for Turf Management: Aeration, Verticutting, Top Soil, Sod
			526910	Field Equipment-Non Assets	-	-	354	-	354	-	move to 526960
			526940	Locks/Keys	6	-	-	-	-	-	
			526950	Maintenance Tools	-	-	56	-	56	-	move to 526960
			526960	Small Tools And Instruments	3,450	2,500	765	1,735	2,500	2,500	Misc., parts.

AREA BUDGET ~ Jurupa Valley Sports Park

Fund	DeptID	Class	Account	Account Name	ACTUAL FY18-19	CURRENT BUDGET	TOTAL FY19-20			BUDGET FY20-21	DESCRIPTION
							YTD ACTUAL @ 12/31/19	PROJECTED ADDITIONAL	GRAND TOTAL		
			527670	Supplies-ISF Costs	-					476	Supply Services
			527680	Public Signs	-	1,000	804	196	1,000	1,000	Replacement of Signs.
			527690	Fleet Services-ISF Costs	-					723	Fuel
			527700	Recreation Supplies	3,248	4,000	-	4,000	4,000	4,000	Nets, goals, etc. (\$1500 for user group storage lockers)
			527840	Training-Education/Tuition	125	1,000	-	1,000	1,000	500	Misc staff training
			528920	Car Pool Expense	877	1,200	537	1,463	2,000	2,000	FY2021 - 06-630, gators and rental equip (gascans); FY19/20 - Fueling up rentals and Fleet fuel for 06-630 and Gators
			529040	Private Mileage Reimbursement	3	-	-	-	-	-	CPRS
			529500	Electricity	87,102	93,000	44,993	48,007	93,000	95,000	FY19/20 - Avg \$8k/month; FY17/18 Average bill is \$8K per month FY18/19 Average bill is \$8,250 per month
			529520	Sewer System	609	700	731	416	1,147	700	FY1920 - \$500 for emerg porables for stolen backflow; FY19/20 - Sewer \$51/mo; FY18/19 Sewer is \$62 per month
			529550	Water	937	1,000	631	560	1,191	1,000	Average bill is \$65 per month
			536760	Interfnd Exp-Audit & Acctg Fee	461	460	345	115	460		ISF-Payroll Fees
			536910	Interfnd Exp-Fuel	232	-	-	-	-	-	
			537080	Interfnd Exp-Miscellaneous	23	45	-	45	45	45	FY19/20 - Eric Pcard Fee
			537090	Interfnd Exp-Personnel Svcs	3,360	3,140	1,663	1,477	3,140		ISF-HR Rates
					-	-	-	-	-		
				Grand Total	493,043	490,977	219,165	292,426	511,591	279,044	

REVENUES

25420	931186	776740	Recreation Fees	359,472	325,000	122,455	202,545	325,000	340,000	
		781080	Cash Over-Short	-	-	-	-	-	-	
				-	-	-	-	-	-	
			Grand Total REVENUES	359,472	325,000	122,455	202,545	325,000	340,000	

