



BUSINESS OPERATIONS PROGRAM SUMMARY

Fiscal Year 2012-13

	Business Operations	Headquarters Maintenance	Fish & Game Commission	Finance	Grants & Contracts	Human Resources	Information Technology	Marketing	Grand Total
BUDGETED REVENUE	3,795,000	-	1,550	-	-	-	-	-	3,796,550
USE OF FUND BALANCE			2,450						2,450
<i>Budgeted Expenditures:</i>									
Salaries & Benefits	343,952	76,326	-	546,932	174,954	85,592	100,618	100,156	1,428,530
Supplies & Services	349,195	153,450	2,000	161,270	20,150	5,350	120,543	95,350	907,308
Other/Interfund Charges	1,205,000	-	2,000	50,000	103,000	70,000	200	250	1,430,450
Capital Assets	-	-	-	-	-	-	-	-	-
Contributions & Transfers	-	-	-	-	-	-	-	-	-
BUDGETED EXPENDITURES	1,898,147	229,776	4,000	758,202	298,104	160,942	221,361	195,756	3,766,288
NET GAIN/(LOSS)	1,896,853	(229,776)	-	(758,202)	(298,104)	(160,942)	(221,361)	(195,756)	32,712
Change from prior year	(398,316)	(22,593)	-	(157,321)	9,998	(18,437)	(50,623)	29,556	(607,736)

Fiscal Year 2011-12

	Business Operations	Headquarters Maintenance	Fish & Game Commission	Finance	Grants & Contracts	Human Resources	Information Technology	Marketing	Grand Total
PROJECTED REVENUE	4,073,319	-	1,687	-	-	-	-	-	4,075,006
USE OF FUND BALANCE			4,813						4,813
<i>Projected Expenditures:</i>									
Salaries & Benefits	436,363	63,279	-	411,868	176,380	65,822	81,924	59,131	1,294,767
Supplies & Services	399,202	143,904	2,500	142,803	15,581	4,187	88,769	165,931	962,878
Other/Interfund Charges	187,261	(0)	4,000	46,210	116,141	72,495	45	250	426,402
Capital Assets	-	-	-	-	-	-	-	-	-
Contributions & Transfers	755,324	-	-	-	-	-	-	-	755,324
PROJECTED EXPENDITURES	1,778,150	207,183	6,500	600,881	308,102	142,505	170,738	225,312	3,439,371
NET GAIN/(LOSS)	2,295,169	(207,183)	-	(600,881)	(308,102)	(142,505)	(170,738)	(225,312)	640,448



REVENUE BUDGET BY PROGRAM AREA

PROGRAM	Business Operations
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Account	Description	Business Operations	Fish & Game Commission	Fiduciary	Grand Total
700020	Prop Tax Current Secured	3,300,000			3,300,000
701020	Prop Tax Current Unsecured	190,000			190,000
703000	Prop Tax Prior Unsecured				
704000	Prop Tax Current Supplemental				
705000	Prop Tax Prior Supplemental	30,000			30,000
740020	Interest-Invested Funds	10,000	50	1,800	11,850
741000	Rents				
741260	Land Lease	145,000			145,000
752800	CA-Homeowners Tax Relief	60,000			60,000
752820	CA-Suppl Homeowners Tax Relief				
753620	CA-Mandate Reimbursement				
771820	Development Agreements			50,000	50,000
777730	Fish & Game-Cc Portion		1,500		1,500
778150	Interfnd -Leases				
778330	Salary Reimbursement				
780220	Sale of Surplus Property				
781000	Contractual Revenue				
781120	Rebates & Refunds				
781220	Contributions & Donations				
781360	Other Misc Revenue				
781660	Redevelopment Pass Through	60,000			60,000
790040	Loss or Gain Sale Fixed Assets				
790600	Contrib Fr Other County Funds	-			-
Grand Total		3,795,000	1,550	51,800	3,848,350



ACCOUNTING STRINGS

Program: **Business Operations**

Program Area	Fund	DeptID	Class
BUSINESS OPERATIONS	25400	931235	
HEADQUARTERS MAINTENANCE	25400	931200	
FISH & GAME COMMISSION	25500	931103	
FUDICIARY INVESTMENTS	51560	931118	
FINANCE	25400	931240	
GRANTS AND CONTRACTS	25400	931245	
HUMAN RESOURCES	25400	931250	
INFORMATION TECHNOLOGY	25400	931255	
MARKETING	25400	931260	



EXPENDITURE BUDGET BY PROGRAM

Program	Business Operations									
Account	Description	Business Operations	Finance	Fish&Game Commission	Grants & Contracts	Headquarters Maintenance	Human Resources	Information Technology	Marketing	Grand Total
520020	Pest and Insect Control	-				5,000				5,000
520105	Protective Gear							150		150
520115	Uniforms-Replacement Clothing	-			-	800			250	1,050
520230	Cellular Phone	2,000	480		-	700		1,000	800	4,980
520240	Communications Equipment							350		350
520250	Communications Equip-Install	-						2,915		2,915
520260	Computer Lines	3,500				-		18,295		21,795
520270	County Delivery Services	545				-				545
520320	Telephone Service	-				-		27,739		27,739
520330	Communication Services	-			100			400	-	500
520705	Food	200				-				200
520800	Household Expense	-				3,000				3,000
520820	Janitorial Services	-				5,500				5,500
520825	Kitchen And Dining Supplies	200				-				200
520845	Trash	-				9,000				9,000
520930	Insurance-Liability	75,000								75,000
520945	Insurance-Property	180,000								180,000
521340	Maint-Communications Equipment	-						2,411		2,411
521360	Maint-Computer Equip	-						7,653		7,653
521380	Maint-Copier Machines	7,500				-				7,500
521500	Maint-Motor Vehicles	4,000				-				4,000
521540	Maint-Office Equipment	-					750			750
521600	Maint-Service Contracts	-				27,000				27,000
521640	Maint-Software							6,408		6,408
521660	Maint-Telephone							100		100
521760	Maint-Tires	1,000				-				1,000
521780	Maint-Batteries	-					100			100
522310	Maint-Building and Improvement	-				20,000				20,000
522320	Maint-Grounds	-				6,000				6,000
523100	Memberships	600	290						700	1,590
523230	Miscellaneous Expense								1,000	1,000
523620	Books/Publications	150							200	350
523640	Computer Equip-Non Fixed Asset	-						13,000	400	13,400
523660	Computer Supplies	-						500	1,000	1,500



EXPENDITURE BUDGET BY PROGRAM

Program	Business Operations
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Account	Description	Business Operations	Finance	Fish&Game Commission	Grants & Contracts	Headquarters Maintenance	Human Resources	Information Technology	Marketing	Grand Total
523680	Office Equip Non Fixed Assets	-	3,000							3,000
523700	Office Supplies	20,000	-		750	-	-	200		20,950
523760	Postage-Mailing	6,000	-		500	-			4,000	10,500
523800	Printing/Binding	2,000	-			-	300		9,000	11,300
523820	Subscriptions	250						100	5,000	5,350
523840	Computer Equipment-Software	600	2,000					28,522	5,000	36,122
523900	Graphics								10,000	10,000
524560	Auditing And Accounting	-	15,000							15,000
524760	Data Processing Services							200		200
524840	Fingerprinting Services	-	-		750	-				750
525060	Medical Examinations-Physicals	-				-	2,000			2,000
525080	Temp Assist Pool Svcs	-	500				-		-	500
525300	OASIS Processing- Financials		100,000							100,000
525310	OASIS Processing- HRMS	8,000	35,000							43,000
525330	RMAP Services	10,000								10,000
525440	Professional Services	-			10,000	-		10,500		20,500
526420	Advertising	-			3,500		200			3,700
526520	Rent-Lease Copiers	3,200				-				3,200
526930	Flashlights/Batteries/Bulbs					200				200
526940	Locks/Keys	-				3,000				3,000
526960	Small Tools And Instruments	-				500				500
527280	Awards/Recognition	50				-			500	550
527660	Operational Marketing	-							50,000	50,000
527720	Safety-Security Supplies	300				4,500				4,800
527780	Special Program Expense	-		2,000					1,200	3,200
527840	Training-Education/Tuition	1,500	5,000		3,600		2,000		2,000	14,100
528140	Conference/Registration Fees	-			750				1,000	1,750
528920	Car Pool Expense	20,000				-				20,000
528960	Lodging	1,000							2,000	3,000
528980	Meals	400								400
529000	Miscellaneous Travel Expense	200							1,000	1,200
529040	Private Mileage Reimbursement	1,000	-		200	-		100	300	1,600
529500	Electricity	-				60,000				60,000
529510	Heating Fuel	-				2,250				2,250