REGIONAL PARKS & OPEN SPACE DISTRICT
BUDGET FY 2020-21

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PROGRAM: Recreation

AREA BUDGET ~ Recreation Activities

Fund	DeptID	Class	Account	Account Name	ACTUAL FY18-19	CURRENT BUDGET	TOTAL FY19-20		GRAND TOTAL	BUDGET FY20-21	DESCRIPTION
							YTD ACTUAL @ 12/31/19	PROJECTED ADDITIONAL			
25420	931189		510000	Salaries & Benefits	41,064	51,783	22,469	29,314	51,783	-	
			510420	Overtime	1,217	3,000	-	3,000	3,000	3,000	Team Support for Events when Needed
			520115	Uniforms-Replacement Clothing	-	250	-	250	250	200	Branded Apparel For Event Staff
			520320	Telephone Service	0	-	2	-	2	-	Long Distance charges for fax
			520705	Food	-	1,000	-	500	500	500	Snacks / Waters / Lunch for Volunteers and Staff for Events
			521660	Maint-Telephone	-	-	179	-	179	-	Requested by Luisa Aguilera INCO382828
			523220	Licenses And Permits	251	500	251	249	500	500	FY 19/20: Special event food permits and misc. permists needed.
			523270	Special Events	5,598	10,000	231	3,769	4,000	6,000	Rec Supplies and Special Events in single category.
			523700	Office Supplies	-	400	-	400	400	400	
			523800	Printing/Binding	-	3,000	-	2,000	2,000	3,000	Flyers, Banners, Signs Etc for HLE, SART
			524840	Fingerprinting Services	62	-	-	-	-	-	
			525060	Medical Examinations-Physicals	53	-	-	-	-	-	
			525440	Professional Services	-	10,000	-	8,000	8,000	10,000	Special Event Activities (Rock Wall, Bouncers, DJ/Band, Petting Zoo, Stage, Tables/Chairs, Kid Train) (Combined all from 526530 for FY19/20) ~ REDUCE BY \$2K
			526530	Rent-Lease Equipment	1,919	-	-	-	-	-	For 2019/20 - All this is in Professional Services
			527660	Operational Marketing	-	3,000	-	1,000	1,000	3,000	HLE and SART marketing
			527680	Public Signs	-	-	581	-	581	-	move to printing/binding
			527700	Recreation Supplies	59	-	-	-	-	-	Combined with Special Events
			528960	Lodging	243	-	-	-	-	-	
			529040	Private Mileage Reimbursement	310	1,000	-	500	500	1,000	
			536760	Interfnd Exp-Audit & Acctg Fee	92	114	63	51	114	-	
			537080	Interfnd Exp-Miscellaneous	45	-	-	-	-	-	
			537090	Interfnd Exp-Personnel Svcs	864	900	416	484	900	-	HR Services Fee
					-	-	-	-	-	-	
Grand Total					50,559	84,947	24,192	49,517	73,709	(32,428)	

REVENUES

25420	931189	741320	Misc Event Charges	350	-	-	-	-	-	-	Most vendors we recruit are non-profit, fee exempt
		778200	Interfnd -Miscellaneous	-	5,000	-	-	-	-	-	
		781220	Contributions & Donations	-	25,000	-	750	750	25,000	25,000	Continuing to try to build sponsors, costs are limited by revenue
		781480	Program Revenue	-	-	-	-	-	-	-	
		781560	Contrib Fr Non-County Agencies	4,250	-	250	-	250	250	-	SART bike ride
Grand Total REVENUES				4,600	30,000	250	750	1,000	25,000	25,000	