EXPENDITURE BUDGET BY PROGRAM

Program	Business Operations
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Account	Description	Business Operations	Finance	Fish&Game Commission	Grants & Contracts	Headquarters Maintenance	Human Resources	Information Technology	Marketing	Grand Total
529520	Sewer System	-				4,000				4,000
529550	Water	-				2,000				2,000
534300	Liability Judgment	1,000,000								1,000,000
536200	Contrib To Other Non-Co Agcy			2,000						2,000
536760	Interfnd Exp-Audit & Acctg Fee	-	50,000							50,000
536840	Interfnd Exp-Co Support Svc	100,000								100,000
536910	Interfnd Exp-Fuel	3,500								3,500
537020	Interfnd Exp-Legal Services	100,000			3,000					103,000
537080	Interfnd Exp-Miscellaneous	1,500	-		-			200	250	1,950
537090	Interfnd Exp-Personnel Svcs	-				-	70,000			70,000
537120	Interfnd Exp-Prof & Spec Svcs	-			100,000		-			100,000
51XXXX	Salaries & Benefits	343,952	546,932		174,954	76,326	85,592	100,618	100,156	1,428,530
Grand Total		1,898,147	758,202	4,000	298,104	229,776	160,942	221,361	195,756	3,766,288



EXPENDITURE BUDGET BY PROGRAM AREA

Program	Business Operations	
AREA	<i>Business Operations</i>	
Account	Description	FY12-13 BUDGET
520230	Cellular Phone	2,000
520260	Computer Lines	3,500
520270	County Delivery Services	545
520705	Food	200
520825	Kitchen And Dining Supplies	200
520930	Insurance-Liability	75,000
520945	Insurance-Property	180,000
521380	Maint-Copier Machines	7,500
521500	Maint-Motor Vehicles	4,000
521760	Maint-Tires	1,000
523100	Memberships	600
523620	Books/Publications	150
523700	Office Supplies	20,000
523760	Postage-Mailing	6,000
523800	Printing/Binding	2,000
523820	Subscriptions	250
523840	Computer Equipment-Software	600
525310	OASIS Processing- HRMS	8,000
525330	RMAP Services	10,000
526520	Rent-Lease Copiers	3,200
527280	Awards/Recognition	50
527720	Safety-Security Supplies	300
527840	Training-Education/Tuition	1,500
528920	Car Pool Expense	20,000
528960	Lodging	1,000
528980	Meals	400
529000	Miscellaneous Travel Expense	200
529040	Private Mileage Reimbursement	1,000
534300	Liability Judgment	1,000,000
536840	Interfnd Exp-Co Support Svc	100,000
536910	Interfnd Exp-Fuel	3,500
537020	Interfnd Exp-Legal Services	100,000
537080	Interfnd Exp-Miscellaneous	1,500
51XXXX	Salaries & Benefits	343,952
Grand Total		1,898,147

**EXPENDITURE BUDGET BY PROGRAM AREA**

Program	Business Operations
AREA	<i>Finance</i>

Account	Description	FY12-13 BUDGET
520230	Cellular Phone	480
523100	Memberships	290
523680	Office Equip Non Fixed Assets	3,000
523840	Computer Equipment-Software	2,000
524560	Auditing And Accounting	15,000
525080	Temp Assist Pool Svcs	500
525300	OASIS Processing- Financials	100,000
525310	OASIS Processing- HRMS	35,000
527840	Training-Education/Tuition	5,000
536760	Interfnd Exp-Audit & Acctg Fee	50,000
51XXXX	Salaries & Benefits	546,932
Grand Total		758,202



EXPENDITURE BUDGET BY PROGRAM AREA

Program AREA	Business Operations <i>Headquarters Maintenance</i>	
Account	Description	FY12-13 BUDGET
520020	Pest and Insect Control	5,000
520115	Uniforms-Replacement Clothing	800
520230	Cellular Phone	700
520800	Household Expense	3,000
520820	Janitorial Services	5,500
520845	Trash	9,000
521600	Maint-Service Contracts	27,000
522310	Maint-Building and Improvement	20,000
522320	Maint-Grounds	6,000
526930	Flashlights/Batteries/Bulbs	200
526940	Locks/Keys	3,000
526960	Small Tools And Instruments	500
527720	Safety-Security Supplies	4,500
529500	Electricity	60,000
529510	Heating Fuel	2,250
529520	Sewer System	4,000
529550	Water	2,000
51XXXX	Salaries & Benefits	76,326
Grand Total		229,776



EXPENDITURE BUDGET BY PROGRAM AREA

Program	Business Operations
AREA	<i>Fish&Game Commission</i>

Account	Description	FY12-13 BUDGET
527700	Recreation Supplies	-
527780	Special Program Expense	2,000
536200	Contrib To Other Non-Co Agcy	2,000
Grand Total		4,000



EXPENDITURE BUDGET BY PROGRAM AREA

Program	Business Operations
AREA	<i>Grants & Contracts</i>

Account	Description	FY12-13 BUDGET
520330	Communication Services	100
523700	Office Supplies	750
523760	Postage-Mailing	500
524840	Fingerprinting Services	750
525440	Professional Services	10,000
526420	Advertising	3,500
527840	Training-Education/Tuition	3,600
528140	Conference/Registration Fees	750
529040	Private Mileage Reimbursement	200
537020	Interfnd Exp-Legal Services	3,000
537120	Interfnd Exp-Prof & Spec Svcs	100,000
51XXXX	Salaries & Benefits	174,954
Grand Total		298,104



EXPENDITURE BUDGET BY PROGRAM AREA

Program	Business Operations
AREA	<i>Human Resources</i>

Account	Description	FY12-13 BUDGET
521540	Maint-Office Equipment	750
521780	Maint-Batteries	100
523800	Printing/Binding	300
525060	Medical Examinations-Physicals	2,000
526420	Advertising	200
527840	Training-Education/Tuition	2,000
537090	Interfnd Exp-Personnel Svcs	70,000
51XXXX	Salaries & Benefits	85,592
Grand Total		160,942



EXPENDITURE BUDGET BY PROGRAM AREA

Program	Business Operations	
AREA	<i>Information Technology</i>	
Account	Description	FY12-13 BUDGET
520105	Protective Gear	150
520230	Cellular Phone	1,000
520240	Communications Equipment	350
520250	Communications Equip-Install	2,915
520260	Computer Lines	18,295
520320	Telephone Service	27,739
520330	Communication Services	400
521340	Maint-Communications Equipment	2,411
521360	Maint-Computer Equip	7,653
521640	Maint-Software	6,408
521660	Maint-Telephone	100
523640	Computer Equip-Non Fixed Asset	13,000
523660	Computer Supplies	500
523700	Office Supplies	200
523820	Subscriptions	100
523840	Computer Equipment-Software	28,522
524760	Data Processing Services	200
525440	Professional Services	10,500
529040	Private Mileage Reimbursement	100
537080	Interfnd Exp-Miscellaneous	200
51XXXX	Salaries & Benefits	100,618
Grand Total		221,361

**EXPENDITURE BUDGET BY PROGRAM AREA**

Program	Business Operations
AREA	<i>Marketing</i>

Account	Description	FY12-13 BUDGET
520115	Uniforms-Replacement Clothing	250
520230	Cellular Phone	800
523100	Memberships	700
523230	Miscellaneous Expense	1,000
523620	Books/Publications	200
523640	Computer Equip-Non Fixed Asset	400
523660	Computer Supplies	1,000
523760	Postage-Mailing	4,000
523800	Printing/Binding	9,000
523820	Subscriptions	5,000
523840	Computer Equipment-Software	5,000
523900	Graphics	10,000
527280	Awards/Recognition	500
527660	Operational Marketing	50,000
527780	Special Program Expense	1,200
527840	Training-Education/Tuition	2,000
528140	Conference/Registration Fees	1,000
528960	Lodging	2,000
529000	Miscellaneous Travel Expense	1,000
529040	Private Mileage Reimbursement	300
537080	Interfnd Exp-Miscellaneous	250
51XXXX	Salaries & Benefits	100,156
Grand Total		195,756