REGIONAL PARKS & OPEN SPACE DISTRICT
BUDGET FY 2020-21

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PROGRAM: Recreation

AREA BUDGET ~ Parks HQ Maintenance

Fund	DeptID	Class	Account	Account Name	ACTUAL FY18-19	TOTAL FY19-20				BUDGET FY20-21	DESCRIPTION	
						CURRENT BUDGET	YTD ACTUAL @ 12/31/19	PROJECTED ADDITIONAL	GRAND TOTAL			
25400	931205		510000	Salaries & Benefits	170	46,413	27,594	18,819	46,413	-	FY2021 - 100% Alan Jack	
			510420	Overtime	-	-	861	639	1,500	1,500	FY2021 - emergency alarm (AlanJack)	
			520015	Irrigation Supplies	-	2,000	1,032	968	2,000	2,000	Parts for Irrigation- Repairs Covered by Contractor	
			520020	Pest and Insect Control	-	4,000	1,027	1,973	3,000	3,000	Orkin Service	
			520230	Cellular Phone	-	-	146	334	480	600	Alan Cell 75%	
			520320	Telephone Service	164	2,000	988	1,412	2,400	2,400	FY2021 - fire/burglar alarm lines	
			520330	Communication Services	-	-	9,834	14,166	24,000	24,000	FY2021 - T1 line; FY1920 - originally in 931235	
			520820	Janitorial Services	-	21,000	-	21,000	21,000	58,000	FY2021 - this should be charged here from 931235	
			520845	Trash	901	9,000	4,693	4,307	9,000	10,000		
			521420	Maint-Field Equipment	-	-	122			122	500	FY2021 - Gem Cart maintenance
			521440	Maint-Kitchen Equipment	-	1,000	-	1,000	1,000	2,000	2,000	Refrigration svc 2x/year
			521500	Maint-Motor Vehicles	-	-	128			128		
			521600	Maint-Service Contracts	-	86,500	30,025	56,475	86,500	88,000	88,000	FY2021 - Landscape Contracts (62K); WCA TreeTrimming (\$10k)+ HVAC service (2x/yr \$12k)
			521700	Maint-Alarms	-	3,500	2,073	2,000	4,073	4,200	4,200	CH, Manor, D, and Fire
			521720	Maint-Fire Equipment	-	700	-	700	700	700	700	
			521740	Maint-Parts	-	5,000	4,779	221	5,000			FY2021 - move this to 522310
			521760	Maint-Tires	-	-	10			10		
			522310	Maint-Building and Improvement	864	30,000	12,139	17,861	30,000	25,000	25,000	
			522320	Maint-Grounds	-	5,000	15,925			15,925	8,000	FY1920 - \$10500 PK-9686 HQ Expansn; FY2021 - Mulch (3K) / Grass (5K)
			523270	Special Events	-	-	12,880			12,880		Move to Service Contracts (Janitorial 520820)
			523340	Late Interest Charge	-	-	169			169		??
			523900	Graphics	-	-	337			337		Move to Build Maint
			525320	Security Guard Services	-	-	771			771		trucks broekn into
			526530	Rent-Lease Equipment	1,114	-	-			-		
			526940	Locks/Keys	-	4,000	2,069	1,931	4,000	2,000	2,000	
			526960	Small Tools And Instruments	-	-	137			137	500	
			527720	Safety-Security Supplies	-	3,000	3	2,997	3,000	-	-	
			527940	Weed Abatement	-	-	511			511		Move to Contract Services (Landscape)
			528920	Car Pool Expense	-	-	214	236	450	2,000	2,000	FY2021 - 18505, 08642, 06461 (fuel use) - pool vehicles + Alan's truck (Green Tundra should go to VOL/Trails)
			529500	Electricity	-	43,000	28,581	40,250	68,831	68,500	68,500	FY1920 - new buildings - increase to finish FY
			529510	Heating Fuel	21	500	103	397	500	500	500	
			529520	Sewer System	263	3,500	1,636	1,864	3,500	3,500	3,500	
			529550	Water	232	3,100	1,570	1,530	3,100	3,100	3,100	
	536760	Interfnd Exp-Audit & Acctg Fee	-	-	54	54	108			Payroll Svc Fee		
	537090	Interfnd Exp-Personnel Svcs	-	-	831	831	1,662			HR Rate		
			-	-	-	-	-	-	-			
Grand Total					3,729	273,213	161,239	191,967	353,206	310,000		

AREA BUDGET ~ Parks HQ Maintenance

Fund	DeptID	Class	Account	Account Name	ACTUAL FY18-19	CURRENT BUDGET	TOTAL FY19-20		GRAND TOTAL	BUDGET FY20-21	DESCRIPTION
							YTD ACTUAL @ 12/31/19	PROJECTED ADDITIONAL			

REVENUES

25400	931205	741000	Rents	-	-	-		-		
		778150	Interfnd -Leases	-	-	-		-		
		781080	Cash Over-Short	-	-	-		-		
				-	-	-		-		
				-	-	-		-		
Grand Total REVENUES				-	-	-		-		

REGIONAL PARKS & OPEN SPACE DISTRICT

BUDGET FY 2020-21

[RETURN TO PROGRAM SUMMARY](#)

PROGRAM: Recreation

AREA BUDGET ~ Weddings & Events

Fund	DeptID	Class	Account	Account Name	ACTUAL FY18-19	TOTAL FY19-20			BUDGET FY20-21	DESCRIPTION	
						CURRENT BUDGET	YTD ACTUAL @ 12/31/19	PROJECTED ADDITIONAL			GRAND TOTAL
25420	931401		510000	Salaries & Benefits	70,115	159,544	41,428	118,116	159,544	215,994	Coordinator (\$59583), Attendant (\$55782.45), PSW (1/2 time) (\$23,695.65)
			520115	Uniforms-Replacement Clothing	-	1,300	-	800	800	800	\$200 x 4 for non-uniform employees branded apparel
			520230	Cellular Phone	-	-	36	-	36	-	
			520320	Telephone Service	20	2,100	9	2,091	2,100	-	FY2021 - all moving to 931205; Phone line @ average \$2/month, line for credit card machine. FY19-20: ADDING HQ EXPENSES
			520800	Household Expense	-	-	1,427	-	1,427	-	FY2021 - move to 520815; Wrong Account needs to be transferred to Cleaning and Custodial Supp
			520805	Appliances	6,785	-	-	-	-	-	FY 18/19 purchase new commercial washer/dyer
			520815	Cleaning and Custodial Supp	44	2,500	-	2,500	2,500	2,500	Supplies for Laundry and Event Area Cleaning not doen under contract
			520820	Janitorial Services	-	56,000	-	-	-	-	FY19/20 - moving to 931205; \$3K/month for Wurm's janitorial contract
			521420	Maint-Field Equipment	-	-	59	-	59	-	move to 931205
			521440	Maint-Kitchen Equipment	-	1,000	-	-	-	-	move to 931205
			521700	Maint-Alarms	48	-	-	-	-	-	
			522310	Maint-Building and Improvement	414	-	118	-	118	-	move to 931205
			522320	Maint-Grounds	786	-	-	-	-	-	
			523250	Refunds	2,170	-	2,150	-	2,150	-	
			523270	Special Events	146	-	725	-	725	-	move to 931205
			523290	Bank Charges	495	2,500	1,243	1,257	2,500	2,500	
			523640	Computer Equip-Non Fixed Asset	-	-	1,093	-	1,093	1,500	2nd Laptop for CM conference and business rental spaces
			523680	Office Equip Non Fixed Assets	4,128	-	111	1,500	1,611	2,000	Decoration and furniture replacement (Bride, Groom Room, and Lobbys)
			523700	Office Supplies	233	1,200	34	466	500	500	
			523760	Postage-Mailing	-	-	7	-	7	-	
			523800	Printing/Binding	22	1,000	32	968	1,000	1,000	Brochures and Flyers for Promotions
			525320	Security Guard Services	-	4,000	148	3,852	4,000	4,000	As needed for events - charged directly to event
			526530	Rent-Lease Equipment	563	-	-	-	-	-	
			526910	Field Equipment-Non Assets	26,034	-	(193)	-	(193)	-	
			527660	Operational Marketing	575	2,500	513	2,476	2,989	2,500	Vendor Registration for promo events, social media and web advertising, other promotional expenses.
			527700	Recreation Supplies	282	-	1,228	-	1,228	-	reclass to non-fixed assets
			527840	Training-Education/Tuition	188	-	-	-	-	500	Misc training
			528140	Conference/Registration Fees	20	1,000	989	-	989	-	reclass operational marketing
			529040	Private Mileage Reimbursement	38	500	-	500	500	500	For all staff to use. FY 18.19 to visit potential clients
			536760	Interfnd Exp-Audit & Acctg Fee	158	500	58	442	500	100	Payroll Services Fee - \$4.96 per employee per paycheck
			537080	Interfnd Exp-Miscellaneous	45	45	-	45	45	45	Pcard fee
			537090	Interfnd Exp-Personnel Svcs	2,815	2,700	831	1,869	2,700	-	HR Services Fee
			546160	Equipment-Other	11,847	12,000	-	12,000	12,000	-	
					-	-	-	-	-	-	
				Grand Total	127,972	250,389	52,047	148,881	200,928	234,439	

REVENUES

AREA BUDGET ~ Weddings & Events

Fund	DeptID	Class	Account	Account Name	ACTUAL FY18-19	CURRENT BUDGET	TOTAL FY19-20			BUDGET FY20-21	DESCRIPTION
							YTD ACTUAL @ 12/31/19	PROJECTED ADDITIONAL	GRAND TOTAL		
25420	931401	741000	Rents		4,100	325,000	185,765	115,000	300,765	162,500	
		778150	Interfnd -Leases		-	-	5,943		5,943	5,000	County Depts - Facility rentals
		781080	Cash Over-Short		-	-	-		-		
					-	-	-		-		
					-	-	-		-		
Grand Total REVENUES					4,100	325,000	191,708	115,000	306,708	167,500	